MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
JANUARY 11, 2021
6:00 PM
COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold City Community Building Small Room on January 11, 2021. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Stapleton, Askeland, Preston, Adams, and Sorensen. Motion by Askeland to approve the agenda with item i. Approve 2019 Street Project Penalties for Missed Deadline and item j. Approve 2019 Street Project Pay Application #8 to item a. and b., so ISG Engineers, Lenny Larsen and Mickey Eberth could leave early. Seconded by Sorensen. Motion carried 5-0. Motion by Adams to approve the following items under the consent agenda.

a. Minutes of the December 14, 2020 Regular Council Meeting
b. Claims
c. Treasurers Report – December 31, 2020
d. Clerks Report
e. Castaway's Liquor License Renewal #LC0045171

Seconded by Sorensen. Motion carried 5-0

PUBLIC COMMENTS-None

DEPARTMENTAL REPORTS

a. Public Works-Written report given by Jeff Metheny, Public Works Superintendent.
b. Library-Written and verbal report submitted by Lisa Metheny, Library Director. Council congratulated the Library for receiving a five-star rating.
c. Community Building-Written report submitted by Barbara Teaney, City Clerk.
d. Cass County Sheriff-Written report submitted by Cass County Sheriff's Office.
e. Fire and Rescue-Verbal report given by Rescue Captain Brad Amos and Paramedic Dustin Wyman. Amos said the Rescue Departments calls increased by 50 calls last year. Amos and Wyman said the Rescue Department needs more volunteers. Amos and Wyman requested Council consider making a plan to collect delinquent rescue bills.

COMMITTEE REPORTS

a. CADCO-Verbal report given by Ted Marciniak, City Manager.
b. Cass County Environmental Control-Written report submitted by Carol Preston. Recycling bins will be permanently removed from behind the Fire Station on March 31, 2021 due to the Cass County Landfill discontinuing recycling pick up service. Citizens may still take their recycling directly to the Cass County Landfill after March 31, 2021 to be recycled. The City is looking into other options to still have recycling pick up in Griswold.
c. Little League-Verbal report given by Carmen Sorensen. Carmen Sorensen was recently elected as the new Treasurer for the Little League Board. Sorensen said the Little League Board needs more volunteers and that they have two to three vacancies will fill.

OLD BUSINESS-None

NEW BUSINESS

a. **Approve 2019 Street Project Penalties for Missed Deadline.** Council and ISG Engineers discussed penalty options. ISG Engineers will present the options to the contractor and submit a change order for Council's approval at the February Council meeting.
b. Motion by Askeland to approve **2019 Street Project Pay Application #8.** Seconded by Sorensen. Motion carried 5-0.
c. Motion by Sorensen to approve **The Griswold American Legion Post #508 Concessionaires Agreement for Alcohol Service at the Griswold Community Building.** Seconded by Adams. Motion carried 5-0
d. Motion by Stapleton to approve **JC Wyman as Fire Chief.** Seconded by Adams. Motion carried 5-0
e. Motion by Sorensen to approve **Brad Amos as Rescue Captain.** Seconded by Stapleton. Motion carried 5-0
f. **2020 Mayoral Appointments**-tabled until February, 2021 Council meeting. Mayor Rhine is still trying to fill the Building Permits Officer vacancy due to Jeb Peck's resignation.
g. Motion by Askeland to **Set Public Hearing for Resolution 13-2021: Approving the FY2021 Maximum Property Tax Dollars to be Levied** for February 8, 2021 at 6:00 P.M. at the Griswold Community Building Small Room. Seconded by Sorensen. Motion carried 5-0
h. Motion by Askeland to approve **Resolution 14-2021 Cocklin Fish Farm New Rules and Regulations.** Seconded by Sorensen. Ayes: Sorensen, Stapleton, Askeland, Preston, Adams

i. Motion by Askeland to approve **Ordinance 1-2021 First Reading** with corrections. Seconded by Sorensen. Motion carried 5-0
j. **Discussion of Camera Purchase.** Tabled for later meeting.
k. Motion by Askeland to approve **Library Story Walk Grant.** Seconded by Sorensen. Motion carried 5-0

REMARKS FROM THE CITY MANAGER

City Manager Marciniak stated recycling pick up in Griswold will end on March 31, 2021. He would like to see recycling continue, so he is working on other options. He said a grant has opened up for the demolition of the Hotel that he is submitting an application for. He said he is also looking into dance floor replacement options for the Community Building.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine said the house at 701 Adair was demolished today. He said due to the wet conditions the clean up of the debris at 701 Adair will probably be messy. He said the City Council will soon have a High School Student Representative attend the City Council meetings. He said a lot of the scholarship opportunities mention other cities having a student representative. Mayor Rhine reminded citizens when it snows to clear your sidewalks within 24 hours. He stated over 60 notices were posted after the last snowfall. He thanked everyone who cleared their sidewalks.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams stated she was in trouble for driving over the snow in her driveway before the snow blower was ran. Askeland congratulated the Library on their five-star rating. Askeland thanked the Rescue Department. Askeland thanked the City guys and all the others that helped them to remove the snow during the last snowfall. Preston also congratulated the Library on their five-star rating. Preston would like to see all the political signs in town taken down now that the election is over. Sorensen said she would like the City to consider hiring Elizabeth Hansen to help the City with strategic planning and goal setting. Sorensen said she thinks it would be good, since City Hall has two new employees.

