MINUTES

CITY OF GRISWOLD

REGULAR COUNCIL MEETING AGENDA

MARCH 8, 2021

6:00 PM

CITY HALL SMALL ROOM

The Griswold City Council met in regular session at Griswold City Community Building Small Room on March 8, 2021. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Stapleton, Askeland, Preston, Sorensen, Adams. Stapleton present via phone. Public Present: Lucas Mosier of Armour Insurance, Matt Mills of Mills Trash Service, Michelle Hartfield, Sandy Tye, Jared Wyman, Kevin Carlisle, and Amy Carlisle. Motion by Adams to approve the agenda with moving item a. discussion of recycling options in section 7 up to after section 4 public comments to allow Matt Mills from Mills Trash Service to leave early. Seconded by Preston. Motion carried 5-0. Motion by Sorensen to approve the following items under the consent agenda.

1. Minutes of the February 8, 2021 Regular Council Meeting
2. Minutes of February 10, 2021 Special Meeting Minutes
3. Approve Rocket Joe's Liquor License #BW0096522
4. Claims
5. Treasurers Report – February 28, 2021
6. Clerks Report

Seconded by Adams. Motion carried 5-0

PUBLIC HEARING

Mayor Rhine opened the public hearing on Purposed Budget for the Fiscal Year ending June 30. 2022 at 6:02 P.M. There being no written or oral comments the hearing was closed at 6:03 P.M.

PUBLIC COMMENTS

Sandy Tye expressed her concern about the condition of Union Street and asked Council to add it to the list of streets that need to be upgraded. Michelle Hartfield said she was concerned about recycling ending on March 31, 2021 and asked Council to actively pursue a replacement for the recycling program.

OLD BUSINESS

1. Matt Mills was present for the **discussion of recycling options.** Mills presented what his company could offer the City for recycling to replace the service that is ending on March 31, 2021. Council said it is a priority to provide recycling in the City. Preston and Sorensen will serve on the committee to work on replacing the City's recycling program. The City will have to receive bids and come up with a solution to fund the recycling before the service can be replaced. The Council discussed the possibility of adding a fee to utility bills to help fund the recycling. Askeland advised the public that there would be a gap in the recycling services due to process the City must follow. Preston reminded citizens that the Cass County Landfill is still accepting recycling including glass, but you must take it to the Cass County Landfill.

DEPARTMENTAL REPORTS

1. **Public Works**-written report submitted by Public Works Superintendent, Jeff Metheny. Nick Kiser, Public Works Assistant was present to answer any of Council's questions.
2. **Library**-written report submitted by Library Director, Lisa Metheny. Metheny said the library will be adding back some small groups and expanding the library hours.
3. **Community Building**-written report submitted by City Clerk, Barbara Teaney.
4. **Cass County Sheriff**-written report submitted by Cass County Sheriff's Office. Council asked City Manager, Marciniak to request a deputy be present after school.
5. **Fire and Rescue**-Mayor Rhine gave a verbal report. Rhine said the Rescue Department is staying busy.

COMMITTEE REPORTS

1. **CADCO**-verbal report given by City Manager, Ted Marciniak. Marciniak said CADCO has been very helpful with finding grants that the City can apply for to help fund the Ramsey's Fresh Food Lockers.
2. **Cass County Environmental Control**-verbal report given by Council Member, Carol Preston. Preston said it will cost around two million dollars to close the Cass County Landfill. Preston said solid waste management surveys that are required by the Department of Natural Resources have been sent out to the cities in Cass County.
3. **Little League**-verbal report given by Council Member, Carmen Sorensen. Sorensen said the monthly meeting was held on February 28th and they have held two sign ups. Sorensen said they have two new board members Tyler Sandbothe and Crystal Roden. Sorensen said they are still in need of one more board member.

OLD BUSINESS

1. Motion by Askeland to **Approve 2019 Street Improvement Project Update** with contractor fixing curb and additional $1,800 for concrete as long as it is completed by May 31, 2021 or charges may be incurred**.** Seconded by Sorensen. Motion carried 5-0
2. **Discussion on Ramsey's Lockers-**Marciniak reviewed the Town Hall Meeting that was held on February 24, 2021. Marciniak said he has applied for several grants to assist in funding the lockers.
3. Motion by Askeland to **Approve Manager's Recommendation of Website Update/Upgrade** with Gov Office. Seconded by Adams. Motion carried 5-0. Marciniak said the Griswold Betterment will be holding a contest for citizens to take a photograph of Griswold that will become the new cover photo on the City's upgraded website. The winner will receive $100 in Betterment Bucks
4. Discussion of parameters to **Approve Sealed Bids of 701 Adair** property.
5. Motion by Askeland to **Approve Flooring Option for Dance Floor in Community Building** of glue down flooring installed by Interior Touch of Atlantic, Iowa. Seconded by Sorensen. Motion carried 5-0.

