MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
June 15th, 2022
6:00 PM

The Griswold City Council met in regular session at Griswold Community Building Small Room on June 15, 2022. Mayor Pro Temp Askeland called the meeting to order at 6:00 P.M. Mayor Rhine was absent. Council present: Ridlen, Underwood, Wyman, Sorensen, Askeland. Motion by Ridlen to approve the agenda. Seconded by Sorensen. Motion carried 5-0. Motion by Ridlen to approve the following items under the consent agenda.

a. Minutes of the May 9, 2022 Regular Council Meeting
b. Claims
c. Treasurers Report – May 30, 2022
d. Clerks Report
e. Tiger Mart Cigarette Permit Renewal
f. Casey's Liquor License Renewal #LE0002919

Seconded by Sorensen with amending May 9, 2022 Regular Council Meeting Minutes Sidewalk Closing Outside Castaway's ending time from 12:00 P.M. to 12:00 A.M. Motion carried 5-0.

Public Hearing: Mayor Pro Temp Askeland opened the Public Hearing on at 6:02 P.M. **Resolution 32-2022: Approve FY2022 Budget Amendment #1** no comments were made. Mayor Pro Temp Askeland closed the public hearing at 6:03 P.M.

PUBLIC COMMENTS-None

DEPARTMENTAL REPORTS

Public Works-written report submitted by Jeff Metheny, Public Works Director

Library-Marciniak read council Richard Witt's library board resignation letter. The library board is now currently seeking a male board member to replace Witt. Sorensen said the summer reading helpers are starting on Thursday, June 16th. The new Library Director should be starting at the end of June.

Community Building-written report submitted by Barbara Teaney, City Clerk.

Cass County Sheriff -written report submitted by Cass County Sheriff's Department.

Fire and Rescue-No Report.

COMMITTEE REPORTS

Cass County Landfill-Verbal report from Underwood. The landfill will close July 1, 2022.

CADCO-Marciniak announced that CADCO has invited him to be the keynote speaker at their annual meeting.

ORDINANCE VIOLATIONS

81 Mills-Diane Curtis was present to ask council permission to continue to grow and bale hay on her property. Motion by Ridlen to allow hay to be raised at 81 Mills as long as no complaints are made with the requirement council approval must be obtained annually in January of each year. Seconded by Sorensen. Motion carried 5-0.

608 Whitney-Marciniak expressed to council his concern about chickens being present on the property. Askeland suggested the property owner come to council and ask for permission to have chickens on their property. Wyman stated he would consider allowing animals that are prohibited in the city's ordinances if they are for a 4-H or FFA project and have an end date that the animals would be removed from the property.

ORDINANCES

Motion by Wyman to approve the **First Reading: Ordinance 5-2022 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, BY AMENDING SECTION 6-5-12 PERTAINING TO STORM WATER DRAINAGE MANAGEMENT RATE AND MANNER OF PAYMENT.** This ordinance amendment will raise the storm sewer rate from $3.00 per month to $10.00 per month. An increase of $7.00 per month. The funds generated from this amendment will be used to fund the Storm Sewer Project. Sorensen expressed her concern over raising the utility bills. Ridlen stated if residents want the city to make improvements, then the city must have a way to pay for the improvement projects. Askeland said the city must do something to stop flooding every couple of years. Wyman stated that council was advised in the recent rate study to raise all the rates for water, sewer, and storm sewer, but has chosen to only increase storm sewer at this time. Wyman stated the plan is to gradually increase rates over the years and not to raise all the rates at once. Seconded by Underwood. Ayes: Askeland, Ridlen, Underwood, Wyman, Sorensen. Nays: None Motion carried 5-0.

OLD BUSINESS

Motion by Wyman to approve **Resolution 28-2022 Approve Transfer of Station Funds from IPAIT to Vehicle Replacement Cash (Checking) Account.** Seconded by Sorensen. Ayes: Sorensen, Askeland, Ridlen, Underwood, Wyman. Nays: None. Motion carried 5-0.

Motion by Wyman to approve **Resolution 29-2022 Approve Increase for Nick Kinser** of $0.25 per hour for receiving his Waste Water Distribution 1 Certificate as of May 14, 2022 and $0.50 an hour for passing his Sewer System Grade 1 Certificate as of June 22, 2022. Increasing Kinser's hourly rate from $19.75 to

$20.50. Seconded by Ridlen. Ayes: Wyman, Sorensen, Askeland, Ridlen, Underwood. Nays: None. Motion carried 5-0.

Motion by Sorensen to approve **Resolution 30-2022: Approve Fiscal Year 2022 Local Option Sales Tax Transfers.** Seconded by Underwood. Ayes: Underwood, Wyman, Sorensen, Askeland, Ridlen. Motion carried 5-0.

Motion by Sorensen to approve **Resolution 31-2022: Approve Transfers to from Checking to IPAIT.** Seconded by Wyman. Ayes: Ridlen, Underwood, Wyman, Sorensen, Askeland. Nays: None. Motion carried 5-0.

