MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING AGENDA
June 14, 2021
4:00 P.M.
City Hall Council Chambers

The Griswold City Council met in regular session at Griswold City Council Chambers on June 14, 2021. Mayor Pro Tem Askeland called the meeting to order at 4:00 P.M. Council present: Stapleton, Preston, Adams, Askeland. Stapleton present via phone. Absent: Sorensen. Motion by Adams to approve the agenda. Seconded by Preston. Motion carried 4-0. Motion by Adams to approve the following items under the consent agenda. Sorensen present at 4:01 P.M.

a. Minutes of the May 10, 2021 Regular Council Meeting
b. Minutes of the May 27, 2021 Special Session
c. Minutes of the June 8, 2021 Work Session
d. Claims
e. Treasurers Report – May 31, 2021
f. Clerks Report
g. American Legion Liquor License Renewal #LC0026514
h. Casey's Liquor License Renewal #LE0002919
i. East of Omaha-3 Day Liquor License for Reunion
j. American Legion Liquor License Temporary Transfer of Location for Reunion
k. Tiger Mart Cigarette Permit Renewal
l. IDOT Road Maintenance Agreement

Seconded by Preston. Motion carried 5-0.

PUBLIC COMMENTS-None

DEPARTMENTAL REPORTS

a. **Public Works-**written report submitted by Jeff Metheny, Public Works Director.
b. **Library**-verbal report given by Lisa Metheny, Library Director.
c. **Community Building-**written report submitted by Barbara Teaney, City Clerk.
d. **Cass County Sheriff-**written report submitted by Cass County Sheriff's Department.
e. **Fire and Rescue-**no report.

COMMITTEE REPORTS

a. **CADCO-**verbal report given by Ted Marciniak, City Manager.
b. **Cass County Environmental Control -**verbal report given by Carol Preston. Askeland reminded the public that the Betterment Group recycling bins behind the Fire Station are for nickel refund plastic recyclables only and not for all plastics.
c. **Little League-**verbal report given by Carmen Sorensen. Sorensen said that they have a complete board now with the addition of new board member, Ashley DeShong.

ORDINANCES

Motion by Adams to approve the **First Reading of Ordinance 1-2021**: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa by Adding a New Chapter 14 Vacant Building Permit and Inspection, Under Title III Community Protection. Seconded by Preston. Ayes: Preston, Stapleton, Adams, Askeland, Sorensen. Nays: None. Motion carried 5-0

Motion by Adams to approve the **First Reading of Ordinance 2-2021**: An Ordinance Amending the Code of Ordinance of the City of Griswold, Iowa, by Adding a New Chapter 15 Vacant Property Registration Ordinance, Under Title III Community Protection. Seconded by Stapleton. Ayes: Askeland, Sorensen, Stapleton, Preston, Adams. Nays: None. Motion carried 5-0

OLD BUSINESS

Motion by Askeland to approve **Decision- Agreement with Ahlers & Cooney, P.C regarding Rural Revitalization for City of Griswold.** Seconded by Sorensen. Motion carried 5-0

Motion to approve **Decision- Ramsey's Food Lockers.** Seconded by Adams. Ayes: Adams, Sorensen, Stapleton, Askeland. Nays: Preston. Motion carried 4-1

Old Soldiers Reunion Update-Marciniak stated the last meeting will by Thursday, June 19th to finalize plans. He said the final agenda will be posted soon.

NEW BUSINESS

Motion by Sorensen to **Approve Soldiers Reunion Street Closers.** Seconded by Preston. Motion carried 5-0

Motion by Adams to approve **Resolution 31-2021 Approval to apply for FEMA Grant for Fire Station.** Seconded by Sorensen. Ayes: Adams, Sorensen, Preston, Askeland, Stapleton, Nays: None. Motion carried 5-0

Motion by Adams to approve **Resolution 32-2021 Approve Intergovernmental Fund Transfer.** Seconded by Sorensen. Ayes: Stapleton, Askeland, Preston, Sorensen, Adams. Nays: None. Motion carried 5-0

Motion by Sorensen to **Approve Final 2019 Street Project Change Order/Pay Application #8**. Seconded by Preston. Motion carried 5-0

MESSAGES FROM THE CITY MANAGER

Marciniak announced that the new City of Griswold website is now live. The new website domain is now griswoldia.gov. He received a call from the Mayor of Elliott with a complaint that Griswold residents are leaving recyclables outside of the City of Elliott recyclable container and then the recyclables are blowing around town. He said that Griswold will probably not get any funds from the American Relief Plan based on the new parameters set by the State of Iowa.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine was absent.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Sorensen said to try to stay cool. Adams said to have a good time at the Old Soldier's Reunion. Adams said she hoped it is successful and thanked Marciniak for working so hard on Reunion. Preston said that on Friday night of Reunion when the Queen Contest and Peterson Brothers are going on that hot fudge sundaes will be served.

