Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
June 18, 2019
6:00 PM

The Griswold City Council met in regular session at Griswold City Council Chambers. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Adams, Sorensen, Preston, Cook, Askeland. Absent: none. Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 5-0. Motion by Sorensen to approve the following items under the Consent Agenda.

a. Minutes of the May 13, 2019 Regular Council Meeting
b. Claims
c. Treasurers Report –May 31, 2019
d. Clerks Report
e. Tiger Mart Cigarette Permit Renewal
f. Casey's Cigarette Permit Renewal

Seconded by Cook. Approved 5-0.

PUBLIC COMMENTS

None.

DEPARTMENTAL REPORTS

a. Public Works – written report submitted. Discussion held about current water tower contract.
b. Library – written report submitted. The state STEM council is donating five STEM kits to the Griswold Library.
c. Community Building – written report submitted.
d. Cass County Sheriff – written report submitted.
e. Fire and Rescue – written report submitted. Askeland requested Metheny gets quotes on repairing the roof on the current Fire and Rescue Station.

COMMITTEE REPORTS

a. CADCO – written report submitted.
b. Cass County Environmental Control – no meeting.
c. Little League – no meeting.
d. Cass County Emergency Management – no meeting, however Preston reported the DNR is giving the Cass County Landfill an extension of ten years to pay the closing fees required to shut down the landfill.

OLD BUSINESS

a. **Youth Sports Ball field Lime** – discussion held about completing a $27,000 resurfacing project at the Little League Fields. The Griswold Youth Sports Complex board has received grant money and could contribute towards the project, however they would still need to borrow city funds. No formal action taken.

NEW BUSINESS

a. Motion by Preston to approve the **Library Contract with Lewis**. Seconded by Adams. Preston amended her original motion to approve the **Library Contract with Lewis** with additional language that either party may terminate the contract as long as they provide a 30-day notice to the other party. Seconded by Adams. Approved 5-0.
b. Motion by Askeland to approve Mayor Rhine's appointment of Shiona Putnam and Ben Greiman **to the Library Board**. Seconded by Sorensen. Approved 5-0.
c. Motion by Askeland to approve **Resolution 24-2019: Award Contract and Performance Bond 2019 Street Improvement Project** to PCS. Seconded by Cook. Roll call ayes: Askeland, Preston, Sorensen, Cook, Adams. Nays: none. Motion carried.
d. Motion by Askeland to approve **2019 Street Improvement Project Change order** making the total project cost $511,165. Seconded by Adams. Roll call ayes: Sorensen, Adams, Preston, Askeland, Cook. Nays: none. Motion carried.
e. Motion by Sorensen to approve **Resolution 25-2019: Old Soldiers Reunion Street Closures**. Seconded by Cook. Council members were in agreeance that it would *not* be in the best interest to close the 500 block of Main Street and will revisit the resolution at the July council meeting. Roll call ayes: none. Nays: Preston, Cook, Adams, Sorensen, Askeland. Motion failed.

f. Motion by Adams to approve **Resolution 26-2019: Approve Performance Increase for Aaron Metheny**, from $10.00 an hour to $12.00 an hour. Seconded by Cook. Roll call ayes: Sorensen, Preston, Adams, Askeland, Cook. Nays: none. Motion carried.

REMARKS FROM THE CITY MANAGER

City Hall will resume regular hours starting next week (June 24th, 2019.)

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine is hoping to schedule a special meeting about the Fire and Rescue Station Building with City Council, the Fire Dept Building Committee, the USDA, and an engineer from SEH. The meeting date will not be set until after Old Soldier's reunion.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Preston suggested the council investigate the cost of replacing boards at the wooden park with a composite wood to help avoid kids getting splinters. Askeland wanted to remind citizens of the firework and ATV ordinances in preparation for reunion. He also expressed concerns about the junk vehicles located at 400 Main Street causing a visibility and safety issue for traffic crossing Main Street. Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 6:50 p.m.

MAY 2019 TREASURERS REPORT

REVENUE BY FUND

GENERAL	$15,232.46
ROAD USE TAX	$12,636.69
EMPLOYEE BENEFITS	$2,699.99
EMERGENCY FUND	$277.02
LOCAL OPTION SALES TAX	$11,014.98
TAX INCREMENT FINANCING	$264.75
COMMUNITY BLDG	$1,546.74
RESCUE FUND	$9,158.66
RURAL FIRE	$103.76
FLOOD CONTROL	$217.45
DEBT SERVICE	$214.20
CAPITAL IMPROVEMENT FUND	$692.52
CAPITAL PROJECT FUND	$228.39
PW VEHICLE REPLACEMENT	$58.50
CAPITAL PROJ RESERVE	$2.56
SOURCE WATER PROTECTION	$59.97
CEMETERY	$38.71
WATER	$15,334.70
SEWER	$24,871.35
TOTAL REVENUE BY FUND	**$94,653.40**

EXPENSE BY FUND

GENERAL	$41,042.53
ROAD USE TAX	$6,603.79
EMPLOYEE BENEFITS	$12,316.23
LOCAL OPTION SALES TAX	$0.00
COMMUNITY BLDG	$2,869.16
RESCUE FUND	$6,190.36
RURAL FIRE	$5,470.00
DEBT SERVICE	$21,009.04
WATER	$17,858.26
SEWER	$13,039.00
TOTAL EXPENSES BY FUND	**$126,398.37**

