Minutes
City of Griswold
Regular Council Meeting, Community Building Large Room
July 11, 2016, 2016
6:30 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Askeland, Cook, Moore and Sorensen and Wyman.
Motion by Askeland to approve the agenda. Seconded by Sorensen. Approved 5-0
Motion by Sorensen to approve the following items under the Consent Agenda

a. Minutes of the June 13, 2016 Regular Council Meeting
b. Minutes of the June 27, 2016 Special Council Meeting
c. Claims
d. Treasurers Report – ending June 30, 2016
e. June Clerks Report

Seconded by Cook. Approved 5-0.

PUBLIC COMMENTS

Bruce Potter representative of Church of Christ commented on storm sewer at 1st & Harrison St. He would like to bring to the attention of the council the storm water and pipe under the driveway leading to 1st Street. They also requested a new driveway onto Harrison St. They will show plans to public works superintendent.

DEPARTMENTAL REPORTS

a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the air conditioner has been ordered this week. Ryan thanked them for the hard work before reunion.
b. **Library** – Written report submitted. Library Board Director, Lisa Metheny also noted the Memorial Wall will be up till Thursday.
c. **Community Building** - Written report submitted.
d. **Cass County Sheriff** – Written report submitted.

COMMITTEE REPORTS

a. **CADCO**. **–** No one attended the meeting.
b. **Cass County Environmental Control** – No meeting attended.

OLD BUSINESS

a. **Fire 28E** – David Denne to present 28E to City Attorney.
b. Community Building Air Conditioner- Jeff will call to get installation date set up.
c. Abandoned properties- City attorney David updated council on three properties. Need to check Iowa Land Records for Deed Change.
d. Permanent Part Time Public Works Assistant- Hold off till city manager hired.
e. Motion by Jared to request Mayor Peck to contact MSA to get storm sewer plan updated enough to get bids. Seconded by Sorensen. Motion carried.

NEW BUSINESS

a. Motion by Cook to approve **Resolution 1-2017: Approve FY17 Budget Amendment #1.** Seconded by Sorensen. Roll call ayes: Cook, Wyman, Askeland, Sorensen and Moore. Nays: none. Motion carried.
b. Motion by Sorensen to approve **Resolution 2-2017: Destruction of Documents**. Seconded by Askeland. Roll call ayes: Sorensen, Askeland, Cook, Moore and Wyman. Nays: none. Motion carried
c. Motion by Askeland to approve **Resolution 3-2017: Storm Water Sewer Easement, 615 Main**. Seconded by Sorensen. Roll call ayes: Wyman, Moore, Sorensen, Cook and Askeland. Nays: none. Motion carried
d. Motion by Askeland to approve **FY Agreement with Griswold Community School District**. Seconded by Cook. Roll call ayes: Askeland, Cook, Moore, Wyman and Sorensen. Nays: none. Motion carried
e. Motion by Cook to approve Street Closures- Masonic Lodge, Corn Boil. Seconded by Wyman. Approved 5-0
f. Motion by Askeland to Extend **Resolution 7-2015** for 12 months from August 11th, 2016. Seconded by Cook. Approved 5-0
g. Motion by Askeland to approve Street/Crack seal Phase 1 "west side of town" by Bargen.

h. Motion by Askeland to open city hall for new temporary hours from 8:00AM-12:00PM Monday-Friday. Swipco will be hired for $50/hr and local help for $10/ hr. Seconded by Cook. Approved 5-0
i. Motion by Moore to take City Clerk, Marylynne Lightner off all City bank accounts. Seconded by Carmen. Approved 5-0
j. City Clerk Training Assistance- No motion
k. Motion by Askeland to forgive half of sewer bill in the amount of $179.27. Seconded by Jared. Approved 5-0

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Peck received multiple complaints about parking on Manna Vista Ln. The citizen will have to fill out a written complaint for council to take action.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

None.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:37 p.m.

July Claims

JULY CLAIMS

AFFINITY CARE	EAP SERVICES	$21.00
AGRILAND FS	ROUNDUP	$328.88
AKIN BUILDING CENTERS	SUPPLIES	$242.24
ATLANTIC NEWS-TELEGRAPH	PUBLICATIONS	$47.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	$47.50
BASE	EMPLOYEE BENEFITS	$60.00
BOUND TREE MEDICAL	MEDICAL SUPPLIES	$159.00
BP	FUEL	$859.61
BRAD AMOS	TRAINING REIMBURSEMENT	$930.21
CAMBLIN MECHANICAL	REPAIR A/C UNIT	$529.50
CAPPEL'S	SUPPLIES	$316.44
CASS COUNTY LANDFILL	SHINGLES DISPOSAL	$37.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	$48.12
CINTAS FIRST AID	FIRST AID KIT	$314.77
CITY OF ATLANTIC	LAB TESTING	$85.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	$204.76
DATA TECHNOLOGIES	COMPUTER FEES	$722.08
DEVORE FENCING	COMMUNITIY BLDG FENCE	$3,900.07
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	$68.48
GRISWOLD AMERICAN	PUBLICATIONS	$558.85
GRISWOLD, CITY OF	SEWER UTILITY	$126.63
HACH COMPANY	CHEMICALS/SUPPLIES	$382.89
HUELIFE LLC	CONSULTING FEE	$500.00
I+S GROUP	ENGINEERING	$3,894.00
IOWA DNR	WATER SUPPLY PERMIT	$145.33
JQ OFFICE EQUIPMENT	COPIER CONTRACT	$34.00
LEFTY'S PUMP & PLUMBING	A/C SERVICE	$395.19