Motion by Wyman to approve **Resolution 32-2022: Approve FY2022 Budget Amendment #1.** Seconded by Underwood. Ayes: Askeland, Ridlen, Wyman, Sorensen, Underwood. Nays: None. Motion carried 5-0.

Motion by Wyman to approve **Resolution 33-2022: Approve Transfer of Funds from IPAIT Rural Fire Investment Account to Fire Checking Account.** Wyman said in the future he would like to see this transfer done at the time the Fire Department spends the funds and not at the end of year. Seconded by Ridlen. Ayes: Sorensen, Underwood, Askeland, Wyman, Ridlen. Nays: None. Motion carried 5-0.

Motion by Ridlen to approve **Purchase Fire Turnout Gear** up to $10,000. Seconded by Underwood. Motion carried 5-0.

Motion by Ridlen to **Approve Castaways reserving parking spaces for Bikini Bike Wash July 16th.** Seconded by Sorensen. Motion carried 5-0.

NEW BUSINESS

Motion by Ridlen to **Pay first ½ of Salary of $750 to Fish Farm Manager, Alicia Dofner.** Seconded Sorensen. Motion carried 5-0.

Motion by Ridlen to approve the **Purchase Water Meter for the Sprinkler System at School.** Seconded by Sorensen. Motion carried 5-0.

The **Eradication of Beaver Dam on Highway 92** tabled until next meeting.

Motion by Ridlen to approve the **Sale of City Property 1 & Scott via sealed bid with no minimum and no improvement requirement.** Seconded by Sorensen. Motion carried 5-0.

REMARKS FROM THE CITY MANAGER

Marciniak informed council that Armour Insurance did a walk through to ensure all the city's property is properly insured. He informed council he may have a solution for the collections that the Rescue Department has been concerned about. He thanked the community for all their thoughts and prayers during his wife's difficult pregnancy. He gave a special thank you to Mary at Tiger Mart for buying Kate chicken sandwiches. He said he feels thankful and blessed for the citizens concern during her pregnancy.

MESSAGES AND PAPERS FROM THE MAYOR PRO TEMP

Askeland stated that Marciniak needs to put his family first during this time and that council knows he will return to work when the time is right.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Ridlen asked that the prior discussed issue of vacant properties with water and sewer hookups not paying a utility bill be added to the next agenda. He also asked Marciniak for the number of violation letters he has sent out this year. He inquired about the start date for the hotel demolition. Marciniak responded that he did have an exact date. He said he has met with the engineers for the storm water project. He said USG recently scoped the storm sewer lines for the storm water project, daycare, and new housing development.

Underwood said he received a complaint about dogs being allowed off their leash at the Little League Fields and inquired what the rule was for dogs at the fields. Sorensen responded that she will take the dogs issue at the Little League Fields to the board. He congratulated Marciniak on securing all the recent grants for the city.

Wyman asked how the recount for the Census works. Marciniak responded that it is expensive and they only will correct a re-zoning error. They will not do a full re-count. He asked that a committee take a look at the insurance's covered values prior to the insurance company billing the city based on those amounts to attempt to keep premiums lower.

Motion to adjourn by Wyman. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 7:18 P.M. The next regular meeting to be held July 11, 2022.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
TIGER MART	FUEL	1,407.66
CAPPEL'S	FF SUPPLIES/LAB FEES	40.87
CITY OF ATLANTIC	LAB TESTING	90.00
MIDAMERICAN ENERGY	UTILITIES	3,455.73
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	961.01
UTILITIES SERVICE GROUP	STORM SEWER TELEVISE	10,279.50
SANDBOTHE FIRESTONE	MOWER TIRE REPAIR	35.50
TOWN & COUNTRY SANITATION	TRASH REMOVAL	309.00

