MINUTES

CITY OF GRISWOLD

REGULAR COUNCIL MEETING

FEBRUARY 8, 2021

6:00 PM

COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold City Community Building Small Room on February 8, 2021. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Preston, Adams, Sorensen, Askeland, Stapleton. Stapleton present via phone. Motion by Askeland to approve the agenda. Seconded by Sorensen. Motion carried 5-0. Motion by Adams to approve the following items under the consent agenda.

- 1. Minutes of the January 11, 2021 Regular Council Meeting
  2. Claims
  3. Treasurers Report – January 31, 2021
  4. Clerks Report

Seconded by Preston. Motion carried 5-0

PUBLIC HEARING

Mayor Rhine opened the public hearing on Resolution 13-2021: Approving the FY2021 Maximum Property Tax Dollars to be Levied at 6:01 P.M. There being not written or oral comments the hearing was closed at 6:02 P.M.

PUBLIC COMMENTS

Dan Biehn, owner of Griswold Storage, requested that the City pave Troy Road. Biehn said that there is a lot of dust caused by the trucks that travel Troy Road to and from Agriland F.S. Janis Brown addressed Council about the need to continue recycling in Griswold. Donna Reimers also expressed to Council the need to continue recycling.

DEPARTMENTAL REPORTS

1. Public Works-written report submitted.
2. Library-written report submitted.
3. Community Building-written report submitted.
4. Cass County Sheriff-written report submitted.
5. Fire and Rescue-written report submitted. Paramedic Dustin Wyman present to answer Council's questions.

COMMITTEE REPORTS

1. CADCO-verbal report given by Ted Marciniak, City Manager.
2. Cass County Environmental Control-verbal report given by Carol Preston.
3. Little League-verbal report given by Carmen Sorensen. Little League sign up will be February 17, 2021 5:30 to 7:00 P.M. at the Griswold Community Building. A second registration will be held on March 3, 2021 in the Griswold High School Commons. The Little League Board is still in need of board members.

OLD BUSINESS

1. **Approve Camera Purchase**-tabled until a later meeting.
2. Motion by Askeland to approve **Ordinance 1-2021 Second Reading**. Seconded by Sorensen. Ayes: Sorensen, Askeland, Stapleton, Preston, Adams. Nays: None. Motion carried.
3. Motion by Askeland to **approve 2021 Mayoral Appointments.** Seconded by Adams. Motion carried 5-0.

NEW BUSINESS

1. Discussion **Main Street Parking and Ramp to Business**-Randy and Michelle Roy from Randy's Computer expressed their desire to build a ramp or something similar to make the steps into the entrance of their business safer for customers. Council said it must abide by the City's ordinances and advised them to work with City Manager Marciniak and Public Works Superintendent Metheny. The Roy's also asked Council if a parking spot could be reserved in front of their business on Main Street because of their customer's bringing in large equipment to be serviced and sometimes having to carry it for long distances. Council was not in favor of reserving a parking spot and advised them to find an alternative plan for their customer's drop offs.
2. Motion by Sorensen to approve **Payment to Fish Farm Manager**. Seconded by Adams. Motion carried 4-0 Askeland abstained due to being a family member.
3. Motion by Askeland to **approve Sewer Lagoon Farm Ground Lease**. Seconded by Adams. Motion carried 5-0
4. Discussion **North Street Repair and Storm Drainage**-tabled until get more information.

