MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
NOVEMBER 9, 2020
6:00 PM
GRISWOLD COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold City Community Building Small Room on November 9, 2020. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Sorensen, Adams, Askeland, Stapleton, and Preston. Motion by Adams to approve the agenda. Seconded by Sorensen. Motion carried 5-0. Motion by Adams to approve the following items under the consent agenda.

a. Minutes of the October 12, 2020 Regular Council Meeting
b. Claims
c. Treasurers Report – October 31, 2020
d. Clerks Report

Seconded by Sorensen. Motion carried 5-0

PUBLIC COMMENTS-No Comments

DEPARTMENTAL REPORTS

a. Public Works-written report submitted by Jeff Metheny, Public Works Superintendent. Metheny informed Council that the camera serviceman was here today to look into possibly adding cameras at City Park, Wooden Park, Yard Waste Site, and adding additional cameras on Main Street. Metheny said he is working on getting quotes to replace the signs at the Cocklin Fish Farm. Metheny reported the water nitrate level at the Cocklin Fish Farm was at 11% this month which is over the acceptable level. The water must be over the unacceptable level for 3 months in a row to no longer use the water. Signs have been posted at the Cocklin Fish Farm notifying the public of the high nitrate level. Due to it being the end of the camping season the well has been shut off. Metheny said the possibility of getting more precipitation over the winter may make the high nitrate levels a non-issue in the spring when they turn back on the well. Metheny informed Council of several options the City would have if the nitrate levels remain high. Preston inquired if cover crops would help to reduce the nitrate levels. Metheny said that is something he could look into. Metheny informed Council that the City had received the Wooden Playground report. Metheny said making the Wooden Playground ADA compliant is not feasible. Askeland said he does not want to remove the Wooden Playground without community feedback because the playground is personal to the people that donated funds or time to build the playground. Askeland said their where four communities around Griswold that built similar wooden playgrounds and Griswold's is the only one left. Preston said that there are citizens that do woodworking that may volunteer their time if the City purchased the material to fix the playground. Preston suggested asking the Griswold Community Betterment Group for help with this project. Sorensen said one of the reasons she initially wanted to be on City Council was because of the amount of trash not being properly disposed of at the Wooden Playground and she said it still continues to be an issue. Sorensen would like to see the playground revamped. Sorensen said she would like to see a splash pad or newer playground equipment installed. Stapleton said that he would like to see a community satisfaction survey done. Council agreed that they would like to see a community satisfaction survey done. Metheny informed Council that the City was awarded the Southwest Iowa Housing Trust Fund Grant to pay for half of the demolition costs up to $15,000 of 701 Adair Street.
b. Library-written report submitted by Lisa Metheny, Library Director. Metheny informed Council that the Library Board meeting was delayed a week later than normal and will be Wednesday, November 11th at 6:00 P.M. Metheny said the COVID-19 guidelines are continually changing for how the library must operate. Metheny said that many libraries around the area are closing down again due to COVID-19.
c. Community Building-Council discussed getting bids to replace the dance floor. The General Committee will decide on the new floor and bring it back to Council for approval.
d. Cass County Sheriff-written report submitted by Cass County Sheriff's Department. Askeland said he spoke with Sheriff McLaren regarding the Council's concerns about the contract with the Cass County Sheriff's Department stating they will enforce the City's ordinances. Askeland said that if the City writes the letters for the ordinance violation that Sheriff McLaren said the Sheriff's Department would be willing to deliver the letters.
e. Fire and Rescue-Mayor Rhine gave a verbal report. Rhine said the Rescue Department has been really busy. He said that the Rescue Department has received more PPE. Rhine said that the Public Works Department recently patched the driveway at the Fire and Rescue Station.

COMMITTEE REPORTS

a. CADCO -Sorensen said that there has not been a meeting yet this month. Sorensen said that since she has been attending the meetings, they mostly discuss Atlantic and the Valley Business Park in Atlantic. City Manager, Ted Marciniak will now be attending the meetings.
b. Cass County Environmental Control-Preston said they had a special meeting this month to address concerns of residents that live close to the landfill about the landfill closing. Preston clarified some things from last month's City Council minutes. Preston clarified that the Landfill Board has not decided when recycling will stop. She also clarified that Atlantic and Anita are still offering recycling until further notice. Preston said the equipment will be sold prior to the landfill being closed. Preston said she is inquiring with a company from Red Oak who offers recycling to see if the City could still offer recycling after the landfill stops offering the service.

c. Little League-Sorensen and Askeland informed Council that the Bryon Legg Baseball Fields are now completely winterized.