IOWA LEAGUE OF CITIES	DUES, TRNG, MEMBERSHIPS	50.00
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL,SAND	230.09
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	28.00
VERIZON WIRELESS	MONTHLY SERVICE	328.25
ROLLING HILLS BANK & TRUS	ALLEYWAY LOAN PAYMENT	21,009.04
GRISWOLD AMERICAN	5/09/22 MINUTES AND CLAIMS	547.09
IOWA ONE CALL	NOTIFICATIONS	20.60
HACH COMPANY	CHEMICALS/SUPPLIES	1,484.66
SOUTHWEST IOWA TILING	JETTER SERVICE SEWER MAIN	321.00
SOUTHWEST IOWA CLERK'S AS	DUES	20.00
IOWA STATE UNIVERSITY	REGISTRATION	304.00
BOB'S MOWING	MOWING CONTRACT	5,520.00
IOWA WESTERN COMMUNITY CO	COST SHARE SUMMER VISTA MEMBER	1,540.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	1.00
QUILL CORPORATION	COPIER PAPER	202.95
CARD SERVICES	IACMA 2021-2022 DUES	337.84
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	492.67
ATLANTIC PEST CONTROL LLC	COMM BLDG SPRAYING	53.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	85.58
CENTRAL IOWA DISTRIBUTING	TOILET PAPER DISPENSERS	221.00
IOWA DEPT. OF TRANSPORTAT	WHITE TRAFFIC PAINT	488.30
CITY OF GRISWOLD	UTILITY BILL	152.45
PERFECTION LEARNING	IOWA CHOICE BOOKS	767.66
J.D. WYMAN SERVICE	FIRE VEHICLE REPAIR	241.59
OTTO, LORENCE, WIEDERSTEIN	JUNE RETAINER	1,046.00
BASE	HRA/CAFETERIA MONTHLY	310.00
AKIN BUILDING CENTERS	PARK SUPPLIES	441.95
WYMANS CARQUEST	BATTERY-4 WHEELER	181.21
MENARDS	PARK CONCRETE/FF REPAIRS	724.80
STATE HYGIENIC LABORATORY	WATER LAB FEES	161.00
ATLANTIC CHAMBER OF COMME	SPONSORSHIP RENEWAL	150.00
WYMAN LAWN SERVICES	WEED CONTROL	897.40
AARON METHENY	SKID LOADER RENTAL	785.00
WELLMARK	PREMIUMS	4,501.19
BADGER METER	UTILITY BILLING SOFTWARE	313.80
ECONO SIGNS	FISH FARM SIGNS	103.73
MIDWEST DATA	FIREWALL SERVICES	50.00
TREEMENDUS TREE SERVICE	EAST FENCE LINE CLEAIN UP	7,975.00
GIS BENEFITS	GROUP BENEFITS	101.58
AMAZON CITY	FIRST AID BAG/TONER	101.47
PRESTON CAROL	FLOWER REIMBURSEMENT	52.97
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	240.00
CASS COUNTY HEALTH SYS	DRUG TEST FEES	70.00
ACCESS SYSTEMS	SERVER LEASE	929.42
HOUGHTON STATE BANK	BOND PAYMENT #3 SEMI-ANNUAL	31,867.00
IMAGETREND	ANNUAL FEE	795.68
TEANEY, BARBARA	SWICAA MEETING-UNDERWOOD	58.16
GLOBE LIFE	VOLUNTARY LIFE INSURANCE	176.72
JUNIOR LIBRARY GUILD	INDEPENDENT READERS	183.00
CASS COUNTY PEST CONTROL	PEST CONTROL	50.00
AIRGAS	RESCUE OXYGEN	108.57
SINDT CONSTRUCTION	BEAVER DAMS REMOVAL	640.00
UNIVERSITY OF MINNESOTA	SYMBOLOGY	73.00
B AND C ELECTRIC	TORNADO SIREN REPAIR	4,500.00
GRANT DIGGER DERRICK SERV	TORNADO SIREN REPAIR	291.00
	CLAIMS TOTAL	**108,905.69**
	GENERAL FUND	28,665.26

ROAD USE TAX FUND	3,118.56
EMPLOYEE BENEFITS FUND	1,512.78
COMMUNITY BLDG FUND	960.71
RESCUE FUND	2,109.32
DEBT SERVICE FUND	21,009.04
2019 ST IMPROVEMENTS FUND	31,867.00
CAPITAL IMPROVEMENT FUND	10,279.50
WATER FUND	4,700.01
SEWER FUND	4,043.51
STORM WATER FUND	640.00

MAY 2022 TREASURERS REPORT

REVENUE BY FUND		EXPENSE BY FUND	
GENERAL	$9,819.59	GENERAL	$69,683.50
ROAD USE TAX	$5,724.33	ROAD USE TAX	$6,400.38
EMPLOYEE BENEFITS	$1,276.60	EMPLOYEE BENEFITS	$8,666.75
EMERGENCY FUND	$123.16	EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$14,367.96	LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00	TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$14,774.06	COMMUNITY BLDG	$3,831.87
RESCUE FUND	$5,335.07	RESCUE FUND	$10,617.12
RURAL FIRE	$39.13	RURAL FIRE	$0.00
FLOOD CONTROL	$4.32	FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00	LITTLE LEAGUE	$0.00
DEBT SERVICE	$10,408.26	DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$307.87	CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$54.49	CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$1.00	PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$30,001.92	CAPITAL PROJ RESERVE	$39,083.53
SOURCE WATER PROTECTION	$9,443.15	SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$17.42	FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00	2019 ST IMPROVEMENTS	$0.00
CEMETERY	$6.90	CEMETERY	$0.00
WATER	$17,859.81	WATER	$17,141.83
SEWER	$25,234.89	SEWER	$11,018.04
STORM WATER	$54.00	STORM WATER	$0.00
FEMA STORM WATER	$29,652.29	FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$174,506.22**	**TOTAL EXPENSES BY FUND**	**$166,443.02**

Brad Rhine
Mayor

Barbara E Teaney

Barbara Teaney
City Clerk