Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
August 14, 2017
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Moore, Sorensen, Wyman. Absent: Cook. Motion by Sorensen to approve the agenda. Seconded by Askeland . Approved 3-1. Motion by Askeland to approve the following items under the Consent Agenda.

a. Minutes of the July 10, 2017 Regular Council Meeting
b. Claims
c. Treasurers Report – ending July 31, 2017
d. July Clerks Report

Seconded by Sorensen . Approved 3-1.

PUBLIC HEARING

a. Mayor Peck opened the public hearing for **Ordinance 2-2017: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by amending section 3-3-10 pertaining to Speed Regulations** at time: 6:01 p.m., there being no written or oral comments the hearing was closed.
b. Mayor Peck opened the public hearing on the **FY18 Budget Amendment #1** at time: 6:02 p.m., there being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

Derek Johnson, an engineer from ISG, provided an update regarding the storm sewer data collection along with the pavement management plan. Martha Bopp expressed concerns of the lack of enforcement of the speed limit.

DEPARTMENTAL REPORTS

a. Public Works – written report submitted. Public Works Director, Jeff Metheny gave a verbal report. They had seven water leaks this past month and are now starting put in concrete behind the library for additional parking and space for library programs.
b. Library – written report submitted. Library Director, Lisa Metheny, mentioned the library received $5,000 in grants to help fund the maker space areas in the library.
c. Community Building – written report submitted.
d. Cass County Sheriff – written report submitted.
e. Rescue – written report submitted including the current members, trainings completed in the past year, and potential improvements of the overall department.
f. Fire – no report submitted.

COMMITTEE REPORTS

a. CADCO – written report submitted.
b. Cass County Environmental Control – verbal report given by Barry Moore. Moore informed council that it was approved to charge all county residents $1 per person per month to help fund the landfill.

NEW BUSINESS

a. Motion by Wyman to approve giving the **Little League Board** a loan to purchase ballfield lighting for $20,000 of city funds, loaned from the Water fund. Seconded by Askeland. Approved 4-0.
b. Motion by Askeland to approve the first reading of **Ordinance 2-2017: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by amending section 3-3-10 pertaining to Speed Regulations.** Seconded by Sorensen. Roll call ayes: Askeland, Moore, Sorensen, Wyman. Nays: none. Motion carried. Motion by Moore to waive the second and third readings of **Ordinance 2-2017: An Ordinance amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by amending section 3-3-10 pertaining to Speed Regulations.** Seconded by Wyman. Roll call ayes: Askeland, Moore, Sorensen, Wyman. Nays: none. Motion carried.
c. Motion by Sorensen to approve **Resolution 5-2018: Approve FY18 Budget Amendment #1.** Seconded by Moore. Roll call ayes: Askeland, Moore, Sorensen, Wyman. Nays: none. Motion carried.
d. Motion by Sorensen to approve **Resolution 1-2018 Destruction of Documents**. Seconded by Askeland. Roll call ayes: Askeland, Moore, Sorensen, Wyman. Nays: none. Motion carried.
e. Motion by Wyman to change the **method of CD interest accrual** to have the interest from all the CDs be applied back to the individual CD on their maturity date. Seconded by Askeland. Approved 4-0.

f. Motion by Askeland to approve Jeff Metheny as the **Delegate for the Watershed Management Association** and Laura Hansen as the alternate for the city of Griswold. Seconded by Sorensen. Approved 4-0.
g. Motion by Sorensen to approve **Resolution 6-2018: Approve Fiscal Year 2017 Year End Transfer of Funds**. Seconded by Askeland. Wyman suggested council reconsider approval and would like to revisit the resolution at the next council meeting. Roll call ayes: none. Nays: Askeland, Moore, Sorensen, Wyman. Motion abandoned.
h. **Resolution 4-2018: Transfer of Fund Balances into IPAIT**-tabled
i. Motion by Askeland to extend **Resolution 7-2015** until August 11th, 2018. Seconded by Wyman. Roll call ayes: Askeland, Moore, Sorensen, Wyman. Nays: none. Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

None.