5. Discussion **Ramsey's Market Grocery Locker**-Council said Marciniak needs to find $45,000 in grants to fund the lockers.
6. Discussion of **Snow Removal Violations-**tabled to come up with plan to present to Council.
7. Discussion of **Upgrading City's Website**-tabled. Marciniak will do some more research and bring it back to Council.
8. Discussion of **701 Adair St**-Council said they would like to see it sold via sealed bid. Council also said they would like to make building a residential structure on the property that must be hooked up to City water as a stipulation of purchase. Marciniak will contact the City attorney to see how to proceed with the sale.
9. Discussion of **Continuing Recycling Service**-Marciniak reported that the company that recycles for Red Oak is not interested in providing service to Griswold. Marciniak said a company from Clarinda was interested in providing recycling service to Griswold at a rate of $450 per container pick-up. To maintain the City's current 4 recycling bin service would cost $1,800 per week. Recycling service will be discontinued on 03-31-2021. Recycling may still be taken to the Cass County Landfill. The landfill will also accept glass in addition to all the items that are currently recycled. The City will continue to look into options to fund and continue the recycling service.
10. Motion by Sorensen to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Adams. Ayes: Sorensen, Preston, Askeland, Stapleton, Adams. Nays: none. Entered into closed session at 7:47 P.M. Motion by Askeland to return to open session. Seconded by Sorensen. Ayes: Askeland, Sorensen, Preston, Adams, Stapleton. Nays: none Returned to open session at 8:09 P.M. Motion by Sorensen to approve **Resolution 16-2021: Approve Performance Increase for Barbara Teaney** an increase of $0.50 an hour, from $15.00 to $15.50. Seconded by Adams. Ayes: Stapleton, Preston, Adams, Sorensen, Askeland. Nays: None Motion carried.

REMARKS FROM THE CITY MANAGER

City Manager Marciniak wished his son, Theo a Happy Birthday today and said Daddy loves you. He said he awarded Jeff Metheny Employee of the Month for being awarded the American Water Works Association Iowa Section Region IV 2020 Grade II Operator of the Year. He said he is working on several grants for tearing down the Hotel. He commented that the Public Works Department did a great job with the recent snow removal.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine applauded the Jeff Metheny and Nick Kinser on their snow removal efforts. He reminded anyone who has a fire hydrant in their yard to please remove the snow around it, so the Fire Department can readily access it. He thanked Griswold High School for assigning Makenna Askeland to be the Student Representative for City Council. He thanked Teaney for the job she has done in her first 9 months as City Clerk.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton said Metheny and Kinser did a great job removing snow from the streets. He said if you do have a fire hydrant in your yard to clear at least a 3-foot radius around it. He said this makes the hydrant less likely to freeze up and gives the Fire Department more room to work in case there is a fire. Preston thanked the Public Works Department for their work cleaning the roads, especially on the weekends. Askeland congratulated Metheny for being awarded the American Water Works Association Iowa Section Region IV 2020 Grade II Operator of the Year. He thanked Teaney for sticking with the City. He said the City has some great employees. Adams thanked Metheny and Kinser for taking time away from their families to clear the City's streets of snow. She thanked Teaney for hanging in there. She thanked Marciniak for the job he has done so far.

Motion by Askeland to adjourn. Seconded by Sorensen. Ayes: Motion carried 5-0. Meeting adjourned at 8:18 P.M. The next regular meeting to be held March 8th at Community Building Small Room.

JANUARY 2021 TREASURERS REPORT				
REVENUE BY FUND			**EXPENSE BY FUND**	
GENERAL	$7,438.51		GENERAL	$19,260.47
ROAD USE TAX	$11,985.91		ROAD USE TAX	$13,773.69
EMPLOYEE BENEFITS	$639.48		EMPLOYEE BENEFITS	$7,507.48
EMERGENCY FUND	$64.00		EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$12,552.92		LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$7,744.42		TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$0.12		COMMUNITY BLDG	$916.29
RESCUE FUND	$10,511.20		RESCUE FUND	$1,117.85
RURAL FIRE	$1.59		RURAL FIRE	$0.00
FLOOD CONTROL	$1.51		FLOOD CONTROL	$0.00

LITTLE LEAGUE	$0.00		LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00		DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$159.97		CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$22.43		CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.05		PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.02		CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.64		SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.94		FIRE STATION FUND	$2,416.00
2019 ST IMPROVEMENTS	$0.00		2019 ST IMPROVEMENTS	$19,203.73
CEMETERY	$0.37		CEMETERY	$0.00
WATER	$18,008.76		WATER	$18,571.96
SEWER	$23,872.25		SEWER	$16,014.01
STORM WATER	$0.00		STORM WATER	$0.00
FEMA STORM WATER	$0.00		FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$93,005.09**		**TOTAL EXPENSES BY FUND**	**$98,781.48**

