MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
OCTOBER 12, 2020
6:00 PM
GRISWOLD COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold City Community Building on October 12, 2020. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Sorensen, Askeland, Preston, Adams. Stapleton. Motion by Sorensen to approve the agenda. Seconded by Askeland. Motion carried 5-0. Motion by Sorensen to approve the following items under the consent agenda with correction of the date on September 14, 2020 minutes.

a. Minutes of the September 14, 2020 Regular Council Meeting
b. Minutes of the September 17, 2020 Special Council Meeting
c. Minutes of the September 28, 2020 Special Council Meeting
d. Claims
e. Treasurers Report – September 30, 2020
f. Clerks Report

Seconded by Askeland. Motion carried 5-0

PUBLIC COMMENTS-No Comments

DEPARTMENTAL REPORTS

a. Public Works-written report submitted by Jeff Metheny, Public Works Superintendent. Sorensen said she has been to the wooden park several times recently and usually picks up at least a grocery sack of trash. Sorensen said she realizes that Public Works Department does not have the time to spend picking up the park every day. Askeland said he had been approached about the Griswold School athletes doing community service and said cleaning up the wooden park might be something they could possibly do. Askeland said he was contacted about the Griswold Cemetery's shrubbery not being trimmed. Askeland said he knows it is the Cemetery Board who takes care of the cemetery, but wanted to share the concern with Council since the complaint came to a City Council member.
b. Library-verbal report given by Lisa Metheny, Library Director. Metheny informed Council that the Library Board meeting was postponed this month until October 14, 2020.
c. Community Building- Askeland wants to make sure all the COVID-19 guidelines are being followed at events held at the community building. Kirk Stapleton said he would speak with the American Legion that operate the bar for events to make sure they are adhering to the COVID-19 guidelines. Askeland said the City may have to discuss in a special meeting whether or not to keep allowing events based on the COVID-19 rate in Cass County.
d. Cass County Sheriff-written report submitted by Cass County Sheriff's Office.
e. Fire and Rescue-written report submitted by Brad Amos, Rescue Captain. Annual written report submitted by J.C. Wyman, Fire Chief. Sorensen wanted to clarify that the Fire and Rescue's new building is in the Fire and Rescue building committee's hands right now and not the City Council. Sorensen said that the Fire and Rescue building committee is waiting on more cost-efficient building plans.

COMMITTEE REPORTS

a. CADCO-Sorensen said the meeting was postponed this month. Sorensen discussed the Ramsey's Market fresh food grocery lockers information that was sent to her from CADCO. Ramsey's Market located in Manning and Lennox would take orders online or at the kiosk located at the lockers. Ramsey's Market would then deliver the orders to the food lockers located in the City for pick up. Sorensen will research this and discuss it more at a later meeting.
b. Cass County Environmental Control-verbal report given by Preston. Preston said that the landfill's yearly audit is done and that revenues are down due to recycling sales dropping. Preston reported that the landfill is losing money due to recycling. Anita and Atlantic are no longer providing recycling containers in their cities, so now residents must drive their recyclables to the landfill themselves. Preston said that the landfill has someone interested in purchasing the truck that hauls the recycling containers to the landfill. Preston said the landfill will soon become a transfer station only, so she anticipates sanitation bills will go up for residents in the future.
c. Little League-verbal report given by Sorensen. Sorensen said there was not meeting this month. Sorensen informed Council that the storage container they received a grant for earlier this spring has arrived. Askeland advised Sorensen that the fields can now be winterized.

OLD BUSINESS

a. Motion by Askeland to approve the pool fence attorney's invoice. Seconded by Sorensen. Ayes: Askeland, Adams, Stapleton, Sorensen Nays: Preston. Motion carried.

NEW BUSINESS

a. Motion by Sorensen to approve sidewalk reimbursement application in the amount of $504 to Diane Keiser. Seconded by Preston. Askeland abstained due to being a family member. Motion carried 4-0
b. Motion by Askeland to approve Mayor Rhine's recommendation to hold trick or treating on Saturday, October 31st from 5:00 P.M. to 8:00 P.M. with following CDC COVID-19 trick or treating guidelines. Seconded by Preston. Motion carried 5-0
c. Motion by Askeland to approve 811 Main Street tax rebate for 75% the first year, 50% the second year, and 25% the third year. Seconded by Adams. Motion carried 5-0

d. Motion by Sorensen to approve Resolution 10-2021: Approve Annual Finance Report for the Fiscal Year ending June 30, 2020 and Direct Clerk to File Report to Iowa State Auditor's Office. Seconded by Askeland. Ayes: Stapleton, Adams, Preston, Askeland, Sorensen. Motion carried.

e. Discuss redoing the dance floor in the Community Building-Askeland proposed the City look into redoing the dance floor at the Community Building and possibly some restroom updates while the building is not very busy due to COVID-19. Measurements and estimates of material will be obtained to discuss at a later time.

f. Discuss Cocklin Fish Farm ordinance-Adams and Stapleton presented the Cocklin Fish Farm rules and regulations that they wrote for Council to review. Adams and Stapleton will finalize the ordinance to present at next month's Council meeting.

g. Discuss Department of Municipal Policing-Stapleton said that as he has been reviewing the City ordinances and they mention the City Police Chief. Stapleton said if we do not hire a policeman then we need to amend the ordinances. Stapleton said he has nothing against Cass County Sheriff's Department, but he feels the City needs their own Police Department. Adams suggested that the City look into hiring two part time retired police officers. Adams said it is very disorienting to try to enforce the City ordinances without a policeman. Askeland said that he doesn't think it is financially possible for the City to have a Police Department. Askeland suggested Adams and Stapleton set up a meeting with the Cass County Sheriff's Department. Adams and Stapleton will meet with the Cass County Sheriff and also look more into the funding of a City Police Department.