OLD BUSINESS

a. Motion by Askeland to approve the increase to purchase speed control signs from $3,000 to $3,486.50 each. Seconded by Sorensen. Motion carried 5-0.
b. Approval of Changes to Ordinances-Stapleton said they need to write some amendments to get approved. Stapleton said they will remove the Police Chief verbiage, change some penalties, and add Cocklin Fish Farm ordinances. Adams and Stapleton will work on revamping the ordinances and bring them back for Council approval. Tabled for approval at a later date.

NEW BUSINESS

a. Motion by Sorensen to approve Resolution 10-2020 Approve Money Movement to IPAIT for Library. Seconded by Preston. Ayes: Stapleton, Preston, Sorensen, Askeland, Adams. Motion carried.
b. Motion by Sorensen to approve Resolution 11-2020 Approve Bank Signers on City Bank Accounts. Seconded by Stapleton. Ayes: Askeland, Adams, Stapleton, Preston, Sorensen. Motion carried.
c. Motion by Askeland to approve purchase a laptop for City Manager up to $650, purchase cell phone, and add line for City Manager to City's existing cell phone plan. Seconded by Adams. Motion carried 5-0
d. Motion by Askeland to approve FEMA project pay application for $53,405. Seconded by Stapleton. Motion carried 5-0

REMARKS FROM THE CITY MANAGER

City Manager Marciniak thanked the Mayor and everyone for their flexibility and understanding for his move to Griswold. He said he would like for the community to give him a list of priorities for the City that they would like to see done. He said he spoke with Ramsey's Market Food Lockers and would like Council to meet with their representative. He said he feels that it would be a happy medium for not having a grocery store in the City and avoid driving to get groceries. Marciniak asked for the City's attorney contact information. He asked Council to verify the City Council Committees. He asked Council for the contact information for the cell tower being built West of town.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine welcomed City Manager Marciniak. He said to let him and Council know if he starts to feel overwhelmed. He thanked everyone for making Halloween a success. He thanked Adams and Stapleton for working on the ordinances. He reminded Council that in December committee appointments will be done for 2021.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams said she is looking into city attorneys. Askeland said he wants to make sure looking into a city attorney is a decision made by Council as a group. Mayor Rhine said to give the new City Manager a chance to meet with the current City attorney before anything is decided. Preston encourages all citizens to wear masks when they are out in town. She said there are many elderly residents that are staying home because they are too scared to go out because of COVID-19. Sorensen welcomed City Manager Marciniak. She appreciates him hitting the ground running. She thanked the Public Works Department for fixing some holes in the streets. She reminded everyone to be safe. Stapleton said he attended the E911 call. He said that PPE can still be ordered from the National Guard, but the shipments are taking two to two and half weeks to receive. He said the National Guard's PPE supply is dwindling and businesses are encouraged to start looking elsewhere to order their PPE from. The new drone was shown. They are working on training and licensing of people to operate the drone. He also got to see the new comm center equipment. He said that he received many compliments from citizens that Halloween was a hit and from citizens thanking Mayor and Council for allowing trick or treating. He said the cold weather is coming to be safe and bundle up.

Motion by Askeland to adjourn. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 7:10 P.M. The next regular meeting to be held at 6:00 on December 14th at Community Building small room.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
ACCESS SYSTEMS	SERVER LEASE	538.93
AETNA	EMPLOYEE ASSISTANCE PROGRAM	21.00
AKIN BUILDING CENTERS	OPERATING SUPPLIES	242.89
AMAZON	BOOKS	783.78
AMAZON CITY	SEWER GENERATOR PARTS	125.00
AMERICAN FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	119.00
AMOS BRAD	REIMBURSEMENT-EQUIPMENT	1,140.51
BADGER METER	MOBILE READ SERVICE	900.00
BASE	HRA/CAFETERIA MONTHLY	60.00
BOB'S MOWING	LITTLE LEAGUE MOWING	120.00
BOUND TREE MEDICAL, LLC	RESCUE SUPPLIES	232.65
BROWN ELECTRIC CO.	LIFT STATION PUMP	65.00
CAPPEL'S	EQUIPMENT	397.79
CARD SERVICES	CONFERENCES	140.00
CASS COUNTY HEALTH SYS	RESCUE PHYSICAL	162.00