Motion by Adams to adjourn. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 4:45 P.M. The next regular meeting to be held July 12th at City Hall Council Chambers.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
EFTPS	FED/FICA TAX	6,366.79
GIS BENEFITS	GROUP BENEFITS	11.68
GLOBE LIFE	VOLUNTARY LIFE INS	227.80
IPERS	IPERS	2,923.16
TREASURER, STATE OF IOWA	STATE TAX	646.00
WELLMARK	PREMIUMS	216.85
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT JUNE	5,970.40
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	45.75
ARMOUR INSURANCE	PROPERTY INSURANCE	8,047.92
CAPPEL'S	POSTAGE/FIRE	15.98
CITY OF GRISWOLD	UTILITY BILL	18.93
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	77.19
MIDAMERICAN ENERGY	UTILITIES	106.28
SANDRY FIRE SUPPLY, L.L.C.	SHUT OFF HANDLE	317.50
TIGER MART	FUEL	499.37
TOWN & COUNTRY SANITATION	TRASH REMOVAL	24.99
WYMAN LAWN SERVICES	WEED CONTROL	15.00
WYMANS CARQUEST	WHEEL CYLINDER	288.24
ARMOUR INSURANCE	PROPERTY INSURANCE	2,387.47
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	4.22
CITY OF GRISWOLD	UTILITY BILL	18.93
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	38.95
MIDAMERICAN ENERGY	UTILITIES	106.27
TIGER MART	FUEL	81.07
TOWN & COUNTRY SANITATION	TRASH REMOVAL	24.99
VERIZON WIRELESS	MONTHLY SERVICE	60.06
WYMAN LAWN SERVICES	WEED CONTROL	15.00
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	120.00
MIDAMERICAN ENERGY	UTILITIES	20.00
AKIN BUILDING CENTERS	PLYWOOD	149.97
ARMOUR INSURANCE	PROPERTY INSURANCE	4,408.29
BASE	HRA/CAFETERIA MONTHLY	4.00
CAPPEL'S	ROOF CEMENT/PUTY KNIFE	13.55
CARD SERVICES	STREET SIGNS	940.50
CASS COUNTY ENGINEER	FEMA CULVERT	1,105.80
CASS COUNTY HEALTH SYSTEM	DOT DRUG TESTING	27.00
CITY OF GRISWOLD	UTILITY BILL	13.01
GIS BENEFITS	GROUP BENEFITS	2.31
HOUGHTON STATE BANK	BOND PAYMENT #2 SEMI-ANNUAL	31,196.00
I+S GROUP	2019 ST IMPROVEMENT PROJECT	2,383.02
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	10.00
JARED WYMAN	SIDEWALK REIMBURSEMENT	1,014.00
KEVIN ROHLEDER	SIDEWALK REIMBURSEMENT	1,182.00
MENARDS	MULCH	679.48
MUNICIPAL SUPPLY, INC.	SUPPLIES	1,624.48
SANDBOTHE FIRESTONE	MOWER TIRE REPAIR	24.00
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	346.75
TIGER MART	FUEL	214.14
TOWN & COUNTRY SANITATION	TRASH REMOVAL	18.00
ULTIMATE LAWN & POWER LLC	MOWER TIRES	61.67
UNITYPOINT CLINIC	DOT DRUG TEST	42.00
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	1,008.34
VERIZON WIRELESS	MONTHLY SERVICE	50.23
WELLMARK	PREMIUMS	778.19
WYMAN LAWN SERVICES	WEED CONTROL	147.40
MIDAMERICAN ENERGY	UTILITIES	1,187.06
SYNCB/AMAZON	BOOKS	446.33
ARMOUR INSURANCE	PROPERTY INSURANCE	1,749.46