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
ABSOLUTE SCIENCE	PROGRAM FEE	$ 350.00
ACCESS SYSTEMS	NETWORK SECURITY AUDIT	$ 720.95
ADVANCED SYSTEMS	LASERFICHE MIGRATION & INSTALL	$ 700.00
ADVANTAGE ADMINISTRATORS	REFUND OF OVERPAYMENT	$ 366.00
AMAZON	BOOKS/OFFICE SUPPLIES	$ 663.30
ATLANTIC PEST CONTROL LLC	PEST CONTROL SPRAYING	$ 102.50
BADGER METER	SERVICE RENEWAL	$ 780.00
BASE	DEDUCTIBLE REIMBURSEMENT/HRA RENEWAL	$ 779.77
BOB'S MOWING	MOWING CONTRACT	$ 600.00
BRUCE TOMPKINS	REFUND CAMPING FEE	$ 15.00
CAMBLIN MECHANICAL, INC	AC MAINTENANCE	$ 369.52
CAPPEL'S	MATERIALS & POSTAGE	$ 72.58
CARD SERVICES	REGISTRATION/BOOKS/ADOBE READER SUBS	$ 593.32
CASS COUNTY HEALTH SYS	DRUG UA TEST FEES	$ 27.00
CASS COUNTY LANDFILL	CITY WIDE CLEANUP FEES	$ 163.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	$ 36.92
CASS COUNTY SHERIFF'S DEP	JUNE SERVICES	$ 5,627.66
CENTRAL IOWA DISTRIBUTING	CLEANING SUPPLIES	$ 298.47
CITY OF GRISWOLD	UTILITY BILL	$ 157.60
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	$ 49.99
CUMMINS CENTRAL POWER	OTPC BOARD & MEMBRANE REPAIR	$ 3,600.11
ECHCO	WATER LEAK CONCRETE	$ 817.00
EFTPS	FED/FICA TAX	$ 5,637.68
GADE INSURANCE	INSURANCE PREMIUMS	$ 30,292.00
GIS BENEFITS	GROUP BENEFITS	$ 351.38
GRISWOLD AMERICAN	COUNCIL MEETING/CLAIMS MAY/ADS	$ 457.39
GRISWOLD COMMUNICATIONS	TELEPHONE	$ 1,130.17
GRISWOLD LIBRARY	POSTAGE	$ 21.21
GRISWOLD YOUTH SPORTS	MAY GAS/ELEC REIMBURSEMENT	$ 43.54
HANSEN, LAURA	PHONE ALLOWANCE	$ 40.00
HAWKINS WATER TREATMENT	CHEMICALS	$ 450.84
IACMA	2019-2020 DUES	$ 120.00
IOWA LIBRARY ASSOCIATION	ILA MEMBERSHIP DUES	$ 65.00
IOWA ONE CALL	NOTIFICATIONS	$ 22.70
IPERS	IPERS	$ 4,039.18
LINDA MCCANN	POW CAMPS BOOK	$ 20.00
MENARDS	SUPPLIES	$ 117.22
METHENY, LISA	MILEAGE REIMBURSEMENT	$ 62.68
MIDAMERICAN ENERGY	UTILITIES	$ 3,095.55
MIDWEST DATA	MONTHLY SERVICE	$ 282.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECTION	$ 700.00
NICOLE BRUNING	DAMAGE DEPOSIT REFUND	$ 100.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	$ 70.00
OTTO,LAWRENCE & WIEDERSTN	JUNE RETAINER	$ 1,020.25
PAULA HAYES	REFUND DOS 06-28.18	$ 510.00

PRESTON CAROL	REIMBURSEMENT FOR FLOWERS	$	142.54
ROLLING HILLS BANK & TRUST	ALLEYWAY LOAN PAYMENT	$	21,046.04
SANDBOTHE FIRESTONE	TIRES FOR TRUCK	$	2,009.87
SCHILDBERG CONSTRUCTION	ROCK	$	104.11
SHARI GOOD	DAMAGE DEPOSIT REFUND	$	100.00
SOUTHWEST IA PLANNING COU	DUES, MEMBERSHIPS	$	673.00
SOUTHWEST IOWA TILING	SEPTIC TANK CLEANING	$	500.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	$	78.00
THOMSEN, KIM	MAY CLEANING/COMM BLDG	$	330.00
TIGER MART	FUEL	$	1,023.81
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	$	329.00
TREASURER, STATE OF IOW02	STATE TAX	$	967.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	$	4,200.00
UNITED STATES POSTAL SERV	POSTAGE	$	143.57
UNITYPOINT CLINIC	DOT DRUG TEST	$	42.00
VERIZON WIRELESS	MONTHLY SERVICE	$	149.24
WEIRICH WELDING	DUMPSTER REPAIRS	$	329.25
WELLMARK 1	PREMIUMS	$	10,651.87
WYMAN LAWN SERVICES	CHEMICAL APPLICATION	$	2,109.40
	TOTAL:	**$**	**110,468.18**
	GENERAL FUND	$	35,882.13
	ROAD USE TAX FUND	$	5,087.32
	EMPLOYEE BENEFITS FUND	$	11,956.97
	COMMUNITY BLDG FUND	$	3,872.16
	RESCUE FUND	$	3,414.10
	RURAL FIRE FUND	$	1,632.30
	DEBT SERVICE FUND	$	21,009.04
	WATER FUND	$	14,829.91
	SEWER FUND	$	12,784.25
	TOTAL BY FUND:	**$**	**110,468.18**