NEW BUSINESS

1. Motion by Askeland to approve **Resolution 17-2021: Adopt the Budget for the Fiscal Year Ending June 30, 2022.** Seconded by Preston. Roll Call Ayes: Preston, Adams, Sorensen, Stapleton, Askeland. Nays: None.
2. Motion by Askeland to approve **Property Insurance Renewal** with Armour Insurance. Lucas Mosier of Armour Insurance was present to explain the policy and answer Council's questions. Seconded by Adams. Motion carried: 5-0
3. **Discussion on proposed Reunion Board.** City Manager, Marciniak said that he would like to head up a Reunion Board for the Old Soldier's Reunion. Marciniak said he spoke with the American Legion at their March 4th meeting and they are in favor of forming a Reunion Board with the City and local businesses.
4. Motion by Askeland to **Approve Property Line Correction** with expenses up to $3,600 to correct where Union Street currently runs through land owned by Griswold Communications. Jared Wyman, Board Member of Griswold Communications was present to explain what Griswold Communications is trying to accomplish along with Kevin and Amy Carlisle to explain what their future plans are for the land. Seconded by Adams. Motion carried: 5-0
5. **Discussion on Crosswalk Project** that the City received an $8,000 grant to install that must be used by September 3, 2021. Askeland will check with Griswold Schools for the best placement of the crosswalks.

REMARKS FROM THE CITY MANAGER

City Manager, Marciniak said the Rescue Department is now enrolled in the Iowa Income Offset Program for unpaid debts. He said to collect the bills the debtor must be a resident of Iowa and that

he has made Rescue Captain, Brad Amos aware of the enrollment. Marciniak awarded Employee of the Month to Nick Kinser for redecorating the old City pick-up truck. He said he is wanting to revitalize the buildings along Main Street. He said because of the negative feedback he is receiving from the public about revitalizing Main Street that he is inviting residents to come to him with ideas of how they would like to see Main Street revitalized and any businesses that they would like to see in Griswold. He said he submitted the Department of Natural Resources grant to tear down the Hotel. He said he is not confident the City will receive the grant, but he is confident he put the city in a good place to receive the grant. He said the City should hear in May whether or not the grant is awarded. He said unless Council disapproves, he is taking this Thursday and Friday off to go back to Illinois for the weekend and he will be gone next Tuesday afternoon, Wednesday, Thursday, and Friday to a conference in Iowa City.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine advised residents living on rough streets and alleys to be patient that rock is on the way. He said he appreciates the Fire Fighter #1's time and effort they have put in to keep their certification up. He said the Rescue Department has a new EMT. He said if the can recycling bin is full to please call City Hall. He said when dumping yard waste from spring cleaning your yard to please place shrubbery in neat and orderly piles at the City brush pile. He reminded citizens of the Firemen's Dance this Saturday, March 13th. He said he appreciates Marciniak's efforts and hopes the City doesn't burn him out. He said he always receives compliments about Marciniak and is asked how the City found him.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton said he hopes to see everyone at the Firemen's Dance this Saturday and reminded the public that they can drive thru to pick up their food if they do not want to come into the event. Stapleton said he wants the City to do a Community Satisfaction Survey, so citizens can anonymously voice their opinions. Preston commented that the house at 201 Mills Street has been demolished and thanked Rick Wyman for taking it down.

Motion by Askeland to adjourn. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 7:54 P.M. The next regular meeting to be held April 12th at Community Building Small Room.

CLAIMS APPROVED AT MEETING		
VENDOR NAME	**REFERENCE**	**TOTAL**
TIGER MART	FUEL	1,037.32
CAPPEL'S	SUPPLIES	210.64
CITY OF ATLANTIC	LAB TESTING	45.00

IOWA ASSN. OF MUNICIPAL U	ANNUAL DUES	50.00
MIDAMERICAN ENERGY	UTILITIES	4,385.01
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	986.34
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	70.53
VERIZON WIRELESS	MONTHLY SERVICE	197.48
UNITED STATES POSTAL SERV	POSTAGE	167.50
IPERS	IPERS	3,277.49
TREASURER, STATE OF IOW02	STATE TAX	753.00
GRISWOLD AMERICAN	2/08/21 MINUTES AND CLAIMS	654.78
HACH COMPANY	CHEMICALS/SUPPLIES	892.81
SOUTHWEST IOWA TILING	SNOW REMOVAL	1,275.00
IOWA WESTERN COMMUNITY CO	RESCUE TRAINING	45.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	10.50
QUILL CORPORATION	OFFICE SUPPLIES	64.40
CASS COUNTY ENGINEER	SAND/SALT	245.00
SANDRY FIRE SUPPLY, L.L.C	FIRE EQUIPMENT	135.50
CARD SERVICES	CLERK TRAINING	388.39
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	988.45