MESSAGES AND PAPERS FROM THE CITY MANAGER

In Laura Hansen's absence, city clerk, Hannah Bierbaum reminded everyone that there are two open council positions along with the mayor position, open for election. The nomination papers for the positions must be filed with the Cass County Auditor. The first day to file papers is August 28th and the last day to file is September 21st. Bierbaum also informed council that there will be a site plan approval meeting next week in regards to Houghton State Bank.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Askeland discussed the Rescue Department's purchase of a defibrillator. He would also like to investigate how other community buildings handle cleaning after events. Moore wanted to remind citizens to run for city council. Wyman reminded citizens to run for city council. He would like to see what other council members in towns our size are paid. If it is in our budget, he would like to see the new council members get compensated for going to extra committee meetings or mileage reimbursement. Sorensen reminded everyone to slow down with school starting soon, especially near the bus stops around town. Motion to adjourn by Askeland. Seconded by Sorensen. Approved 4-0. 6:47 p.m.

JULY CLAIMS

VENDOR NAME	REFERENCE		TOTAL
AFFINITY CARE, INC	EAP SERVICES	$	21.00
VIRGINIA ASKELAND	CLEANING	$	130.00
ATLANTIC NEWS-TELEGRAPH	ADVERTISING	$	47.00
AUDITOR OF STATE	FY16 ANNUAL EXAMINATION	$	5,185.54
BASE	HRA/CAFETERIA MONTHLY	$	60.00
BROWN ELECTRIC CO.	LIGHT BULBS	$	235.05
LISA BUCHANAN	DATE RESERVATION REFUND	$	50.00
CARD SERVICES	IMPI	$	746.98
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-JULY	$	5,463.64
CITY OF GRISWOLD	UTILITY BILL	$	157.10
CITY OF GRISWOLD	UTILITY BILL	$	166.79
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	$	222.05
CRAIG AND KAY LARY	SIDEWALK REIMBURSEMENT	$	336.00
DALE RUSH	DAMAGE DEPOSIT REFUND	$	100.00
DEMCO, INC	SUPPLIES	$	98.29
DICKEL DUIT	MOWER PARTS	$	273.25
DISPLAY SALES COMPANY	HARDWARE FOR FLAGS	$	137.50
EFTPS	FED/FICA TAX	$	3,771.56
EFTPS	QTR EXCISE TAX	$	9.04
ESRI	CEMETERY SOFTWARE RENEWAL	$	414.00
FRONTIER TECHNOLOGY, LLC	CAMERA MAINTENANCE	$	274.00
GATEWAY HOTEL AND CONFERENCE	LODGING-IMPI CONFERENCE	$	259.84
GIS BENEFITS	GROUP BENEFITS	$	182.44
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	$	68.48
GRISWOLD AMERICAN	MINUTES/CLAIMS	$	172.19
GRISWOLD AMERICAN	SUMMER READING PROGRAM INSERT	$	75.00

