Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
June 13, 2016
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore and Sorensen and Wyman.
Motion by Askeland to approve the agenda. Seconded by Cook. Approved 5-0
Motion by Sorensen to approve the following items under the Consent Agenda

a. Minutes of the May 9, 2016 Regular Council Meeting
b. Minutes of the May 11, 2016 Special Council Meeting
c. Minutes of the June 1, 2016 Special Council Meeting
d. Claims
e. Treasurers Report – ending May 31, 2016
f. May Clerks Report
g. Renew Cigarette License for Casey's General Store

Seconded by Askeland. Approved 5-0.

PUBLIC COMMENTS

Duane Myers of 1535 Contrail Ave. came to the council with concerns of the Fire Department using the fire equipment for personal use.

Diane Curtis of 81 Mills St. came to the council to question if there has been any kind of resolve to help the erosion for the drainage ditch north of her property.

Brad Hildebrandt with USA Triathlons asked for the blessing of the council for his company to bring a couple events to town in 2017, one being a Gravel Road Race and the other - a Nishnavalley Event.

DEPARTMENTAL REPORTS

a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the air conditioners have been top priority this week. Dee Fischer with USDA also talked with the council about the storm water study.
b. **Library** – Written report submitted. Library Board Director, Lisa Metheny also noted the Memorial Wall will be back during Reunion.
c. **Community Building** - Written report submitted.
d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

a. **CADCO**. **–** Pat McCurdy and Russell Joyce talked to the council about Home Base Iowa
b. **Cass County Environmental Control** – Moore gave a report.

OLD BUSINESS

a. Motion by Wyman to approve **Change Order #1** for the Alleyway Project to decrease the overall project amount by $11,341.25. Seconded by Cook. Approved 5-0
b. **Sale of the Land Pride 84" finish mower** – tabled
c. **Fire 28E** – tabled
d. Motion by Wyman to approve using **Textcaster for Mass Notification** for a $200 set up fee and a $1000 annual fee. Seconded by Askeland. Approved 5-0
e. Motion by Wyman to **replace air conditioner #2** giving Metheny a limit not to exceed $6,500 when all quotes are received. Seconded by Cook. Roll call ayes: Moore, Sorensen, Askeland, Wyman and Cook. Nays: none. Motion carried

NEW BUSINESS

a. Motion by Cook to approve **Resolution 32-2016: Street Closures for 2016 Old Soldiers Reunion**. Seconded by Wyman. Roll call ayes: Cook, Wyman, Askeland, Sorensen and Moore. Nays: none. Motion carried.
b. Motion by Askeland to approve **Resolution 33-2016: Year End Transfers**. Seconded by Cook. Roll call ayes: Sorensen, Askeland, Cook, Moore and Wyman. Nays: none. Motion carried

c. Motion by Cook to approve **Resolution 34-2016: Resolution Supporting the Public/Private Partnership Called Home Base Iowa**. Seconded by Askeland. Roll call ayes: Wyman, Moore, Sorensen, Cook and Askeland. Nays: none. Motion carried
d. Motion by Sorensen to approve **Resolution 35-2016: Storm-Water Sewer Easement – 615 Main**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Moore, Wyman and Sorensen. Nays: none. Motion carried
e. Motion by Wyman to approve the **IDOT Agreement for Maintenance and Repair of Primary Roads in Municipalities**. Seconded by Cook. Approved 5-0
f. Motion by Askeland to **set the Public Hearing for FY17 Budget Amendment #1** for 6:00 p.m. July 11th in Council Chambers. Seconded by Wyman. Approved 5-0
g. **Dangerous Trees** – In response to the dangerous tree complaint filed in the office, the City Clerk is directed to inform the person filing the complaint and the homeowner that it is the responsibility of the homeowner to hire an arborist to deem the tree dangerous/dead/diseased by insect or pests.

MESSAGES AND PAPERS FROM THE MAYOR

none

MESSAGES AND REMARKS FROM THE CITY COUNCIL

In response to Mr. Myers concern, Wyman wanted to let him know that the individual did have permission to use the fire truck and the water was paid for.

Motion by Moore to adjourn. Seconded by Askeland. Approved 5-0. 7:05 p.m.

JUNE CLAIMS

AKIN BUILDING CENTERS	SUPPLIES	$235.51
GECRB/AMAZON	CIGARETTE DISPOSAL	$123.24
ATLANTIC CHAMBER OF COMMERCE	ADVERTISING	$150.00
ATLANTIC NEWS-TELEGRAPH	FOR SALE-FINISH MOWER	$105.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	$50.00
BASE	ANNUAL/MONTHLY/REIMBURSEMENTS	$932.91
BLUE TARP FINANCIAL, INC	HOSE FOR PUMP	$261.48
BP	FUEL	$729.82
CAPPEL'S	DRIVER POST/SUPPLIES	$227.27
CARD SERVICES	TOOLS	$1,705.52
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	$23.85
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	$286.20
CITY OF GRISWOLD	POSTAGE/MTG	$34.02
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	$228.13
CUMMINS CENTRAL POWER, LLC	TROUBLESHOOT GENERTAOR	$982.04
DEBORAH WEAVER	REFUND	$90.87
DIANE'S DECORATING	PAINTING-COMM BLDG	$1,119.00
ECHCO CONCRETE L.L.C.	CONCRETE FOR PATIO	$2,919.50
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	$68.48
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS/HEARINGS	$425.25
GRISWOLD COMMUNICATIONS	TELEPHONE	$628.55
GRISWOLD LIBRARY	PETTY CASH	$21.80

