MINUTES

CITY OF GRISWOLD

JANUARY 9, 2024

The Griswold City Council met in regular session at Griswold Community Building Council Chambers on January 9, 2024. Mayor Rhine called the meeting to order at 6:00 P.M.

Council present: Ridlen, Underwood, Hansen, and Tietz. Also present were City Clerk Carmen Sorensen, Fire Chief JC Wyman, and Library Director Megan Harding.

Motion by Tietz to approve the Agenda, Seconded by Underwood. Motion passed 4-0.

Motion by Underwood to approve the following items under the Consent Agenda:

Minutes of the December 11, 2023 regular Meeting

Minutes of the December 19, 2023 Special Meeting

Minutes of the December 18, 2023 Planning & Zoning Meeting

Claims

December 31, 2023 Treasurer's Report

PUBLIC COMMENTS- None.

DEPARTMENTAL REPORTS

Public Works- written report submitted.

Library- Harding spoke to Council about the upcoming meeting and that Misty Gray from the State Library would be coming to do some Library Board training. She has started to work on next years budget.

Community Building- written report submitted.

Ordinance Officer- Sorensen reported that Kevin would be out checking sidewalks tomorrow and that she will submit the list to Tyler Sandbothe to clean the sidewalks. She will then invoice any property owner that had them cleaned.

Cass County Sheriff- written report submitted.

Fire and Rescue- no report given.

COMMITTEE REPORTS

Cass County Environmental Control-written report submitted.

PROJECT UPDATES

Storm Sewer- Ridlen reported that the easements should be ready to go to homeowners to be signed. The next step will be bidding out the project.

Splash Pad- Sorensen stated that the Splash Pad committee will be meeting on January 18th to look at some different options with the engineers. Then the plans will come to Council for approval, hopefully at the next meeting.

NEW BUSINESS

Motion by Ridlen to Approve Fire Station Plans as presented to Council. Seconded by Underwood. Motion carried 4-0.

Motion by Tietz to Accept Xavier Johnson's Vacancy. Seconded by Hansen. Motion carried 4-0.

Motion by Tietz to Approve JC Wyman as Fire Chief. Seconded by Underwood. Motion carried 4-0.

Motion by Underwood to Approve Brad Amos as Rescue Captain. Seconded by Ridlen. Motion carried 4-0.

Cass County First Aid- Sorensen reported that Erik Johnson will be coming to the February meeting to speak with Council. Council expressed that they would prefer that Johnson meet with Fire and Rescue Department first.

Council told Sorensen to place an ad in the paper to fill the Vacant Council Seat.

Motion by Ridlen to Accept Town & Country Sanitation's bid for City Garbage Bid. Seconded by Underwood. Motion passed 4-0.

Motion by Tietz to accept Wyman Lawncare's bid for City Weed Control Bid. Seconded by Underwood. Motion passed 4-0.

Motion by Underwood to Accept Haley Fields bid for City Janitor Bid Seconded by Tietz. Motion passed 4-0.

Motion by Ridlen to Set Public Hearings for Amending Ordinance 6-14-1 b & c Fence and Hedge Regulations for the first reading on February 12, 2024 at 6:00 PM, the second reading on March 11, 2024 at 6:00 PM, and the third reading on April 8, 2024 at 6:00 PM. Seconded by Underwood. Motion carried 4-0.

Motion by Tietz to Set Public Hearings for Amending Ordinances 3-3-29 Stopping Standing or Parking Prohibited in Specified Places and 3-3-72 Local Parking Fines for the first reading on February 12, 2024 at 6:00 PM, the second reading on March 11, 2024 at 6:00 PM, and the third reading on April 8, 2024 at 6:00 PM. Seconded by Hansen. Motion carried 4-0.

Motion by Tietz to Set Public Hearing for Amending Ordinance 1-2020 Chapter 15 Utilities Storm Water Management for the first reading on February 12, 2024 at 6:00 PM, the second reading on

March 11, 2024 at 6:00 PM, and the third reading on April 8, 2024 at 6:00 PM. Seconded by Ridlen. Motion carried 4-0.

Motion by Ridlen to approve Resolution 20-2024 Authorize Transferring City Funds to Certificates of Deposit and Transferring Current Certificates of Deposit into One CD. Seconded by Tietz. Roll call- Ayes- Hansen, Tietz, Ridlen, Underwood. Nays- none.

Motion by Ridlen to approve Resolution 21-2024 Hiring and Setting the Wage of the Fish Farm Manager, Hiring Krissy Tye for $2000.00 a year. Seconded by Underwood. Roll Call Ayes- Hansen, Ridlen, Underwood, Tietz. Nays- None.