BASE	HRA/CAFETERIA MONTHLY	6.00
CITY OF GRISWOLD	UTILITY BILL	53.57
GIS BENEFITS	GROUP BENEFITS	3.08
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	192.20
GRISWOLD LIBRARY	PETTY CASH	5.50
MAYNARD CUSTOM SOLUTIONS	SERVER/SOUND BOOSTER	171.00
MIDAMERICAN ENERGY	UTILITIES	160.73
MONTICELLO PUBLIC LIBRARY	BOOKS	48.00
NICHE ACADEMY	SUBSCRIPTION	140.00
QUILL CORPORATION	COPIER PAPER	67.98
KIM THOMSEN	LIBRARY CLEANING	180.00
TOWN & COUNTRY SANITATION	TRASH REMOVAL	80.01
WELLMARK	PREMIUMS	793.71
ARMOUR INSURANCE	PROPERTY INSURANCE	1,047.78
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	5.00
MIDAMERICAN ENERGY	UTILITIES	122.29
CAROL PRESTON	FLOWER REIMBURSEMENT	94.79
WYMAN LAWN SERVICES	WEED CONTROL	405.00
BOB'S MOWING	LITTLE LEAGUE MOWING	1,110.00
MIDAMERICAN ENERGY	UTILITIES	122.25
ARMOUR INSURANCE	PROPERTY INSURANCE	420.78
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	5.00
MENARDS	MULCH/OPERATING SUPPLIES	52.88
MIDAMERICAN ENERGY	UTILITIES	332.30
TOWN & COUNTRY SANITATION	TRASH REMOVAL	70.00
VERIZON WIRELESS	MONTHLY SERVICE	53.62
ARMOUR INSURANCE	PROPERTY INSURANCE	351.30
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	69.47
TREEMENDUS TREE SERVICE	MOWING CONTRACT	8,000.00
WYMAN LAWN SERVICES	CEMETERY SPRAYING	1,462.00
AMAZON CAPITAL SERVICES	TABLE LEG PROTECTORS	66.56
ARMOUR INSURANCE	PROPERTY INSURANCE	2,598.82
CITY OF GRISWOLD	UTILITY BILL	18.41
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	38.92
JODY STEFFEN	DAMAGE DEPOSIT REFUND	100.00
MENARDS	MULCH	118.15
MIDAMERICAN ENERGY	UTILITIES	147.34
MIDWEST DATA	FIREWALL SERVICES	16.66
STACY MUELLER	DAMAGE DEPOSIT REIMBURSEMENT	100.00
KIM THOMSEN	COMMUNITY BUILDING CLEANING	240.00
TOWN & COUNTRY SANITATION	TRASH REMOVAL	120.01
WYMAN LAWN SERVICES	WEED CONTROL	65.00
GIS BENEFITS	GROUP BENEFITS	3.76
WELLMARK	PREMIUMS	471.11
BASE	HRA/CAFETERIA MONTHLY	14.00
GIS BENEFITS	GROUP BENEFITS	3.11
HOLIDAY INN DES MOINES AIRPORT	IMFOA-SPRING TRAINING	224.00
WELLMARK	PREMIUMS	635.77
OTTO, LORENCE & WIEDERSTEIN	JUNE RETAINER	1,000.00
ACCESS SYSTEMS	SERVER LEASE	251.71
ARMOUR INSURANCE	PROPERTY INSURANCE	1,454.79
CARD SERVICES	ZOOM MAY	16.04
CASS COUNTY LANDFILL	CITY WIDE CLEANUP	338.00
CITY OF GRISWOLD	UTILITY BILL	18.42
GRISWOLD AMERICAN	5/10/21 MINUTES AND CLAIMS	568.54
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	238.99
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	10.00
MIDAMERICAN ENERGY	UTILITIES	97.61
QUILL CORPORATION	OFFICE SUPPLIES	184.64
ROLLING HILLS BANK & TRUST	SAFETY DEPOSIT BOX RENTAL	37.00
SECRETARY OF STATE	NOTARY PUBLIC-BARBARA TEANEY	30.00
UNITED STATES POSTAL SERVICE	STAMPS	192.50