GRISWOLD RESCUE DEPT.	EMS ANNUAL DUES	$75.00
GRISWOLD, CITY OF	SEWER UTILITY	$180.82
HAWKINS WATER TREATMENT	CHEMICALS	$416.16
I+S GROUP	STREET IMPV HRS ON PROJECT	$4,841.25
IOWA LEAGUE OF CITIES	MEMBER DUES	$763.00
IOWA ONE CALL	NOTIFICATIONS	$34.40
IOWA WESTERN COMMUNITY COLLEGE	TRAINING	$15.00
J & J CUSTOM GRAPHIC DESIGN	3 CEMETERY SIGNS	$276.00
J Q OFFICE EQUIPMENT	COPIER CONTRACT	$34.00
J.D. WYMAN SERVICE	REPAIR SUPPLIES	$464.01
JEFF METHENY	CLOTHING ALLOWANCE-JEFF	$250.00
JULIE KLINE	TRAINING	$30.00
KEMP WELDING & REPAIR	REPAIR TO SNOW EQUIPMENT	$11.00
KLOCKE'S EMERGENCY VEHICLES	VENT	$34.25
LAVERTY SANITATION	DISPOSE OF COUCH	$25.00
MATHESON TRI-GAS INC	CHEMICALS	$73.27
MAYNARD CUSTOM SOLUTIONS	TROUBLESHOOT	$30.00
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	$75.00
MEDIVAC-ATLANTIC	MUTUAL AID	$300.00
MENARDS	PATIO FURNITURE/SUPPLIES	$1,439.31
MIDAMERICAN ENERGY	UTILITIES	$117.89
MIDWEST DATA	MONTHLY SERVICE	$82.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	$25.00
THE ODB COMPANY	STREET SWEEPER RAPAIRS	$302.47
OLSEN'S OUTDOOR POWER	CHAIN SAW/POLE PRUNER	$1,028.25
OTTO,LORENCE & WIEDERSTEIN	EXTRA SERVICES	$20.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	$1,241.54
POSTMASTER	POSTAGE	$383.70
PUBLIC SAFETY CENTER	FIRE HOSE	$340.20
PUMPBIZ, INC.	PTO PUMP	$5,799.00
QUILL CORPORATION	OFFICE SUPPLIES	$110.41
RITTER CONSTRUCTION	REPAIR GARAGE DOORS	$299.87
ROBINSON TRUE VALUE	POSTAGE	$39.47
SAMS CLUB	MEMBERSHIP	$45.00
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	$118.95
SOUTHWEST IOWA TILING	BACKHOE/LABOR	$717.50
STATE HYGIENIC LABORATORY	WATER LAB FEES	$76.50
STEFFEN FUEL SUPPLY	FUEL	$5.85
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	$8.67
TOM MOORE	DAMAGE DEPOSIT RETURN	$100.00
TOWN & COUNTRY SANITATION	TRASH REMOVAL	$181.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	$4,200.00
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	$4,581.00
VIRGINIA ASKELAND	CLEANING	$65.00
WYMAN LAWN SERVICES	CHEMICAL APPLICATIONS	$2,259.40
WYMANS CARQUEST	MAINTENANCE SUPPLIES	$138.52
	TOTAL BY VENDER	**$43,003.10**

1	GENERAL	$10,072.75
110	ROAD USE TAX	$1,843.86
112	EMPLOYEE BENEFITS	$497.64
140	COMMUNITY BLDG	$5,814.07
141	RESCUE FUND	$2,679.08
307	ROADS-PROJECTS	$4,841.25
600	WATER	$3,504.74
610	SEWER	$13,749.71
	TOTAL BY FUND	**$43,003.10**

MAY 2016 CLERKS REPORT

MAY 2016

REVENUE BY FUND

GENERAL TOTAL	$16,673.26
ROAD USE TAX TOTAL	$8,200.35
EMPLOYEE BENEFITS TOTAL	$1,831.14
EMERGENCY FUND TOTAL	$217.86
LOCAL OPTION SALES TAX TO	$8,578.78
TAX INCREMENT FINANCING T	$1.86
COMMUNITY BLDG TOTAL	$1,010.18
RESCUE FUND TOTAL	$12,326.53
FLOOD CONTROL TOTAL	$1.97
DEBT SERVICE TOTAL	$572.87
CAPITAL IMPROVEMENT FUND	$544.66
CAPITAL PROJECT FUND TOTA	$5.80
PW VEHICLE REPLACEMENT TO	$1.83
CAPITAL PROJ RESERVE TOTA	$0.05
SOURCE WATER PROTECTION T	$28,889.86
PERPETUAL CARE TOTAL	$1.57
WATER TOTAL	$13,313.87
SEWER TOTAL	$26,951.18
TOTAL REVENUE BY FUND	**$119,123.62**

EXPENSE BY FUND

GENERAL TOTAL	$31,751.16
CONTINGENCY ACCT- GF TOTAL	$5,240.00
ROAD USE TAX TOTAL	$3,708.78
EMPLOYEE BENEFITS TOTAL	$14,682.66
COMMUNITY BLDG TOTAL	$2,354.88
RESCUE FUND TOTAL	$4,091.13
ROADS-PROJECTS TOTAL	$4,018.42
WATER TOTAL	$15,589.14
SEWER TOTAL	$12,542.44
TOTAL EXPENSES BY FUND	**$93,978.61**

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Jeb Peck
Mayor

Marylynne Lightner
City Clerk