MINUTES

CITY OF GRISOWLD

REGULAR COUNCIL MEETING

The Griswold City Council met in regular session at Griswold Community Building Council Chambers on September 11, 2023. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Wyman, Tietz, Underwood, Ridlen and Askeland. Also in attendance were Manager Sheryl Owen, Clerk Carmen Sorensen, Library Director Megan Harding, Public Works Supervisor Nick Kinser, and Public Works Assistant Jason Tye. Mayor Rhine asked for approval agenda. Underwood moved to approve the agenda and Askeland Seconded; Motion carried 5-0.

Wyman made a motion to approve the items listed in the consent agenda, Seconded by Ridlen. Motion carried 5-0.

Mayor Rhine opened the PUBLIC HEARING for Resolution 7-2024- Approving Sale Of 404 4th St at 6:01 PM. There were no comments. Mayor Rhine closed the Public Hearing at 6:02 PM.

PUBLIC COMMENTS- Joy Abuhl spoke to Council about other community's ordinances on trees and tree planting in the Right of Way. Council told her that ordinances can be changed and that maybe a committee needs to be formed to look into this further.

DEPARTMENTAL REPORTS-

Public Works- Nick submitted a written report and then let Council know that the well at the Fish Farm wasn't functioning currently. It is pumping, the water just isn't discharging so he contacted Weilage and they will be down later this week to look at the pump. Jason and Nick repaired a water main break late Saturday night with Colton Erickson's help. They expect it to be backfilled by Thursday. He wants to make sure that its fixed correctly before covering it back up. They have put up 24 No Parking signs so far. He would like to find someone who can exercise valves annually. Brian from Treemendus Tree Service has taken down 10 of the 38 Ash trees so far.

Library- Megan submitted a written report. She said the count for people through the door was down in August, most likely due to vacations and State Fair attendance. Despite that, readers at the library read almost 12,000 minutes over the summer. The online archive of the newspaper has been updated to 2019. She will be attending the ILA conference in Dubuque next month.

Community Building-written report submitted.

Cass County Sheriff – written report submitted.

Fire and Rescue- no report.

COMMITTEE REPORTS

Cass County Environmental Control- Underwood stated that the dirt work is on schedule and they hope to be done by the end of October.

NEW BUSINESS

Fire Station Project update- Wyman stated that he had hoped to have some numbers for Council to review. They have not been sent to him yet. He has been told it will be a 19-week project from start to finish and they hope to break ground next year sometime. The next step is pricing materials to have some sort of idea what they bids need to be to cover all costs.

1003 Whitney Parking- no formal action taken.

Ridlen moved to Approve Engagement Letter with Dorsey & Whitney. Seconded by Underwood. Motion carried 5-0.

Ridlen moved to approve Resolution 6-2024- A Resolution Authorizing and Providing for The Incurrence of Indebtedness for The Purpose of Providing a Portion of The Cost of Acquiring, Construction, Enlarging, Improving, And/or Extending Its Municipal Government- Storm Water Utility Facility to Serve an Area Lawfully Within Its Jurisdiction to Serve. Seconded by Underwood. Mayor Rhine called for a Roll Call. Ayes- Wyman, Ridlen, Askeland, Tietz, Underwood. Nays- None.

Askeland moved to approve Resolution 7-2024- Approving Sale Of 404 4th St. Seconded by Ridlen. Mayor Rhine called for a Roll Call. Ayes- Ridlen, Askeland, Tietz, Underwood, Wyman. Nays- none.

Wyman moved to approve Resolution 8-2024- A Resolution Authorizing the Use of a Preliminary Official State for The Sale of General Obligation Corporate Purpose Bonds, Series 2023. Seconded by Ridlen. Mayor Rhine called for a Roll Call. Ayes Askeland. Tietz, Underwood, Wyman. Ridlen. Nays- None.

Askeland moved to approve Resolution 3-2024- Approving Street Finance Report for Fy23. Seconded by Underwood. Mayor Rhine called for Roll Call. Ayes- Tietz, Underwood, Wyman, Ridlen, Askeland. Nays- None.

Askeland moved approve Resolution 4-2024- Approving Performance Increase for Carmen Sorensen, changing her rate of pay to 17.50 an hour retroactive to her 6-month anniversary on May 29, 2023. Seconded by Tietz. Mayor Rhine called for a Roll Call. Ayes- Underwood, Wyman, Ridlen, Askeland, Tietz. Nays- none.

Resolution 5-2024- Approving Performance Increase for Sheryl Owen. Sheryl spoke to Council and asked them to consider not giving her a raise until her anniversary date. She stated that she felt that management should be treated different from hourly

employees and that she feels raises should only be considered once a year. Council agreed to wait until November, when her anniversary is here.

MESSAGES FROM THE CITY MANAGER- There will be a special meeting on October 2nd.

