MINUTES

CITY OF GRISWOLD

REGULAR COUNCIL MEETING

NOVEMBER 8, 2021

6:00 PM

GRISWOLD COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold Community Building Small Room on November 8, 2021. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Adams, Askeland, Preston, Stapleton, and Sorensen. Stapleton present via phone. Motion by Sorensen to approve the agenda. Seconded by Adams. Motion carried 5-0. Motion by Adams to approve the following items under the consent agenda.

- 1. Minutes of the October 11, 2021 Regular Council Meeting
  2. Claims
  3. Treasurers Report – October 31, 2021
  4. Clerks Report

PUBLIC COMMENTS-None

DEPARTMENTAL REPORTS

Public Works-written report submitted by Jeff Metheny, Public Works Superintendent.

Library-written report submitted by Lisa Metheny, Library Director.

Community Building-written report submitted by Barbara Teaney, City Clerk.

Cass County Sheriff-written report submitted by Cass County Sheriff's Department

Fire and Rescue-written report submitted by Brad Amos, Rescue Captain.

COMMITTEE REPORTS

Cass County Environmental Control-written report submitted by Carol Preston, Council Member.

OLD BUSINESS

Discussion: Storm Sewer Project USDA & SWIPCO-Daniell Briggs from SWIPCO joined the meeting via phone.

Motion by Askeland to approve **Resolution 5-2022 Transfer Excess Funds from 2019 Street Improvement Project.** Seconded by Sorensen. Ayes: Preston, Adams, Stapleton, Askeland, Sorensen. Nays: None. Motion carried 5-0

Motion by Askeland to approve **Resolution 6-2022 Determining the Necessity and Fixing a Date for a Public Hearing on the Matter of the Adoption of a Proposed Griswold Urban Revitalization Plan.** Seconded by Sorensen. Ayes-Sorenson, Askeland, Adams, Stapleton, Preston. Nays: None. Motion carried 5-0. Public hearing is set for December 13, 2021.

Motion by Askeland to approve **Resolution 7-2022 Notice of Public Hearing Sale of Public Land Adjacent to 712 North Street.** Seconded by Preston. Ayes: Askeland, Stapleton, Preston, Sorenson, Adams. Nays: None. Motion carried 5-0. Public hearing is set for December 13, 2021.

Motion by Sorensen to approve **Resolution 8-2022 Notice of Public Hearing Sale of Public Land Adjacent to 709 Whitney**. Seconded by Adams. Ayes: Adams, Stapleton, Sorenson, Preston, Askeland. Nays: None. Motion carried 5-0. Public hearing is set for December 13, 2021.

Discussion: Ramsey's Market-Marciniak updated Council on the progress of the food lockers.

NEW BUSINESS

Motion by Askeland to **Approve Extension on Nuisance Property at 1000 2nd Street in Cooperation with the City to May 1, 2022.** Ayes: Stapleton, Adams, Sorensen, Askeland. Nays: Preston. Motion carried 4-1. Mr. and Mrs. Ralph Tilton were present to ask for the extension.

Decision: Tree Removal at 206 6th Street was tabled.

Motion by Askeland to approve **Updating City Hall Christmas Eve Hours.** Seconded by Preston. Motion carried 5-0. City will now be closed all day on Christmas Eve.

Discussion: Partnership with Atlantic Public works-Marciniak informed Council that the City of Atlantic is giving the City of Griswold plastic bags they have collected and packaged for Griswold to redeem for plastic benches.

