Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
June 19, 2017
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Cook, Wyman, Sorensen, Moore. Absent: Askeland. Motion by Cook to approve the agenda. Seconded by Sorensen. Approved 4-0. Motion by Sorensen to approve the following items under the Consent Agenda

a. Minutes of the May 8, 2017 Regular Council Meeting
b. Claims
c. Treasurers Report – ending May 31, 2017
d. May Clerks Report
e. Casey's Cigarette Permit Renewal
f. Tiger Mart Cigarette Permit Renewal

Seconded by Cook. Approved 4-0.

PUBLIC COMMENTS

a. Madonna Jacobson suggested that improvements be made to the Cocklin Fish Farm to help increase number of campers and revenue. Suggestions included updating bathrooms, shelter house, tree trimming and overall maintenance.
b. Martha Bopp expressed concerns with speed of motorists on Main Street and Scott Streets along with the safety of citizens due to their speed.
c. Lenny Larson from ISG presented three different Storm Water Improvement plans to help reduce flooding in Griswold.

DEPARTMENTAL REPORTS

a. Public Works – written report submitted. Public Works director, Jeff Metheny, thanked everyone for volunteering their time and resources to come together as a community in order to get town cleaned up after Friday's storm.
b. Library –written report submitted.
c. Community Building – written report submitted.
d. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

a. CADCO – written report submitted.
b. Cass County Environmental Control –verbal report given by council member, Barry Moore. Moore informed council that at the next CCEC meeting they will be voting on charging all county residents $12.00 per year per capita in order to fund the county landfill.

OLD BUSINESS

a. Council discussed painting lines to create a **No Parking zone in front of SWI Tiling**.

NEW BUSINESS

a. Motion by Cook to approve **Resolution 22-2017: Street Closures for 2017 Old Soldiers Reunion**. Seconded by Sorensen. Roll call ayes: Wyman, Moore, Cook, Sorensen. Nays: none. Motion carried.
b. Motion by Moore to spend up to $500 to purchase a memorial bench as a **tribute to Roger Rhoads** to be placed at the Basketball court at the City Park. Seconded by Wyman. Approved 4-0.
c. Motion by Cook to approve **Resolution 24-2017: Fiscal Year 2017 Year-end Transfer of Funds**. Seconded by Sorensen. Roll call ayes: Cook, Moore, Wyman, Sorensen. Nays: None. Motion carried.
d. Motion by Sorensen to approve **Resolution 23-2017: Approve Final Completion, Owners Acceptance of Work and Pay Application #3 for the Alleyway Project**. Seconded by Wyman. Roll call ayes: Sorensen, Wyman, Cook. Nays: Moore. Motion carried.
e. Motion by Wyman to get an RFQ together to hire an engineer for the new **Fire and Rescue Building**. Seconded by Sorensen. Approved 4-0.
f. The City Council discussed reducing the **Speed Limit on Troy Road** to 25 mph and will be consulting with the Cass County Board of Supervisors to make the final decision.
g. Motion by Wyman to approve **301 Main St Sidewalk Reimbursement** in the amount of $432. Seconded by Cook. Approved 4-0.
h. Motion by Cook to approve **Casey's Class E Liquor License**. Seconded by Sorensen. Approved 4-0.
i. Motion by Sorensen to approve **the refund of Casey's current License** #BC0029262 in the amount of $18.75. Seconded by Wyman. Approved 4-0.

j. Motion by Wyman to approve **5 day Liquor License for Griswold American Legion Post No. 508**. Seconded by Sorensen. Approved 4-0.

k. Motion by Wyman to **contract with SWIPCO to update City Code of Ordinances** using the one time update plan. Seconded by Cook. Approved 4-0.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Jeb Peck wanted to thank the volunteers for all their time in cleaning up this weekend. Peck also wanted to bring attention to the standing water at 1004 North Street and have Metheny find a solution.

MESSAGES AND PAPERS FROM THE CITY MANAGER

City Manager, Laura Hansen, encouraged council members to attend the next Watershed Management Association meeting. Hansen also gave an update regarding the Iowa DOT's Asphalt Resurfacing project on Iowa 48 and 92. Metheny commented that the project should be completed prior to reunion.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Moore would like to remind council and the community of the ordinance regarding ATV's, especially over reunion weekend. He also attended a Soil Workshop sponsored by the Cass County Farm Bureau that was very informational and would like to continue to encourage area famers to use cover crops in order to lower and eventually end our nitrate problem. Sorensen reiterated earlier comments regarding clean-up from the weekend, thought it was great to see the community come together to get things done quickly.

Motion by Cook to adjourn. Seconded by Moore. Approved 4-0. 7:35 p.m.