MESSAGES AND PAPERS FROM THE MAYOR- Mayor Rhine said that there may be an open seat for the library board in the near future, so if anyone has a recommendation to let him know.

He also asked the public to please be mindful of construction zones and to not enter into areas that are blocked off with cones. Please respect the lagoon dump rules. Only place items that are allowed out there.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Underwood said something needs to be done with the Berm in the city park.

Askeland mentioned that there will be a Cancer benefit Tuesday September 12 at the school during the volleyball game. Money generated from that will help 2 families in the district with expenses due to Cancer.

Ridlen asked for a policy committee to be created regarding the tree ordinances.

Wyman had questions about the NO PARKING signs and who would be writing the citations. He asked Owen to find out who needs to write them.

Askeland moved to adjourn the meeting at 7:11 PM. Underwood Seconded. Motion carried 5-0.

Next regular meeting to be held October 9, 2023 at 6:00 PM in City Council Chambers

TIGER MART	FUEL	1,257.42
ACCESS SYSTEMS LEASING	COPIER/SERVER AGMTS	577.43
AMAZON	VACUUM/LAPTOP CASE	226.48
BASE	HRA BENEFITS	30
BOB'S MOWING	CEMETERY MOWING	2,595.00
BOUND TREE MEDICAL, LLC	RESCUE SUPPLIES	285.48
CASS COUNTY LANDFILL	QUARTERLY PMT 1	2,478.00

CASS COUNTY SHERIFF'S DEP	SEPT PMT	6,523.50
CASS COUNTY TREASURER	404 4TH STREET PROP TAX	368
CINTAS CORP	WEEKLY MAINTENANCE	1,800.81
CITY OF GRISWOLD	UTILITY BILL	380.2
CLIA LABORATORY PROGRAM	ANNUAL PMT RESCUE DEPT	180
COLONIAL LIFE	EMP VOLUNTARY INS	483.09
CUMMINS SALES AND SVC	GENERATOR REPAIR	3,278.04
DEMCO, INC	SUPPLIES	70.34
EFTPS	FED/FICA TAX	3,852.07
FIRST WIRELESS	PAGERS FOR FIRE/RESCUE DEPT	18,589.50
FRONTIER TECHNOLOGY, LLC	CAMERA REPAIR	137.57
GRISWOLD AMERICAN	MINUTES/CLAIMS JULY/AUG MTG	406.13
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	1,086.45
GRISWOLD COMMUNITY SCHOOL	2024 YEARBOOK	50
HACH COMPANY	CHEMICALS/SUPPLIES	789.6
HALEY FIELDS	LIB/COMMBLD JANITORIAL AUG 23	570
HAWKINS INC	CHEMICALS	351
IOWA STATE UNIVERSITY	REGISTRATION	160
IPERS	IPERS	4,420.26
JASON TYE	CLOTHING REIMBURSEMENT	64.99

JDM CONSTRUCTION	CONCRETE PATCHING	16,100.00
MIDAMERICAN ENERGY	UTILITIES	3,641.10
MIDWEST DATA	FIREWALL SERVICES	50
MUNICIPAL SUPPLY, INC.	SUPPLIES	733.42
OTTO,LORENCE,WIEDERSTEIN	SEPTEMBER FEE	1,000.00
PAYROLL CHECKS	PAYROLL CHECKS ON 08/17/2023	6,722.27
PAYROLL CHECKS	PAYROLL CHECKS ON 08/31/2023	7,752.09
QUILL CORPORATION	SUPPLIES	247.94
RANDY'S COMPUTER SERVICE	MONTHLY MAINTENANCE	75
SALES TAX	SALES TAX	1,456.72
SHANE HARRISON	AUG 2023 WATER OP BY AFF	1,250.00
STATE OF IOWA TREASURER	STATE TAXES	791.84
STEINBECK & SONS INC.	DAMAGE DEPOSIT	100
STERICYCLE	DOCUMENT SHREDDING	137.58
TOWN & COUNTRY SANITATION	TRASH REMOVAL	379
TREEMENDUS TREE SERVICE	ASH TREE REMOVAL PMT 1	7,050.00
TRIONFO SOLUTIONS	BENEFITS	133.19
UNITED STATES POSTAL SERV	POSTAGE	208.41
VERIZON WIRELESS	MONTHLY SERVICE	766.75
WATER SALES TAX	WATER SALES TAX	960.3

WELLMARK	PREMIUMS	6,621.95
WYMANS CARQUEST	PARTS	216.13
	CLAIMS TOTAL	107,405.05
	GENERAL FUND	45,974.09
	ROAD USE TAX FUND	13,391.20
	EMPLOYEE BENEFITS FUND	2,714.07
	COMMUNITY BLDG FUND	2,340.66
	RESCUE FUND	10,502.24
	WATER FUND	20,424.23
	SEWER FUND	12,058.56