REMARKS FROM THE CITY MANAGER

City Manager, Marciniak informed Council that City Hall will be closed the week of Thanksgiving from Monday, November 22 through Friday, November 26. He let Council know that IDOT will be redoing any sidewalks along Highway 48 and Highway 92 that are not ADA compliant within the next couple of years. He said that he and Askeland attended a meeting in Anita to get information on how they funded their subdivision. He announced that the first 2022 Old Soldier's Reunion meeting will be held on Wednesday, December 1st at 6:00 P.M. at the Griswold Community Building.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked the Junior class and Dusty's for a great meal they did for a fundraiser. He announced there will be a Veteran's Day Ceremony at the Hight School on Veteran's Day. He thanked all the candidates for running and showing interest. He congratulated the candidates that were elected. He thanked Metheny for helping with the brush pile fire last Saturday. He said that anyone interested in becoming an EMT to please reach out to the Rescue Department.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland said Anita welcomed he and Marciniak with open arms and they were very open on how they do things when they attended their meeting. They own 4 building that they rent out to businesses along their Main Street, so they are full of businesses and not storage or living quarters. He said Anita is planning an 8-phase subdivision over 50 years. He said it is challenging for the Griswold to be supportive on a small budget and will be open with the Noble Initiative on what the city can do. He announced that the Junior class has voted to hold Prom Grand March on Main Street this year. He said he pushed for them to keep everything local this year for Prom and that the Junior class has embraced supporting local and small businesses.

Adams said she and Preston are going to decorate the horse and buggy again this year for Christmas. She said they do need some supplies to make a new Santa and are in need a new Christmas tree. Duane Adams has volunteered to paint the Santa and Preston's friend has offered to cut the Santa our of wood for them. She congratulated all the people elected and Mayor Rhine on his re-election. She said it was nice to see a contested race.

Preston said that the 6th.7th, and 8th grade classes toured the Cass County Museum today and said it was nice of the school to bring them. She reminded everyone that there is a Veteran's Ceremony at 7:00 P.M. at the High School. She encouraged everyone to go early to get a seat.

Sorensen said to watch for kids and walkers now that the time has changed and it is getting dark earlier. She also reminded everyone to slow down.

Stapleton reminded everyone to complete a Citizen Satisfaction Survey.

Motion by Askeland to adjourn. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 7:21 P.M. The next regular meeting to be held December 13th at Community Building Small Room.

CLAIMS APPROVED AT MEETING		
VENDOR NAME	**REFERENCE**	**TOTAL**
TIGER MART	FUEL	2,165.67
CAPPEL'S	POSTAGE	15.10
CITY OF ATLANTIC	LAB TESTING	45.00
IOWA ASSN. OF MUNICIPAL U	ANNUAL DUES	300.00
DEMCO, INC	SPINE LABELS	54.39
MIDAMERICAN ENERGY	UTILITIES	3,465.00
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	1,004.55
OLSEN'S OUTDOOR POWER	ATV REPAIR	405.77
TOWN & COUNTRY SANITATION	TRASH REMOVAL	344.00
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL, SAND	112.71
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	34.44

VERIZON WIRELESS	MONTHLY SERVICE	375.05
UNITED STATES POSTAL SERV	POSTAGE	170.92
IPERS	IPERS	3,086.81
TREASURER, STATE OF IOW02	STATE TAX	737.00
GRISWOLD AMERICAN	10/11/21 MINUTES AND CLAIMS	409.60
MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	251.10
GWORKS	ANNUAL LICENSE FEE	5,392.40
HOLIDAY INN DES MOINES AI	CITY CLK-TRAVEL, MILEAGE,	224.00
COUSINS FARMS	LEASE PAYMENT	1,228.59
HELEN LONGSTRETH	LEASE PAYMENT	2,300.19
TURNER SERVICE	VALVE EXCERCISE	1,812.00
QUALITY TRUCK REPAIR	FIRE TRUCK REPAIR	1,267.70
QUILL CORPORATION	OFFICE SUPPLIES	65.16
SANDRY FIRE SUPPLY, L.L.C	FIRE EQUIPMENT	1,800.25
CARD SERVICES	ICMA, TAX FORMS, SUPPLIES	1,260.67
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	529.65
CASS COUNTY LANDFILL	28E LANDFILL AGREEMENT	3,108.00
BOUND TREE MEDICAL, LLC	REEVES STRETCHER	1,477.54