MESSAGES AND PAPERS FROM THE MAYOR-Mayor Rhine reminded the public to keep an eye out for trick or treaters on October 31st and encouraged trick or treaters to wear something that glows in the dark and carry flashlights. Rhine thanked Council for working on side projects to keep the City moving forward while the City Manager position has been vacant. Rhine reminded citizens that now is a good time to trim your trees. Especially, over the streets and sidewalks because the tree trimming notices will be coming soon.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Preston said she has noticed lots of branches down in the City. Preston reminded citizens to pick up their yard waste, so it doesn't end up in the storm sewers.

Sorensen said she wants the City to look into creating and expanding housing. Sorensen said she has spoken with people that want to move to Griswold, but there is no suitable housing available for them. Sorensen thanked the Fire and Rescue Departments for putting on a safe omelet breakfast fundraiser and bringing back some normalcy to the City. Sorensen wished everyone a safe and happy Halloween.

Stapleton reminded citizens that the City ordinance states that trees be trimmed 15 feet above the street and 8 feet above the sidewalks. Stapleton wished everyone a safe and happy Halloween.

Motion by Sorensen to adjourn. Seconded by Askeland. Motion carried 5-0 Meeting adjourned at 7:21 P.M.

The next regular meeting to be held November 9th at Community Building Small Room.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
AARON METHENY	MILEAGE REIMBURSEMENT-LOST CHECK	60.26
AMAZON CITY	RESCUE SUPPLIES/CHAIR/LIGHT BULBS	288.44
BADGER METER	SERVICE RENEWAL	2,160.00
BASE	HRA/CAFETERIA MONTHLY	60.00
BOB'S MOWING	LITTLE LEAGUE MOWING	240.00
CARD SERVICES	STREET EQUIPMENT/SUPPLIES	555.32
CARDIO PARTNERS	MEDICAL EQUIPMENT	116.00
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT	5,796.50
CITY OF GRISWOLD	UTILITY BILL	152.50
DETER'S	OIL CHANGE	73.25
DNR-WATER USE FEE	ANNUAL FEE	190.00
DUSTY'S PLACE	MANAGERS INTERVIEWS	187.50
FELD FIRE	FITTING	120.00
GIS BENEFITS	GROUP BENEFITS	156.80
GRISWOLD AMERICAN	MEETING MINUTES AND CLAIMS	404.98
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	970.01
J.D. WYMAN SERVICE	AMBULANCE OIL CHANGE	113.98
JENNINGS, SARAH	POOL ORDINANCE LETTERS	500.00
KEISER, DIANE	SIDEWALK REIMBURSEMENT	504.00
METHENY, JEFF	CLOTHING	181.15
MIDWEST DATA	FIREWALL SERVICES	50.00
OLSEN'S OUTDOOR POWER	PARK SUPPLIES	113.52
OTTO, LORENCE, WIEDERSTEIN	RETAINER	1,000.00
QUILL CORPORATION	SHREDDER	190.99
SANDBOTHE FIRESTONE	TIRES/BATTERIES	1,123.90
STATE HYGIENIC LABORATORY	WATER LAB FEES	78.00
THOMSEN, KIM	COMM BLDG/LIBRARY CLEANING	390.00

TIGER MART	FUEL	489.02
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	2,800.00
TURNER SERVICE	VALVE EXERCISE	1,812.00
UNITYPOINT CLINIC	DOT DRUG TESTS	84.00
VERIZON WIRELESS	MONTHLY SERVICE	183.72
VINER AUSTIN	CURB REPLACEMENT	3,640.00
WYMAN, JC	REIMBURSEMENT LIGHT BARS	161.00
WYMANS CARQUEST	EQUIPMENT REPAIR	17.22
	CLAIMS TOTAL	**25,238.06**
	ROAD USE TAX FUND	4,507.53
	EMPLOYEE BENEFITS FUND	91.33
	COMMUNITY BLDG FUND	428.00
	RESCUE FUND	548.66
	WATER FUND	4,795.92
	SEWER FUND	583.93

SEPTEMBER 2020 TREASURERS REPORT

REVENUE BY FUND

GENERAL	$37,793.92
ROAD USE TAX	$14,712.96
EMPLOYEE BENEFITS	$8,816.95
EMERGENCY FUND	$882.20
LOCAL OPTION SALES TAX	$12,336.21
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$225.00
RESCUE FUND	$4,053.95
RURAL FIRE	$0.00
FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$2,205.67
CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.00
WATER	$16,952.44
SEWER	$25,305.27
STORM WATER	$0.00
FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$123,284.57**

EXPENSE BY FUND

GENERAL	$28,831.99
ROAD USE TAX	$0.00
EMPLOYEE BENEFITS	$9,579.61
EMERGENCY FUND	$5,763.83
LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$1,254.05
RESCUE FUND	$763.01
RURAL FIRE	$0.00
FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$3,000.00
PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$152,890.05
CEMETERY	$0.00
WATER	$12,262.38
SEWER	$22,549.43
STORM WATER	$0.00
FEMA STORM WATER	-$245.00
TOTAL EXPENSES BY FUND	**$236,649.35**

Brad Rhine
Mayor

Barbara E Teaney

Barbara Teaney
City Clerk