Motion by Tietz to approve Resolution 22-2024 Authorize Bank Signers. Seconded by Underwood. Roll Call Ayes- Tietz, Ridlen, Hansen, Underwood. Nays- None.

Motion by Underwood to Approve Contract with Ulteig. Seconded by Tietz. Motion carried 4-0.

MESSAGES FROM THE CITY MANAGER- none.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine welcomed Amanda Hansen. He thanked everyone for being so flexible in switching meeting nights. He thanked Nick and Jason for their hard work getting the streets cleaned up during and after the snow.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Tietz wanted to Thank our EMS for their quick service to her house. She said everyone was very professional.

Underwood welcomed Hansen and wanted to make sure that anyone interested in running for the vacant seat gets their name in.

Motion by Ridlen to Adjourn the meeting. Seconded by Underwood. Motion carried 4-0.

Meeting adjourned at 7:05 PM.

AIRGAS	RESCUE OXYGEN	$9.04
AUDITOR OF STATE	FY21 AUDIT FEES	$6,676.65
BOUND TREE MEDICAL, LLC	SUPPLIES	$628.45
CARD SERVICES	LEAGUE OF CITIES REGISTRATION	$270.51
CASS COUNTY MEMORIAL HOSP	MEDICATION	$34.00
CASS COUNTY SHERIFF'S DEP	MONTHY CONTRACT PMT	$6,523.50

CITY OF GRISWOLD	UTILITY BILL	$182.87
COLONIAL LIFE	EMP BENEFITS	$580.86
DICKEL DUIT	MOWER REPAIR	$910.14
EFTPS	FED/FICA TAX	$4,033.02
ERICKSON WATER & SEWER	LABOR	$1,540.00
FELD FIRE	WORK LIGHT	$114.00
GRISWOLD AMERICAN	PUBLICATIONS	$1,416.97
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	$1,093.09
HALEY FIELDS	COMM BLD/ LIB CLEANING	$525.00
IMAGETREND	RESCUE TECH	$819.55
IOWA STATE UNIVERSITY	REGISTRATION	$176.00
IOWA WESTERN COMMUNITY CO	TRAINING	$45.00
IPERS	IPERS	$9,479.83
MARY HARLAN	DAMAGE DEPOSIT	$100.00
MIDAMERICAN ENERGY	UTILITIES	$4,043.43
MIDWEST DATA	FIREWALL SERVICES	$423.30
MUNICIPAL SUPPLY, INC.	SUPPLIES	$992.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	$22.56
OTTO, LORENCE, WIEDERSTEIN	RETAINER	$1,000.00
PAYROLL CHECKS	PAYROLL CHECKS ON 12/21/2023	$7,216.33

PAYROLL CHECKS	PAYROLL CHECKS ON 01/04/2024	$7,198.07
QUILL CORPORATION	PRINTER INK	$83.99
SALES TAX	SALES TAX	$1,459.37
SANDBOTHE FIRESTONE	FIRE TRUCK MAINTENANCE	$154.00
SEH	FIRE/RESCUE STATION FEES	$31,127.10
SHANE HARRISON	WATER OPERATOR BY AFFIDAVIT	$1,250.00
SPENCER GROUP	DAMAGE DEPOSIT	$250.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	$135.50
STATE OF IOWA TREASURER	STATE TAX WHELD	$2,069.48
TELEFLEX LLC	MEDICAL SUPPLIES	$379.50
TIGER MART	FUEL	$1,145.47
TOWN & COUNTRY SANITATION	TRASH REMOVAL	$274.00
TRIONFO SOLUTIONS	EMP BENEFITS	$133.19
UNITED STATES POSTAL SERV	POSTAGE	$211.66
VERIZON WIRELESS	MONTHLY SERVICE	$742.36
WATER SALES TAX	WATER SALES TAX	$880.21
WELLMARK	PREMIUMS	$8,153.63
WYMANS CARQUEST	BACKHOE/SWEEPER PARTS	$466.46
	CLAIMS TOTAL	$104,970.09
	GENERAL FUND	$29,470.72

	ROAD USE TAX FUND	$6,504.79
	EMPLOYEE BENEFITS FUND	$5,200.10
	COMMUNITY BLDG FUND	$1,705.17
	RESCUE FUND FUND	$2,741.03
	FIRE STATION FUND FUND	$31,127.10
	WATER FUND	$16,659.09
	SEWER FUND	$11,562.09