CENTRAL IOWA DISTRIBUTING	TOWELS/SOAP	142.50
CITY OF GRISWOLD	UTILITY BILL	157.31
ZOLL MEDICAL CORPORATION	MAINTENANCE	545.70
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT NOVEMBER	11,766.90
AMERICAN FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	138.00
GOV OFFICE	ANNUAL SERVICE-WEBSITE	660.00
J.D. WYMAN SERVICE	AMBULANCE OIL CHANGE	167.99
ULTIMATE LAWN & POWER LLC	LAWNMOWER TIRES	244.90
OTTO, LORENCE, WIEDERSTEIN	OCTOBER RETAINER	2,000.00
AKIN BUILDING CENTERS	STREET EQUIPMENT	85.58
EFTPS	FED/FICA TAX	4,241.13
WYMANS CARQUEST	RESCUE VEHICLE REPAIR	350.77
METHENY, JEFF	DEDUCTIBLE REIMBURSEMENT	341.80
WYMAN LAWN SERVICES	CEMETERY SPRAYING	1,462.00
ALPHA PHI OMEGA-CREIGHTON	DAMAGE DEPOSIT REFUND	150.00
AMAZON	BOOKS/SUPPLIES/PROGRAM	2,415.87

DUSTY'S PLACE	MANAGERS INTERVIEWS	187.50
KINSER, NICK	DEDUCTIBLE REIMBURSEMENT	49.89
WELLMARK	PREMIUMS	6,573.38
BADGER METER	MOBILE READ SERVICE	900.00
MIDWEST DATA	FIREWALL SERVICES	50.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	1,400.00
AMOS BRAD	REIMBURSEMENT	64.99
GIS BENEFITS	GROUP BENEFITS	213.98
AETNA	EMPLOYEE ASSISTANCE PROGRAM	21.90
THOMSEN, KIM	LIBRARY CLEANING	310.00
WATER SALES TAX	WATER SALES TAX	877.00
ACCESS SYSTEMS	SERVER LEASE	517.56
HOUGHTON STATE BANK	2019 ST IMPROVEMENT-INTEREST	2,867.00
TEANEY, BARBARA	IMFOA/CLERK TRAINING	139.52
SWANK MOVIE LICENSING USA	PUBLIC PERFORMANCE SITE LICENSE	226.00
GLOBE LIFE	VOLUNTARY LIFE INSURANCE	216.80
CASS COUNTY PEST CONTROL	LIBRARY PEST CONTROL	50.00

MAGUIRE IRON INC	WATER TOWER MAINTENANCE	13,950.00
SIMMERING-CORY	BLIGHT ASSESSMENT	2,200.00
	CLAIMS TOTAL	**89,129.23**
	GENERAL FUND	37,952.82
	ROAD USE TAX FUND	5,017.98
	EMPLOYEE BENEFITS FUND	2,882.94
	COMMUNITY BLDG FUND	843.91
	RESCUE FUND	4,012.89
	2019 ST IMPROVEMENTS FUND	2,867.00
	WATER FUND	28,045.75
	SEWER FUND	7,505.94

OCTOBER 2021 TREASURERS REPORT

REVENUE BY FUND			**EXPENSE BY FUND**	
GENERAL	$91,668.82		GENERAL	$25,944.66
ROAD USE TAX	$11,042.10		ROAD USE TAX	$5,211.07
EMPLOYEE BENEFITS	$22,411.18		EMPLOYEE BENEFITS	$4,590.36
EMERGENCY FUND	$2,161.74		EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$13,845.95		LOCAL OPTION SALES TAX	$0.00

TAX INCREMENT FINANCING	$9,234.79		TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$750.00		COMMUNITY BLDG	$874.27
RESCUE FUND	$9,389.24		RESCUE FUND	$1,758.55
RURAL FIRE	$0.93		RURAL FIRE	$0.00
FLOOD CONTROL	$0.00		FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00		LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00		DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$5,404.62		CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$7.97		CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00		PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00		CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.31		SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.62		FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00		2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.31		CEMETERY	$0.00
WATER	$17,134.00		WATER	$16,283.95

SEWER	$24,547.68		SEWER	$13,848.71
STORM WATER	$0.00		STORM WATER	$0.00
FEMA STORM WATER	$0.00		FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$207,600.26**		**TOTAL EXPENSES BY FUND**	**$68,511.57**

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Brad Rhine **Barbara Teaney**

Mayor **City Clerk**