MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
MAY 9, 2022
6:00 PM

The Griswold City Council met in regular session at Griswold Community Building Small Room on May 9, 2022. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Askeland, Wyman, Ridlen, Underwood. Sorensen absent. Motion by Askeland to approve the agenda. Seconded by Ridlen. Motion carried 4-0. Motion by Ridlen to approve the following items under the consent agenda.

CONSENT AGENDA

a. Minutes of the April 11, 2022 Regular Council Meeting
b. Claims
c. Treasurers Report – April 30, 2022
d. Clerks Report
e. American Legion Post #508 Liquor License Renewal #LC0026514
f. Tiger Mart Liquor License Renewal #BC0030512
g. Casey's Cigarette Permit Renewal

Seconded by Askeland. Motion carried 4-0.

PUBLIC COMMENTS -None

PUBLIC HEARING

a. Sale of 701 Adair-Opened at 6:01 P.M. No Comments. Closed 6:02 P.M.

DEPARTMENTAL REPORTS

Public Works-Written report submitted by Jeff Metheny, Public Works Director.
Rescue Department-Written report submitted by Brad Amos, Rescue Captain.
Fire Department-Verbal report given by JC Wyman, Fire Chief.

OLD BUSINESS

Nancy Janssen from Midwest Assistance Program was present to discuss the **Rate Study Results** with Council. The Public Works Committee meet to go over the results and bring a rate proposal back to Council.

Wyman motioned to approve the **New Ambulance Purchase** from Danko Emergency Equipment not exceed $282,680. Seconded by Askeland. Motion carried 4-0.

Motion by Askeland motioned to approve **Resolution 27-2022 Sale of 701 Adair** for $1,600 to Kevin Sindt. Seconded by Underwood. Ayes: Underwood, Ridlen, Askeland, Wyman. Nays: None. Motion carried 4-0.

Motion by Askeland to **Hire Engineer for Storm Sewer Project.** Seconded by Ridlen. Motion carried 4-0, In order for the city to qualify for the CBDG (Community Block Development Grant) the city must be shovel ready. Citizen volunteers will be reaching out to citizens via knock at the door or phone call to ask two simple survey questions. The city must receive 375 responses to be considered for the CBDG grant to improve the city's storm sewer. Your participation in the survey is encouraged and appreciated.

Motion by Ridlen to approve the **Purchase of New Security Cameras** for Main Street and the Brush Pile. Seconded by Underwood. Motion carried 4-0.

Council said that anyone that would like a tree from the **City Tree Deliveries** to contact City Hall. They reminded citizens that you do need a tree permit to plant trees within city limits.

NEW BUSINESS

Motion by Wyman to allow the **Sidewalk Closing outside Castaway's** (411 Main St) for a bag's tournament on June 11th from 8:00 P.M. to 12:00 P.M. with a rain date of June 18th. Seconded by Underwood. Motion carried 4-0. Council reminded Castaway's that in order for alcohol to be present outside the business there must be an enclosed area that is attached to the establishment via fencing. No alcohol shall be allowed outside the fenced area or it will be considered a violation of their liquor license. Council stated they will decide on the requested Bikini Bike Wash for July 16th at the June 15th meeting pending the Bag's Tournament outcome. Tammy Means and Cheyenne Means of Castaway's were present.

Motion by Askeland to approve **Resolution 25-2022 Approve Transfer of Funds to Correct Negative Fund Account Balances.** Seconded by Ridlen. Ayes: Underwood, Wyman, Ridlen, Askeland. Nays: None. Motion carried 4-0

Motion by Askeland to approve **Resolution 26-2022 Rescue Money Transfer to IPAIT** in the amount of $70,000. Seconded by Underwood. Ayes: Wyman, Ridlen, Underwood, Askeland. Nays: None. Motion carried 4-0