ARMOUR INSURANCE	PROPERTY INSURANCE	5,791.00
ACCESS SYSTEMS	SERVER LEASE	251.72
ARMOUR INSURANCE	PROPERTY INSURANCE	5,635.99
BASE	HRA/CAFETERIA MONTHLY	18.00
CAPPEL'S	POSTAGE/WATER EQUIPMENT	85.36
CARD SERVICES	CERTIFICATION RENEWAL-METHENY	60.00
CITY OF GRISWOLD	UTILITY BILL	13.01
GIS BENEFITS	GROUP BENEFITS	2.31
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	237.92
HACH COMPANY	CHEMICALS/SUPPLIES	684.42
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	10.00
IOWA ONE CALL	NOTIFICATIONS	38.80
MENARDS	OPERATING SUPPLIES	150.68
JEFF METHENY	CLOTHING REIMBURSEMENT	142.31
MIDAMERICAN ENERGY	UTILITIES	402.49
MIDWEST DATA	FIREWALL SERVICES	16.67
MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	2,000.00
MUNICIPAL SUPPLY, INC.	SUPPLIES	253.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	100.50
STOREY KENWORTHY/MATT PARROTT	UTILITY BILL PAPER	460.37
TIGER MART	FUEL	214.14
TOWN & COUNTRY SANITATION	TRASH REMOVAL	8.00
ULTIMATE LAWN & POWER LLC	MOWER TIRES	61.67
UNITED STATES POSTAL SERVICE	STAMPS	172.68
VERIZON WIRELESS	MONTHLY SERVICE	50.23
WATER SALES TAX	WATER SALES TAX	919.00
WELLMARK	PREMIUMS	1,919.74
ACCESS SYSTEMS	SERVER LEASE	251.71
ARMOUR INSURANCE	PROPERTY INSURANCE	2,760.40
BASE	HRA/CAFETERIA MONTHLY	18.00
CARD SERVICES	CERTIFICATION RENEWAL-METHENY	60.00
CITY OF ATLANTIC	LAB TESTING	180.00
CITY OF GRISWOLD	UTILITY BILL	13.00
GIS BENEFITS	GROUP BENEFITS	2.31
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	76.41
HACH COMPANY	CHEMICALS/SUPPLIES	228.15
IOWA FINANCE AUTHORITY	SEWER REHAB-BOND PAYMENT	83,648.75
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	10.00
MENARDS	OPERATING SUPPLIES	286.40
MIDAMERICAN ENERGY	UTILITIES	323.81
MIDWEST DATA	FIREWALL SERVICES	16.67
SOUTHWEST IOWA TILING	SEWER MAINTENANCE	250.00
STOREY KENWORTHY/MATT PARROTT	UTILITY BILL PAPER	460.36
TIGER MART	FUEL	214.15
TOWN & COUNTRY SANITATION	TRASH REMOVAL	8.00
ULTIMATE LAWN & POWER LLC	MOWER TIRES	61.66
UNITED STATES POSTAL SERVICE	STAMPS	172.68
UTILITIES SERVICE GROUP	SEWER MAINTENANCE	2,016.66
VERIZON WIRELESS	MONTHLY SERVICE	50.23
WELLMARK	PREMIUMS	1,919.74
STERLING WEST	CITY PARK PLAYGROUND	17,950.55
Accounts Payable Total		**235,249.52**
GENERAL		62,547.36
ROAD USE TAX		11,024.97
EMPLOYEE BENEFITS		9,222.01
COMMUNITY BLDG		3,629.87
RESCUE FUND		2,736.96
DEBT SERVICE		31,196.00
2019 ST IMPROVEMENTS		2,383.02
WATER		16,685.60
SEWER		95,823.73
TOTAL FUNDS		**235,249.52**

MAY 2021 TREASURERS REPORT

REVENUE BY FUND		EXPENSE BY FUND	
GENERAL	$12,690.36	GENERAL	$115,741.41
ROAD USE TAX	$10,556.75	ROAD USE TAX	$11,363.13
EMPLOYEE BENEFITS	$2,193.99	EMPLOYEE BENEFITS	$4,811.16
EMERGENCY FUND	$219.52	EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$12,392.91	LOCAL OPTION SALES TAX	$114,271.25
TAX INCREMENT FINANCING	$6,307.57	TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$436.75	COMMUNITY BLDG	$10,459.57
RESCUE FUND	$11,259.44	RESCUE FUND	$835.16
RURAL FIRE	$0.93	RURAL FIRE	$0.00
FLOOD CONTROL	$0.46	FLOOD CONTROL	$75,395.40
LITTLE LEAGUE	$0.00	LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00	DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$548.88	CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$20.79	CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00	PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00	CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.31	SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.62	FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$274,425.22	2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.31	CEMETERY	$0.00
WATER	$16,153.13	WATER	$12,486.38
SEWER	$22,970.38	SEWER	$9,304.56
STORM WATER	$0.00	STORM WATER	$0.00
FEMA STORM WATER	$0.00	FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$370,178.32**	**TOTAL EXPENSES BY FUND**	**$354,668.02**

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Ryan Askeland
Mayor Pro Tem

Barbara Teaney
City Clerk