MAY CLAIMS

VENDOR NAME	REFERENCE		TOTAL
SYNCB/AMAZON	BOOKS/PAPER/GREASE GUN	$	357.75
ASHLEY KLINDT	CLEANING SUPPLIES	$	279.49
ATLANTIC PEST CONTROL LLC	PEST CONTROL	$	52.50
BASE	HRA/CAFETERIA MONTHLY RENEWAL	$	310.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	$	168.38
CAPPEL'S	WATER PARTS	$	119.08
CARD SERVICES	POSTAGE/DNR FEE/TECHNOLOGY	$	718.72
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	$	7.12
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MAY	$	5,304.50
CITY OF ATLANTIC	LAB TESTING	$	90.00
CITY OF GRISWOLD	UTILITY BILL	$	156.27
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	$	220.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	$	232.37
DEVIN MEANS	UB OVERPAYMENT	$	6.71
DICKEL DUIT	OIL AND FILTERS	$	319.95
DON DARRINGTON	DAMAGE DEPOSIT REFUND	$	100.00
EFTPS	FED/FICA TAXES	$	5,224.70
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	$	479.80
TREASURER'S OFFICE	HAZMAT CERTIFICATION FEES	$	100.00
GADE INSURANCE	INSURANCE RENEWAL	$	36,240.00
GIS BENEFITS	GROUP BENEFITS	$	174.54
GREATAMERICA FINANCIAL SVCS	COPIER CONTRACT	$	68.48
GRISWOLD AMERICAN	PW WORKS JOB AD/MINUTES	$	546.83
GRISWOLD COMMUNICATIONS	TELEPHONE	$	930.72
GRISWOLD LIBRARY	PETTY CASH	$	17.35
HACH COMPANY	CHEMICALS/SUPPLIES	$	450.10
HANNAH BIERBAUM	MILEAGE REIMBURSEMENT	$	100.58
HAWKINS WATER TREATMENT	CHEMICALS	$	496.87
HEIMAN FIRE EQUIPMENT	ARMOR PAID BY RURAL FIRE	$	5,019.00
I+S GROUP	PAVEMENT PLAN DATA COLLECTION	$	1,000.00

IOWA FINANCE AUTHORITY	SEWER REHAB-BOND PAYMENT	$ 79,667.39
IOWA WESTERN COMMUNITY COLLEGE	TRAINING	$ 45.00
IPERS	IPERS	$ 3,374.10
J Q OFFICE EQUIPMENT	COPIER CONTRACT	$ 36.00
JACKIE CARNES	DAMAGE DEPOSIT REFUND	$ 100.00
JARED WYMAN	DAMAGE DEPOSIT REFUND	$ 100.00
JEFF METHENY	CLOTHING REIMBURSEMENT	$ 210.65
JODY STEFFEN	DAMAGE DEPOSIT REFUND	$ 100.00
LISA METHENY	MILEAGE/SUPPLIES REIMBURSEMENT	$ 380.66
MATHESON TRI-GAS INC	CHEMICALS	$ 158.16
MAYNARD CUSTOM SOLUTIONS	PRINTER REPAIRS/UPDATES	$ 105.00
MENARDS	COMM BLDG SUPPLIES/SHOP LIGHT	$ 402.18
METERING & TECHNOLOGY SOLUTION	WATER METER SUPPLIES	$ 117.03
MICHAEL LOPER	DAMAGE DEPOSIT REFUND	$ 100.00
MIDAMERICAN ENERGY	UTILITIES	$ 3,277.95
MIDWEST DATA	MONTHLY SERVICE	$ 82.00
NEWCOM TECHNOLOGIES, INC.	SOFTWARE/DIGITIZATION OF MAP	$ 600.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	$ 35.00
OTTO,LORENCE & WIEDERSTEIN	MAY RETAINER	$ 1,000.00
UNITED STATES POSTAL SERVICE	POSTAGE	$ 145.50
ROBINSON TRUE VALUE	POSTAGE	$ 169.64
ROLLING HILLS BANK & TRUST	ALLEYWAY PRINCIPAL/INTEREST PAYMENT	$ 21,046.04
SHARI GOOD	DAMAGE DEPOSIT REFUND/OVERPAYM	$ 118.75
STATE HYGIENIC LABORATORY	WATER LAB FEES	$ 140.50
TIGER MART	FUEL	$ 564.63
SUE PETERSEN	MILEAGE/MEAL REIMBURSEMENT	$ 75.07
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	$ 141.00
TREASURER, STATE OF IOWA	STATE TAXES	$ 935.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	$ 4,200.00
VERIZON WIRELESS	MONTHLY SERVICE	$ 188.84
VIRGINIA ASKELAND	CLEANING	$ 130.00
WELLMARK	PREMIUMS	$ 3,549.26
	TOTAL:	**$ 180,587.16**

001	GENERAL	$ 35,808.27
110	ROAD USE TAX	$ 4,984.76
112	EMPLOYEE BENEFITS	$ 13,194.28
140	COMMUNITY BLDG	$ 3,765.87
141	RESCUE FUND	$ 4,240.55
307	ROADS-PROJECTS	$ 21,009.04
600	WATER	$ 11,427.64
610	SEWER	$ 86,156.75
	TOTAL BY FUND:	**$ 180,587.16**

MAY 2017 CLERKS REPORT

REVENUE BY FUND

GENERAL TOTAL	$20,241.70
ROAD USE TAX TOTAL	$8,146.30
EMPLOYEE BENEFITS TOTAL	$1,146.13
EMERGENCY FUND TOTAL	$120.54
LOCAL OPTION SALES TAX TOTAL	$8,847.92
COMMUNITY BLDG TOTAL	$1,829.39
RESCUE FUND TOTAL	$11,671.66
FLOOD CONTROL TOTAL	$1.31
LITTLE LEAGUE FIELD TOTAL	$5,000.00
CAPITAL IMPROVEMENT FUND	$301.38
CAPITAL PROJECT FUND TOTA	$45.25
PW VEHICLE REPLACEMENT TO	$5.83
CAPITAL PROJ RESERVE TOTAL	$0.51
SOURCE WATER PROTECTION	$1.65
PERPETUAL CARE TOTAL	$7.64
WATER TOTAL	$15,839.40
SEWER TOTAL	$24,318.65
TOTAL REVENUE BY FUND	**$97,525.26**

EXPENSE BY FUND

GENERAL TOTAL	$43,740.80
ROAD USE TAX TOTAL	$7,945.70
EMPLOYEE BENEFITS TOTAL	$15,564.51
COMMUNITY BLDG TOTAL	$3,985.90
RESCUE FUND TOTAL	$4,415.94
WATER TOTAL	$15,498.96
SEWER TOTAL	$10,544.88
TOTAL EXPENSES BY FUND	**$101,696.69**