CASS COUNTY LANDFILL	28E LANDFILL FEE	3,108.00
HEIMAN FIRE EQUIPMENT	FIRE EQUIPMENT	8,261.36
CITY OF GRISWOLD	UTILITY BILL	159.07
ZOLL MEDICAL CORPORATION	RESCUE EQUIPMENT	611.31
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT MARCH	7,013.80
OTTO, LORENCE, WIEDERSTEIN	MARCH RETAINER	1,000.00
BASE	HRA/CAFETERIA MONTHLY	60.00
FASTENAL	SUPPLIES	103.29
EFTPS	FED/FICA TAX	4,363.81
WYMANS CARQUEST	VEHICLE SUPPLIES	171.61
ASKELAND, SHAWN	SNOW REMOVAL	75.00
GRISWOLD COMMUNITY BETTET	ANNUAL MEMBERSHIP	150.00
FIRE SERVICE TRAINING	FIRE TRAINING	400.00
AMAZON	BOOKS/OPERATING	656.49
METERING & TECHNOLOGY SOL	WATER METERS	351.01
WELLMARK	PREMIUMS	6,794.31
STRYKER	EQUIPMENT REPAIR	6,328.64
MIDWEST DATA	FIREWALL SERVICES	50.00
IOWA LIBRARY ASSOCIATION	ILA MEMBERSHIP RENEWAL	30.00

GIS BENEFITS	GROUP BENEFITS	210.20
BIBLIONIX	ANNUAL SUBSCRIPTION	900.00
AMAZON CITY	LABELS	28.88
ADVANCE MARKING SYSTEMS	NAMETAGS	42.89
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	370.00
WATER SALES TAX	WATER SALES TAX	877.00
ACCESS SYSTEMS	COPIER LEASE	803.54
TRUCK EQUIPMENT, INC	SNOW PLOW REPAIR	373.50
IMAGETREND		772.50
MARCINIAK, TED	DEDUCTIBLE REIMBURSEMENT	504.00
THE BOOK FARM	BOOKS	367.59
ANDY STEFFEN	FIRE VEHICLE REPAIR	48.13
	CLAIMS TOTAL	**61,140.07**
	GENERAL FUND	28,090.92
	ROAD USE TAX FUND	5,524.29
	EMPLOYEE BENEFITS FUND	2,984.72
	COMMUNITY BLDG FUND	666.63
	RESCUE FUND	9,375.37
	WATER FUND	8,298.47
	SEWER FUND	6,199.67

	TOTAL BY FUND			**61,140.07**
FEBRUARY 2021 TREASURERS REPORT				
REVENUE BY FUND			**EXPENSE BY FUND**	
GENERAL	$13,195.17		GENERAL	$23,779.69
ROAD USE TAX	$9,055.58		ROAD USE TAX	$8,168.89
EMPLOYEE BENEFITS	$823.37		EMPLOYEE BENEFITS	$4,516.21
EMERGENCY FUND	$82.41		EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$0.00		LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00		TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$50.08		COMMUNITY BLDG	$687.97
RESCUE FUND	$10,888.24		RESCUE FUND	$4,653.22
RURAL FIRE	$1.08		RURAL FIRE	$0.00
FLOOD CONTROL	$1.03		FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00		LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00		DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$205.99		CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$21.60		CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.04		PW VEHICLE REPLACEMENT	$0.00

CAPITAL PROJ RESERVE	$0.02		CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.43		SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.64		FIRE STATION FUND	$3,624.00
2019 ST IMPROVEMENTS	$0.00		2019 ST IMPROVEMENTS	$5,004.25
CEMETERY	$594.00		CEMETERY	$0.00
WATER	$16,146.07		WATER	$26,317.96
SEWER	$23,651.99		SEWER	$10,071.69
STORM WATER	$0.00		STORM WATER	$0.00
FEMA STORM WATER	$0.00		FEMA STORM WATER	$1,160.00
TOTAL REVENUE BY FUND	**$74,717.74**		**TOTAL EXPENSES BY FUND**	**$87,983.88**

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Brad Rhine **Barbara Teaney**

Mayor **City Clerk**