Motion by Askeland to approve the **First Reading of Ordinance 3-2022 an Ordinance Vacating a Portion of Harrison Street Located in the Fourth Addition to the Town of Griswold, Iowa.** Seconded by Ridlen. Ayes: Underwood, Askeland, Ridlen, Wyman. Nays: None. Motion carried 4-0. Motion by Askeland to **Waive the Second and Third Reading of Ordinance 3-2022**. Seconded by Wyman. Ayes: Ridlen, Wyman, Askeland, Underwood. Nays: None. Motion carried 4-0

Motion by Askeland to approve the **First Reading of Ordinance 4-2022 an Ordinance Vacation a Portion of the East-West Street Located Between Lots 4&15 and Lots 5&14, All in the Fourth Addition to the Town of Griswold, Iowa.** Seconded by Wyman. Ayes: Ridlen, Askeland, Wyman, Underwood. Nays: None. Motion carried 4-0. **Motion by Askeland to waive the Second and Third Reading of Ordinance 4-2022**. Seconded by Wyman. Ayes: Wyman, Underwood, Askeland, Ridlen. Nays: None. Motion carried 4-0

Motion by Askeland to **Set the Public Hearing for Budget Amendment #1 for FY2022** for June 15, 2022 at 6:00 P.M. at the Griswold Community Building. Seconded by Ridlen. Motion carried 4-0

Motion by Askeland to correct the title in the **Employee Handbook Policy from Long Term to Short Term Disability.** Seconded by Ridlen. Motion carried 4-0

Council discussed the **Paternity Leave Policy Plan** for City Manager, Marciniak.

Remarks by the City Manager

Marciniak informed council that Snyder Engineers are almost done with the TEAP (Traffic Engineer Assistance Program) study for the School Crosswalk. He announced there are big things on the horizon for Griswold with the Hotel Demolition, Revitalizing the Kaiwen Building, the Daycare being built, and the possible Storm Sewer Project.

Messages and Papers from the Mayor

Rhine thanked everyone that came out and supported the benefit for Orlo Towne. He thanked Representative Cindy Axne for her recent visit to Griswold and hearing the city out on the Daycare and Fire Station projects. He announced that anyone who would like a starter tree to contact City Hall. He encouraged people to Volunteer for Old Soldier's Reunion July 9th. If you would like to volunteer, please contact the Griswold American Legion Post #508.

Proposition and Remarks from Council Members

Underwood expressed wanting to notify citizens about them having until October to correct their ordinance violations. He stated some of them may not have seen the announcement in the paper. Marciniak said that the Code Enforcement Officer will be posting warnings on their properties. Wyman asked how working on the beaver dams was going. Metheny said the have been working on the problem and have a plan in place to help with the issue. Wyman asked who was to oversee the renovations of the Kaiwen Building at 421 Main St. Marciniak said that more details are coming about the particulars of the grant.
Motion by Askeland to adjourn. Seconded by Ridlen. Motion carried 4-0. Meeting adjourned at 7:45 P.M. The next regular council meeting will be held on Wednesday, June 15th at 6:00 P.M. at the Griswold Community Building.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
TIGER MART	FUEL	2,145.13
CAPPEL'S	STREET SUPPLIES	291.28
CITY OF ATLANTIC	LAB TESTING	90.00
MIDAMERICAN ENERGY	UTILITIES	3,926.25
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	970.69
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
KEMP WELDING & REPAIR	REPAIRS	108.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	70.96
VERIZON WIRELESS	MONTHLY SERVICE	418.88
UNITED STATES POSTAL SERV	POSTAGE	172.39
IPERS	IPERS	2,803.21
TREASURER, STATE OF IOW02	STATE TAXES	579.00
GRISWOLD AMERICAN	4/11/22 MINUTES AND CLAIMS	384.70
HACH COMPANY	CHEMICALS/SUPPLIES	1,030.17
HOLIDAY INN DES MOINES AI	CITY CLK-TRAVEL, MILEAGE,	224.00
ARMOUR INSURANCE	PROPERTY INSURANCE	40,507.00
IOWA WESTERN COMMUNITY CO	RESCUE TRAINING	45.00
SANDRY FIRE SUPPLY, L.L.C	FIRE EQUIPMENT	1,506.50
CARD SERVICES	ANNUAL MAILING PERMIT	427.73
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	1,540.50
BOUND TREE MEDICAL, LLC	LARYNSCOPE McGRATH VIDEO	4,614.55
CENTRAL IOWA DISTRIBUTING	TOILET PAPER	128.00
HEIMAN FIRE EQUIPMENT	TURN OUT GEAR	8,975.25
CITY OF GRISWOLD	UTILITY BILL	157.12
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT MAY	6,149.51
HAWKINS WATER TREATMENT	WATER CHEMICALS	304.50
CITY OF RED OAK AMBULANCE	MUTUAL AID	450.00
OTTO, LORENCE, WIEDERSTEIN	MAY RETAINER	1,000.00
EFTPS	FED/FICA TAX	1,594.61
WYMANS CARQUEST	FIRE VEHICLE REPAIR	184.28
MENARDS	PLAYGROUND	1,573.56