GRISWOLD COMMUNICATIONS	TELEPHONE	$	911.97
GRISWOLD FIRE DEPT.	TRAINING EXPENSE	$	81.13
GRISWOLD LIBRARY	PETTY CASH	$	62.50
HACH COMPANY	SERVICE PARTNERSHIP	$	665.14
LAURA HANSEN	JULY CELL PHONE REIMBURSEMENT	$	40.00
HD SUPPLY WATERWORKS, LTD	WATER METER SUPPLIES	$	529.49
HONEY CREEK RESORT	LODGING-IACMA CONFERENCE	$	252.34
I+S GROUP	ALLEYWAY ENGINEERING FEES	$	7,375.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY PERMIT	$	144.16
ILA	POSTER	$	10.00
IOWA LEAGUE OF CITIES	DUES, TRNG, MEMBERSHIPS	$	809.00
IPERS	IPERS	$	2,298.78
J Q OFFICE EQUIPMENT	COPIER CONTRACT	$	36.00
J.D. WYMAN SERVICE	BRAKE REPAIRS	$	293.75
MATHESON TRI-GAS INC	CHEMICALS	$	62.10
MAYNARD CUSTOM SOLUTIONS	SERVER REPAIR	$	93.99
MENARDS	LIGHT BULBS FOR FIRE DEPT	$	179.94
MIDAMERICAN ENERGY	UTILITIES	$	3,949.20
MIDAMERICAN ENERGY	UTILITIES	$	3,941.47
MIDWEST DATA	MONTHLY SERVICE	$	82.00
MONICA TAYLOR	DAMAGE DEPOSIT	$	100.00
TOM AND JEWELL MOORE	DAMAGE DEPOSIT/HALF DAY REFUND	$	212.50
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	$	35.00
OTTO,LORENCE & WIEDERSTEIN	JULY RETAINER	$	1,000.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	$	752.72
UNITED STATES POSTAL SERVICE	POSTAGE	$	150.95
PRESTON CARPENTRY	LABOR	$	50.00
QUILL CORPORATION	OFFICE SUPPLIES	$	11.99
ROBINSON TRUE VALUE	POSTAGE	$	26.10
TREASURER, STATE OF IOWA	SALES TAX	$	4,482.00
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	$	17.00
SOUTHWEST IA PLANNING COUNCIL	DUES, MEMBERSHIPS	$	673.00
SOUTHWEST IOWA TILING	SEPTIC TANK CLEANING	$	250.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	$	57.00
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	$	100.00
STOREY KENWORTHY/MATT PARROTT	UTILITY BILLS	$	1,079.29
TEXT CASTER	ANNUAL SERVICE FEE	$	1,000.00
THOMAS MOORE	TRAINING REIMBURSEMENT	$	110.00
TIGER MART	FUEL	$	775.31
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	$	261.00
TREASURER, STATE OF IOWA	STATE TAXES	$	664.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	$	3,220.00
VERIZON WIRELESS	MONTHLY SERVICE	$	188.73
VERIZON WIRELESS	MONTHLY SERVICE	$	197.51
WELLMARK	PREMIUMS	$	4,181.24
WYMAN LAWN SERVICES	CEMETERY CHEMICAL APPLICATION	$	1,931.00
WYMANS CARQUEST	HYDRAULIC HOSE	$	51.28
ZIEGLER INC.	PARTS	$	54.23
	TOTAL:	$	62,106.55

001	GENERAL	$ 28,126.83
110	ROAD USE TAX	$ 7,273.17
112	EMPLOYEE BENEFITS	$ 1,883.37
140	COMMUNITY BLDG	$ 1,802.18
141	RESCUE FUND	$ 1,624.27
307	ROADS-PROJECTS	$ 4,375.00
600	WATER	$ 8,863.24
610	SEWER	$ 8,158.49
	TOTAL BY FUND:	**$ 62,106.55**

JULY 2017 CLERKS REPORT

REVENUE BY FUND

GENERAL TOTAL	$10,535.81
ROAD USE TAX TOTAL	$13,422.19
EMPLOYEE BENEFITS TOTAL	$1,201.79
EMERGENCY FUND TOTAL	$126.41
LOCAL OPTION SALES TAX TOTAL	$9,149.52
COMMUNITY BLDG TOTAL	$1,634.58
RESCUE FUND TOTAL	$3,305.57
FLOOD CONTROL TOTAL	$1.78
CAPITAL IMPROVEMENT FUND	$316.00
CAPITAL PROJECT FUND TOTA	$61.27
PW VEHICLE REPLACEMENT TO	$7.89
CAPITAL PROJ RESERVE TOTAL	$0.68
SOURCE WATER PROTECTION	$2.23
PERPETUAL CARE TOTAL	$10.34
WATER TOTAL	$15,838.03
SEWER TOTAL	$24,553.77
TOTAL REVENUE BY FUND	**$80,167.86**

EXPENSE BY FUND

GENERAL TOTAL	$31,312.06
ROAD USE TAX TOTAL	$8,159.96
EMPLOYEE BENEFITS TOTAL	$2,988.12
COMMUNITY BLDG TOTAL	$1,516.48
RESCUE FUND TOTAL	$1,605.37
ROADS-PROJECTS	$4,375.00
WATER TOTAL	$12,519.50
SEWER TOTAL	$11,826.54
TOTAL EXPENSES BY FUND	**$74,303.03**