CASS COUNTY LANDFILL	LANDFILL FEE	3,108.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	1.00
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT NOVEMBER	5,796.50
CENTRAL IOWA DISTRIBUTING	HAND SOAP	68.50
CITY OF ATLANTIC	LAB TESTING	45.00
CITY OF GRISWOLD	UTILITY BILL	153.92
CITY OF RED OAK AMBULANCE	MUTUAL AID	230.00
CLEAN CAR CENTER	TAX REBATE	1,698.75
ECHCO	CONCRETE	1,096.00
FELD FIRE	PUMP END	1,700.00
GIS BENEFITS	GROUP BENEFITS	317.32
GORDON FLESCH COMPANY	LASERFICHE	430.00
GOV OFFICE	ANNUAL SERVICE-WEBSITE	660.00
GREUBEL, JOSEY	DAMAGE DEPOSIT	100.00
GRISWOLD AMERICAN	10/12/20 MINUTES AND CLAIMS	220.17
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	976.08
GRISWOLD LIBRARY	PETTY CASH	2.66
GWORKS	ANNUAL LICENSE FEE	5,106.44
HELEN LONGSTRETH	LEASE PAYMENT	1,720.39
I+S GROUP	2019 STREET IMPROVEMENTS	3,849.34
IOWA WESTERN COMMUNITY CO	RESCUE TRAINING	15.00
MAYNARD CUSTOM SOLUTIONS	TROUBLESHOOT SERVER	75.00
METHENY, JEFF	DEDUCTIBLE REIMBURSEMENT	70.47
MIDAMERICAN ENERGY	UTILITIES	2,643.35
MIDWEST BREATHING AIR LLC	BREATHING AIR COMPRESSOR	919.41
MIDWEST DATA	FIREWALL SERVICES	50.00
MONTICELLO PUBLIC LIBRARY	BOOK	30.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	35.00
PELZER SERVICE	EQUIPMENT REPAIRS	546.41
QUILL CORPORATION	OFFICE SUPPLIES	158.11
ROBERT BARKLEY	RYE APPLICATION	4,200.00
SANDBOTHE FIRESTONE	TRACTOR BATTERY	135.95
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL,SAND	346.21
SORENSEN, CARMEN	MILEAGE REIMBURSEMENT	36.30
STEINBECK & SONS INC.	RYE APPLICATION	3,700.00
SULLY, OPAL	DAMAGE DEPOSIT REFUND	100.00
SWANK MOVIE LICENSING USA	PUBLIC PERFORMANCE SITE LICENS	226.00
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	390.00
TIGER MART	FUEL	811.01
TOWN & COUNTRY SANITATION	TRASH REMOVAL	344.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	3,850.00
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	1,787.50
VERIZON WIRELESS	MONTHLY SERVICE	390.76
VINER AUSTIN	CURB AND GUTTER REPLACEMENT	10,476.00
WARD LUKE CONSTRUCTION	FEMA BANK REPAIRS	53,405.00
WELLMARK	PREMIUMS	5,330.01
WYMAN BODYWORX INC.	DISINFECTANT AND SPRAY BOTTLE	399.92
WYMAN, JC	HI-PRESSURE WATER	641.99
	CLAIMS TOTAL	**123,442.02**
	GENERAL FUND	36,292.02
	ROAD USE TAX FUND	3,367.40
	EMPLOYEE BENEFITS FUND	2,421.70
	COMMUNITY BLDG FUND	815.56
	RESCUE FUND	2,646.47
	SOURCE WATER PROTECTION FUND	7,900.00
	2019 ST IMPROVEMENTS FUND	3,079.34
	WATER FUND	6,301.55
	SEWER FUND	6,442.98
	FEMA STORM WATER FUND	54,175.00

OCTOBER 2020 TREASURERS REPORT

REVENUE BY FUND		EXPENSE BY FUND	
GENERAL	$91,548.15	GENERAL	$20,934.32
ROAD USE TAX	$8,959.50	ROAD USE TAX	$8,372.90
EMPLOYEE BENEFITS	$23,591.90	EMPLOYEE BENEFITS	$1,894.55
EMERGENCY FUND	$2,360.69	EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$12,336.21	LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$13,305.85	TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$656.25	COMMUNITY BLDG	$428.00
RESCUE FUND	$9,943.03	RESCUE FUND	$548.66
RURAL FIRE	$0.00	RURAL FIRE	$0.00
FLOOD CONTROL	$0.00	FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00	LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00	DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$5,901.62	CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$0.00	CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00	PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00	CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00	SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00	FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00	2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.00	CEMETERY	$0.00
WATER	$17,244.03	WATER	$10,874.53
SEWER	$24,308.65	SEWER	$6,662.59
STORM WATER	$0.00	STORM WATER	$0.00
FEMA STORM WATER	$0.00	FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$210,155.88**	**TOTAL EXPENSES BY FUND**	**$49,715.55**

Brad Rhine
Mayor

Barbara Teaney
City Clerk