# MINUTES

## CITY OF GRISWOLD

## REGULAR COUNCIL MEETING

## OCTOBER 11, 2021

## 6:00 PM

## GRISWOLD COMMUNITY BUILDING SMALL ROOM

**The Griswold City Council met in regular session at Griswold Community Building Small Room on October 11, 2021. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Stapleton, Adams, Preston, Sorensen, Askeland. Adams, Stapleton and Askeland present via phone. Motion by Sorensen to approve the agenda. Seconded by Preston. Motion carried 5-0. Motion by Preston**

# to approve the following items under the consent agenda.

- 1. Minutes of the September 13, 2021 Regular Council Meeting
  2. Minutes of the September 29, 2021 Work Session
  3. Claims
  4. Treasurers Report – September 30, 2021
  5. Clerks Report

PUBLIC COMMENTS

Jared Wyman, Matt Leighton, and Steve Baier where present from the Noble Township Initiative said they wanted to make sure the city keeps moving forward on the new development.

DEPARTMENTAL REPORTS

**Public Works:** No Report due to Jeff Metheny, Public Works Director being out ill.

**Library:** Verbal report given by Lisa Metheny, Library Director.

**Community Building:** Written report submitted by Barbara Teaney, City Clerk.

**Cass County Sheriff:** Written report submitted by Cass County Sheriff's Department.

**Fire and Rescue:** Annual written report submitted by Fire Chief, J.C. Wyman.

COMMITTEE REPORTS

**Cass County Environmental Control:** Verbal report given by Council Member, Carol Preston.

**Little League:** Verbal report given by Council Member, Carmen Sorensen.

OLD BUSINESS

Motion by Askeland to **approve reaching out to an engineer for Phase 1 of New Development.** Seconded by Adams. Motion carried: 5-0

Marciniak **Updated council on Ramsey's Food Lockers.** They are set to be installed by early November.

Motion by Askeland to approve proceeding with the planned **Finalization of Abatement schedule for Rural Revitalization** with excluding the Noble Township Initiative property. Seconded by Preston. Motion not carried. Motion by Askeland amended to approve proceeding with the planned **Finalization of Abatement schedule for Rural Revitalization** with 100% for 10 years tax abatement with excluding Noble Initiative Township project area. Seconded by Sorensen. Motion carried 5-0

NEW BUSINESS

Council was provided a copy of the **FY21 AFR to Review.**

Marciniak discussed the **Cass County Fall Grant Award for Playground Mulch** with council. He commented that the city will need volunteers to install the new playground equipment and mulch in early spring.

Council discussed **Grant Funding for New Fish Farm Storm Shelter.** Marciniak said that any letters of support would be appreciated, but he would need them as soon as possible.

Marciniak discussed handling **Nuisance Properties** with council.

Motion by Sorensen to approve **Resolution 3-2022**: **Goose Hunting at Cocklin Fish Farm.** Seconded by Preston. Ayes: Preston, Askeland, Stapleton, Sorensen, Adams. Nays: None. Motion carried 5-0

Motion by Sorensen to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Stapleton. Ayes: Stapleton, Sorensen, Adams, Preston. Nays: none. Entered into closed session at 6:57 P.M. Motion by Sorensen to return to open session. Seconded by Preston. Ayes: Sorensen, Adams, Preston, Askeland, Stapleton. Nays: none Returned to open session at 7:06 P.M. Motion by Sorensen to approve **Resolution 4-2022: Approve Performance Increase for Ted Marciniak** by $1,500 per year increasing his yearly salary to $55,000. Seconded by Askeland. Ayes: Adams, Preston, Stapleton, Askeland, Sorensen. Nays: None. Motion carried.