Motion by Askeland to adjourn. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 7:00 P.M. Next regular meeting to be held February 8th at Community Building Small Room.

AARON METHENY	SNOW REMOVAL TRUCKING	600.00
ACCESS SYSTEMS	COPIER LEASE	455.03
AMAZON	BOOKS	1,484.25
BASE	HRA/CAFETERIA MONTHLY	60.00
BROAD REACH	BOOKS	190.48
CAPPEL'S	FIRE VEHICLE REPAIRS	110.81
CARD SERVICES	TRAINING/BOOKS/PROGRAMS	807.09
CASS COUNTY EMS	ANNUAL EMS MEMBERSHIP DUES	75.00
CASS COUNTY ENGINEER	SAND AND SALT MIX	245.00
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	1.00
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT JANUARY	5,627.68
CENTRAL IOWA DISTRIBUTING	TRASH BAGS, TOWELS, SANITIZER	300.30
CITY OF GRISWOLD	UTILITY BILL	153.15
COUSINS FARMS	LEASE PAYMENT	1,084.30
FIRE SERVICE TRAINING	TRAINING	350.00
GIS BENEFITS	GROUP BENEFITS	213.92
GRISWOLD AMERICAN	ANNUAL FINANCIAL REPORT	484.54
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	1,014.31
GRISWOLD LIBRARY	PETTY CASH	8.98
IOWA ONE CALL	NOTIFICATIONS	20.30
IOWA WESTERN COMMUNITY CO	RESCUE TRAINING	15.00
MIDAMERICAN ENERGY	UTILITIES	3,964.84
MIDWEST DATA	FIREWALL SERVICES	50.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	35.00
OTTO, LORENCE, WIEDERSTEIN	JANUARY RETAINER	1,000.00
PERSONNEL CONCEPTS	LABOR LAW SIGN	20.90
QUILL CORPORATION	OFFICE SUPPLIES	101.55
SANDBOTHE FIRESTONE	TRUCK REPAIRS	954.96

SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL, SAND	98.79
SEH	ARCHITECTURE	2,416.00
SOUTHWEST IOWA TILING	SNOW REMOVAL	722.50
STARLIN, JORDAN	RESCUE TRAINING	178.00
TAPCO	TRAFFIC CONTROL SIGNS	6,973.00
THOMSEN, KIM	LIBRARY CLEANING	330.00
TIGER MART	FUEL	916.20
TOWN & COUNTRY SANITATION	TRASH REMOVAL	309.00
TRUE NORTH COMPANIES, LC	AD&D RENEWAL FIRE/RESCUE	520.60
UNITED STATES POSTAL SERV	POSTAGE	385.00
USA BLUEBOOK	WATER PARTS	321.66
VERIZON WIRELESS	MONTHLY SERVICE	489.76
WELLMARK	PREMIUMS	15,010.56
WYMANS CARQUEST	WASHER FLUID	85.20
	CLAIMS TOTAL	**48,184.66**
	GENERAL FUND	13,351.54
	ROAD USE TAX FUND	10,931.16
	EMPLOYEE BENEFITS FUND	5,986.63
	COMMUNITY BLDG FUND	916.29
	RESCUE FUND	1,117.85
	FIRE STATION FUND	2,416.00
	WATER FUND	7,582.48
	SEWER FUND	5,882.71

REVENUE BY FUND

001	GENERAL	$37,777.23
110	ROAD USE TAX	$12,705.40
112	EMPLOYEE BENEFITS	$4,095.10
119	EMERGENCY FUND	$409.76
121	LOCAL OPTION SALES TAX	$0.00
125	TAX INCREMENT FINANCING	$5,664.47
140	COMMUNITY BLDG	$0.00
141	RESCUE FUND	$10,419.83
142	RURAL FIRE	$0.00
146	FLOOD CONTROL	$0.00
147	LITTLE LEAGUE	$0.00
200	DEBT SERVICE	$0.00
300	CAPITAL IMPROVEMENT FUND	$1,024.41
301	CAPITAL PROJECT FUND	$0.00
302	PW VEHICLE REPLACEMENT	$0.00
304	CAPITAL PROJ RESERVE	$0.00
306	SOURCE WATER PROTECTION	$0.00
308	FIRE STATION FUND	$0.00
309	2019 ST IMPROVEMENTS	$0.00
500	CEMETERY	$0.00
600	WATER	$15,066.52
610	SEWER	$22,939.88

EXPENSE BY FUND

GENERAL	$27,178.29
ROAD USE TAX	$0.00
EMPLOYEE BENEFITS	$6,893.09
EMERGENCY FUND	$4,148.21
LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$860.67
RESCUE FUND	$6,562.64
RURAL FIRE	$0.00
FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$20,133.44
CEMETERY	$0.00
WATER	$15,121.49
SEWER	$8,460.13

740	STORM WATER	$0.00
741	FEMA STORM WATER	$0.00
	TOTAL REVENUE BY FUND	**$110,102.60**

STORM WATER	$0.00
FEMA STORM WATER	$0.00
TOTAL EXPENSES BY FUND	**$89,357.96**

Brad Rhine
Mayor

Barbara Teaney
City Clerk