MATHESON TRI-GAS INC	CHEMICALS	$71.10
MED TECH RESOURCE	MEDICAL SUPPLIES	$474.41
METERING & TECHNOLOGY SOLUTION	WATER METER	$343.68
MIDWEST DATA	MONTHLY SERVICE	$82.00
MUNCIPAL MANAGEMENT	LEAK DETECTION	$700.00
NEWCOM TECHNOLOGIES	GIS TRAINING	$1,400.00
NISHNABOTNA VALLEY REC	CEMETERY UTILITIES	$25.00
OTTO,LORENCE & WIEDERSTEIN	LEGAL	$50.00
PEBBLES PLUMBING	REPAIR A/C UNIT	$890.50
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	$255.68
QUILL CORPORATION	OFFICE SUPPLIES	$10.99
ROBINSON TRUE VALUE	POSTAGE	$24.74
SANDBOTHE FIRESTONE	MOWER TIRE REPAIR, SUPPLIES	$16.00
SHELBY AMOS	TRAINING REIMBURSEMENT	$930.21
SINDT SHIELS TREE SERVICE	TREE REMOVAL	$425.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	$264.50
TEXT CASTER	MASS COMMUNICATION	$1,200.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	$81.00
TREEMENDUS TREE SERVICE	MOWING SERVICE - 3X	$2,160.00
ULTIMATE LAWN & POWER	ROPE	$12.00
VIRGINIA ASKELAND	CLEANING	$65.00
WELLMARK	HEALTH INSURANCE	$5,662.44
WYMANS CARQUEST	EXHAUST FLUID	$12.99
ZIGGLER CAT		$80,885.00
	TOTAL BY VENDOR	**$111,000.79**

1	GENERAL	$5,577.65
110	ROAD USE TAX	$1,427.49
112	EMPLOYEE BENEFITS	$2,179.46
140	COMMUNITY BLDG	$6,246.09
141	RESCUE FUND	$3,314.69
302	PW VEHICLE REPLACEMENT FND	$80,885.00
307	ROADS-PROJECTS	$3,894.00
600	WATER	$4,649.67
610	SEWER	$2,826.74
	TOTAL BY FUND	**$111,000.79**

JUNE 2016 CLERKS REPORT

JUNE 2016

REVENUE BY FUND

GENERAL TOTAL	$66,438.52
ROAD USE TAX TOTAL	$11,478.86
EMPLOYEE BENEFITS TOTAL	$1,078.16
EMERGENCY FUND TOTAL	$128.27
LOCAL OPTION SALES TAX TO	$10,021.36
TAX INCREMENT FINANCING T	$0.74
COMMUNITY BLDG TOTAL	$1,505.15
RESCUE FUND TOTAL	$3,255.92
FLOOD CONTROL TOTAL	$0.75
LITTLE LEAGUE FIELD TOTAL	$5,000.00
DEBT SERVICE TOTAL	$337.31
CAPITAL IMPROVEMENT FUND	$320.66
CAPITAL PROJECT FUND TOTA	$29,995.62
PW VEHICLE REPLACEMENT TO	$4,999.01
CAPITAL PROJ RESERVE TOTA	$0.04
SOURCE WATER PROTECTION T	$9,999.36
ROADS-PROJECTS TOTAL	$300,000.00
PERPETUAL CARE TOTAL	$23.23
WATER TOTAL	$14,779.29
SEWER TOTAL	$30,721.46
STORM WATER TOTAL	$10,000.00
TOTAL REVENUE BY FUND	**$500,083.71**

EXPENSE BY FUND

GENERAL TOTAL	$14,745.33
ROAD USE TAX TOTAL	$3,735.35
EMPLOYEE BENEFITS TOTAL	$1,785.65
EMERGENCY FUND TOTAL	$5,935.83
LOCAL OPTION SALES TAX	$100,000.00
COMMUNITY BLDG TOTAL	$6,114.07
RESCUE FUND TOTAL	$22,320.92
DEBT SERVICE TOTAL	$15,610.00
ROADS-PROJECTS TOTAL	$4,841.25
WATER TOTAL	$13,320.78
SEWER TOTAL	$359,641.48
TOTAL EXPENSES BY FUND	$291,537.16
TOTAL BY FUND	**$839,587.82**

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Mayor Jeb Peck

Minutes typed by Mayor Pro-Temp Jared Wyman