MESSAGES FROM THE CITY MANAGER

Marciniak announced that the Community Building now has a defibrillator. He is attending a budget meeting on November 4th. He said he is looking forward to finding out who the new council members will be and who will be elected as Mayor.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine reminded everyone to come out and vote on November 2nd. He said that the Rescue Department is still in need of more volunteer EMT's. He said there is An EMT class starting soon in Oakland. He thanked the Griswold American for reaching out to all the City Council and Mayoral candidates. He welcomed Michelle Roy and Sandy Tye to the Library Board. He said there was a great turn out at the Fire Department omelet breakfast. He proclaimed Trick-or-Treating will be held on Saturday, October 30th from 5:00 P.M. to 8:00 P.M. instead of the original date of Sunday, October 31st due to complaints from citizens.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton said it was great to see the community members at the omelet feed. He reminded citizens to fill out a Citizen Satisfaction Survey because that is the only way the city can move forward. Adams said she was so pleased to see the Fire Department with all the elementary children last week. She

said that it is such a great thing that they do for the community. She wanted to remind everyone Trick-or-Treating is changed from Sunday to Saturday, October 30th from 5:00 P.M. to 8:00 P.M. and said she is looking forward to seeing all the children. Askeland wished all the candidates luck in the upcoming election. He said the county auditor website has the most up to date information on election night. Sorensen wished everyone a safe and happy Halloween. She said to watch out for kids on Trick-or-Treat night. She reminded everyone to get out and vote. Preston thanked 3 Bee Farms for decorating the horse and buggy on Main Street for fall. She remarked that the reigns light up at night.

Motion by Sorensen to adjourn. Seconded by Adams. Motion carried 5-0. The next regular meeting to be held November 8th. Meeting adjourned at 7:19 P.M.

| **CLAIMS APPROVED AT MEETING** | | |
|---|---|---|
| **VENDOR NAME** | **REFERENCE** | **TOTAL** |
| TIGER MART | FUEL | 1,184.13 |
| CAPPEL'S | FF WELLHOUSE | 21.09 |
| MIDAMERICAN ENERGY | UTILITIES | 4,533.92 |
| GRISWOLD COMMUNICATIONS | TELEPHONE/INTERNET | 986.20 |
| SANDBOTHE FIRESTONE | LAWNMOWER TIRES | 344.04 |
| TOWN & COUNTRY SANITATION | TRASH REMOVAL | 344.00 |
| NISHNABOTNA VALLEY REC | CEMETARY - ELEC/GAS | 34.99 |
| VERIZON WIRELESS | MONTHLY SERVICE | 411.75 |
| UNITED STATES POSTAL SERV | POSTAGE | 172.26 |
| IPERS | IPERS | 4,314.94 |
| TREASURER, STATE OF IOW02 | STATE TAX | 1,023.00 |

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|---|---|---|
| GRISWOLD AMERICAN | 9/13/21 MINUTES AND CLAIMS | 628.36 |
| MUNICIPAL SUPPLY, INC. | SUPPLIES | 2,652.48 |
| BOB'S MOWING | LITTLE LEAGUE MOWING | 240.00 |
| CASS COUNTY MEMORIAL HOSP | MEDICAL SUPPLIES | 0.36 |
| SANDRY FIRE SUPPLY, L.L.C | FIRE EQUIPMENT | 45.00 |
| CARD SERVICES | AED-COMMUNITY BUILDING | 1,426.79 |
| DNR-WATER USE FEE | ANNUAL FEE | 190.00 |
| PHYSICIAN'S CLAIMS COMPAN | RESCUE BILLING CONTRACT | 681.49 |
| BOUND TREE MEDICAL, LLC | MEDICAL SUPPLIES | 370.56 |
| THE DES MOINES REGISTER | SUBSCRIPTION | 350.55 |
| CITY OF GRISWOLD | UTILITY BILL | 156.36 |
| CASS COUNTY SHERIFF'S DEP | 28E AGREEMENT OCTOBER | 5,970.40 |
| HAWKINS WATER TREATMENT | WATER CHEMICALS | 264.90 |
| AKIN BUILDING CENTERS | WATER SUPPLIES | 86.83 |
| EFTPS | FED/FICA TAX | 2,064.64 |
| WYMANS CARQUEST | EXTENSION CORD | 29.99 |
| MENARDS | SUPPLIES | 640.28 |