CLAIMS APPROVED AT MEETING

VENDOR NAME	**REFERENCE**	**TOTAL**

AARON METHENY	SNOW REMOVAL	1,600.00
ACCESS SYSTEMS	COPIER LEASE	1,024.71
AETNA	EMPLOYEE ASSISTANCE PROGRAM	21.00
AMAZON	BOOKS/OFFICE SUPPLIES	547.15
AMAZON CITY	PRINTER CARTRIDGE	196.88
ASKELAND, SHAWN	FISH FARM CONTRACT	1,000.00
ATLANTIC PEST CONTROL LLC	COMM BLDG SPRAYING	50.00
BASE	HRA/CAFETERIA MONTHLY	60.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	490.45
CAPPEL'S	SUPPLIES/POSTAGE	34.92
CARD SERVICES	SAM RENEWAL	742.91
CASS COUNTY ENGINEER	SAND/SALT	490.00
CASS COUNTY SHERIFF'S DEP	28 E AGREEMENT FEBRUARY	6,139.16
CITY OF GRISWOLD	UTILITY BILL	156.59
EFTPS	FED/FICA TAX	4,185.23
FARONICS	MAINTENANCE RENEWAL	190.00
FIRE SERVICE TRAINING	FIRE TRAINING	177.00
GIS BENEFITS	GROUP BENEFITS	238.76
IMFOA	ANNUAL DUES	50.00
IOWA GEMT PROGRAM	GEMT PROGRAM	1,164.45

IOWA ONE CALL	NOTIFICATIONS	7.20
IPERS	IPERS	3,034.47
MARCINIAK, TED	DEDUCTIBLE REIMBURSEMENT	154.00
MEDIVAC-ATLANTIC	MUTUAL AID	900.00
MIDAMERICAN ENERGY	UTILITIES	4,227.50
MIDWEST DATA	FIREWALL SERVICES	50.00
OTTO, LORENCE, WIEDERSTEIN	FEBRUARY RETAINER	1,000.00
PERSONNEL CONCEPTS	LABOR LAW POSTER	282.44
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	968.73
PRECISION CONCRETE SERV	2019 STREET PROJECT APP #8	19,203.73
QUILL CORPORATION	BATTERIES/VACUUM	77.47
SEH	ARCHITECTURE	3,624.00
SOUTHWEST IOWA TILING	SNOW REMOVAL	637.50
STATE HYGIENIC LABORATORY	WATER LAB FEES	548.00
THOMSEN, KIM	LIBRARY CLEANING	300.00
TIGER MART	FUEL	954.14
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
TREASURER, STATE OF IOW02	STATE TAXES	671.00
UNITED STATES POSTAL SERV	POSTAGE	150.47

UTILITY SERVICE CO/SUEZ	WATER TOWER CONTRACT	14,485.77
WATER SALES TAX	WATER SALES TAX	845.00
WELLMARK	PREMIUMS	6,794.31
WYMANS CARQUEST	DIESEL EXHAUST/BATTERY	274.86
ZOLL MEDICAL CORPORATION	MAINTENANCE	545.70
	CLAIMS TOTAL	**78,569.50**
	GENERAL FUND	13,969.59
	ROAD USE TAX FUND	6,089.83
	EMPLOYEE BENEFITS FUND	2,890.12
	COMMUNITY BLDG FUND	649.24
	RESCUE FUND	4,605.80
	FIRE STATION FUND	3,624.00
	2019 ST IMPROVEMENTS FUND	19,203.73
	WATER FUND	21,827.55
	SEWER FUND	5,709.64
	TOTAL BY FUND	**78,569.50**

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Brad Rhine **Barbara Teaney**

Mayor **City Clerk**