STATE HYGIENIC LABORATORY	WATER LAB FEES	80.50
METHENY, JEFF	CLOTHING REIMBURSEMENT	689.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECTION	1,000.00
KINSER, NICK	CLOTHING REIMBURSEMENT	464.49
MIDWEST DATA	FIREWALL SERVICES	50.00
GIS BENEFITS	GROUP BENEFITS	213.98
AMAZON CITY	VACUUM	199.99
AETNA	EMPLOYEE ASSISTANCE PROGRAM	21.90
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	400.00
WATER SALES TAX	WATER SALES TAX	838.00
ACCESS SYSTEMS	SERVER LEASE	610.92
GRISWOLD PROFESSIONAL BLD	527 MAIN ST TAX REBATE	1,515.75
GRISWOLD SCHOOLS-FFA	COMM BLDG FLOWERS	24.00
TEANEY, BARBARA	IMFOA/CLERK TRAINING	120.39
VAN WALL EQUIPMENT	FIRE EQUIPMENT REPAIR	128.85
GLOBE LIFE	VOLUNTARY LIFE INSURANCE	210.60
AHLERS COONEY ATTORNEYS	URBAN REVIT PLAN	200.00
TELEFLEX LLC	MEDICAL SUPPLIES	194.50
AIRGAS	RESCUE OXYGEN	286.45
LINDA PALMER	REFUND OVERPAYMENT RESCUE BILL	148.63
	CLAIMS TOTAL	90,044.72
	GENERAL FUND	43,956.34
	ROAD USE TAX FUND	4,641.79
	EMPLOYEE BENEFITS FUND	7,639.66
	COMMUNITY BLDG FUND	3,794.87
	RESCUE FUND	10,617.12
	WATER FUND	12,716.84
	SEWER FUND	6,678.10

APRIL 2022 TREASURERS REPORT

REVENUE BY FUND		EXPENSE BY FUND	
GENERAL	$92,755.66	GENERAL	$24,087.63
ROAD USE TAX	$14,869.23	ROAD USE TAX	$4,702.99
EMPLOYEE BENEFITS	$23,966.64	EMPLOYEE BENEFITS	$1,739.91
EMERGENCY FUND	$2,311.82	EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$12,213.28	LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$6,776.39	TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$1,905.87	COMMUNITY BLDG	$837.82
RESCUE FUND	$2,653.33	RESCUE FUND	$2,325.89
RURAL FIRE	$3.98	RURAL FIRE	$0.00
FLOOD CONTROL	$0.40	FLOOD CONTROL	$0.00
CAPITAL IMPROVEMENT FUND	$5,779.74	CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$11.65	CAPITAL PROJECT FUND	$0.00

PW VEHICLE REPLACEMENT	$0.03	PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.24	CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$1.21	SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$1.86	FIRE STATION FUND	$0.00
CEMETERY	$0.73	CEMETERY	$0.00
WATER	$19,184.53	WATER	$9,378.65
SEWER	$23,171.20	SEWER	$11,500.29
TOTAL REVENUE BY FUND	**$205,607.79**	**TOTAL EXPENSES BY FUND**	**$54,573.18**

Brad Rhine
Mayor

Barbara Teaney
City Clerk