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| STATE HYGIENIC LABORATORY | WATER LAB FEES | 466.00 |
| WYMAN LAWN SERVICES | WEED CONTROL | 647.40 |
| USA BLUEBOOK | WATER SUPPLIES | 751.98 |
| WELLMARK | PREMIUMS | 6,483.27 |
| BADGER METER | UTILITY BILLING SOFTWARE | 313.80 |
| ECHCO | CONCRETE | 1,205.00 |
| ATLANTIC PUBLIC LIBRARY | FUN RUN | 126.00 |
| MIDWEST DATA | FIREWALL SERVICES | 50.00 |
| TREEMENDUS TREE SERVICE | MOWING CONTRACT | 2,100.00 |
| GIS BENEFITS | GROUP BENEFITS | 213.98 |
| AMAZON CITY | TABLE LEG SLIDERS/BOOK | 25.97 |
| THOMSEN, KIM | COMMUNITY BUILDING CLEANING | 440.00 |
| ACCESS SYSTEMS | COPIER LEASE | 811.81 |
| CLEAN CAR CENTER | TAX REBATE | 1,786.00 |
| GLOBE LIFE | VOLUNTARY LIFE INSURANCE | 227.80 |
| AHLERS COONEY ATTORNEYS | URBAN REVIT PLAN | 168.00 |
| CALVIN BROWN | POSTAGE STAMPS | 290.00 |

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| BRIANNA DOTY | REFUND RESERVATION DEP CANCEL | 50.00 |
| | **CLAIMS TOTAL** | **45,326.32** |
| | GENERAL FUND | 19,702.01 |
| | ROAD USE TAX FUND | 3,881.57 |
| | EMPLOYEE BENEFITS FUND | 2,681.91 |
| | COMMUNITY BLDG FUND | 924.27 |
| | RESCUE FUND | 1,758.55 |
| | WATER FUND | 10,368.49 |
| | SEWER FUND | 6,009.52 |

**SEPTEMBER 2021 TREASURERS REPORT**

| **REVENUE BY FUND** | | | **EXPENSE BY FUND** | |
|---|---|---|---|---|
| GENERAL | $49,130.24 | | GENERAL | $27,800.68 |
| ROAD USE TAX | $30,387.62 | | ROAD USE TAX | $6,047.42 |
| EMPLOYEE BENEFITS | $11,782.22 | | EMPLOYEE BENEFITS | $4,803.32 |
| EMERGENCY FUND | $1,136.57 | | EMERGENCY FUND | $0.00 |
| LOCAL OPTION SALES TAX | $0.00 | | LOCAL OPTION SALES TAX | $0.00 |
| TAX INCREMENT FINANCING | $4,437.40 | | TAX INCREMENT FINANCING | $0.00 |
| COMMUNITY BLDG | $375.00 | | COMMUNITY BLDG | $1,514.73 |

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| RESCUE FUND | $3,609.80 | | RESCUE FUND | $4,438.75 |
| RURAL FIRE | $7.62 | | RURAL FIRE | $0.00 |
| FLOOD CONTROL | $0.75 | | FLOOD CONTROL | $0.00 |
| LITTLE LEAGUE | $0.00 | | LITTLE LEAGUE | $0.00 |
| DEBT SERVICE | $0.00 | | DEBT SERVICE | $0.00 |
| CAPITAL IMPROVEMENT FUND | $2,841.46 | | CAPITAL IMPROVEMENT FUND | $0.00 |
| CAPITAL PROJECT FUND | $16.38 | | CAPITAL PROJECT FUND | $0.00 |
| PW VEHICLE REPLACEMENT | $0.17 | | PW VEHICLE REPLACEMENT | $0.00 |
| CAPITAL PROJ RESERVE | $0.32 | | CAPITAL PROJ RESERVE | $0.00 |
| SOURCE WATER PROTECTION | $2.35 | | SOURCE WATER PROTECTION | $0.00 |
| FIRE STATION FUND | $3.58 | | FIRE STATION FUND | $0.00 |
| 2019 ST IMPROVEMENTS | $0.00 | | 2019 ST IMPROVEMENTS | $0.00 |
| CEMETERY | $1.49 | | CEMETERY | $0.00 |
| WATER | $16,620.43 | | WATER | $14,072.27 |
| SEWER | $25,370.27 | | SEWER | $12,212.20 |
| STORM WATER | $0.00 | | STORM WATER | $0.00 |
| FEMA STORM WATER | $0.00 | | FEMA STORM WATER | $0.00 |

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| **TOTAL REVENUE BY FUND** | **$145,723.67** | | **TOTAL EXPENSES BY FUND** | **$70,889.37** |