MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
FEBRUARY 14, 2022
6:00 PM
COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold Community Building Small Room on February 14, 2022. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Sorensen, Askeland, Ridlen, Underwood. Motion by Sorensen to approve the agenda. Seconded by Askeland. Motion carried 4-0. Motion by Askeland to approve the following items under the consent agenda.

CONSENT AGENDA

a. Minutes of the January 10, 2022 Regular Council Meeting
b. Minutes of the January 13,2022 Special Meeting
c. Minutes of the January 20, 2022 Special Meeting
d. Amended Minutes of the December 13, 2021 Regular Council Meeting
e. Claims
f. Treasurers Report – January 31, 2022
g. Clerks Report

Seconded by Sorensen. Motion carried 4-0

Council Appointment

Motion by Askeland to approve the **Appointment of Jared Wyman to fill the Vacant City Council Seat.** Seconded by Sorensen. Motion carried 4-0

Motion by Sorensen to approve **Resolution 15-2022 Vacant Council Appointment.** Seconded by Underwood. Ayes: Askeland, Ridlen, Sorensen, Underwood. Nays: None. Motion carried

PUBLIC COMMENT-Julie Adams represented the Knitting Group and asked Council their permission to meet at the Community Building.

DEPARTMENTAL REPORTS

Public Works-written report submitted by Jeff Metheny, Public Works Superintendent.
Community Building-written report submitted by Barb Teaney, City Clerk.
Cass County Sheriff-written report submitted by Cass County Sheriff's Department.

COMMITTEE REPORTS-None

OLD BUSINESS

Nancy Janssen of MAP was present to **Discuss with council the free programs MAP** provides for cities.

Motion by Askeland to approve **Resolution 16-2022 Department Head Purchasing Policy.** Seconded by Sorensen. Ayes: Ridlen, Askeland, Underwood, Sorensen. Nays: None. Motion carried 4-0

Motion by Sorensen to approve **Setting of Public Hearing for Resolution 14-2022: Approving the FY2023 Maximum Property Tax Dollars to be Levied** for Monday, February 21, 2022 at 5:30 P.M. in the Griswold Community Building Small Room. Seconded by Askeland. Motion carried 4-0

Motion by Sorensen to approve the **First Reading Ordinance 2-2022 Urban Revitalization Program.** Seconded by Underwood. Ayes: Sorensen, Underwood, Ridlen, Askeland. Nays: None. Motion carried: 4-0

Motion by Sorensen to waive the **Second and Third Readings of Ordinance 2-2022 Urban Revitalization Program.** Ayes: Underwood, Ridlen, Askeland, Sorensen. Nays: None. Motion carried 4-0

Motion by Askeland to approve the **Decision to Start Accepting Sealed bids for 701 Adair** with no minimum bid amount with stipulations that include the requirement of at least a 1,000 square foot residental building to be built within two (2) years of purchase and must be hooked up to city water. Bids must be turned into the City Clerk by 4:00 P.M. on Friday, March 11, 2022. Council will approve the winning bid at the March 14, 2022 meeting. Seconded by Sorensen. Motion carried 4-0

NEW BUSINESS

Discussion of Mayoral Appointments 2022 will be announced at the February 21, 2022 Special Meeting.

Council **Discussed Vacant/Abandoned Properties.**

Motion by Askeland to **Approve Knitting Group access to Community Building.** Seconded by Sorensen. Motion carried 4-0

Motion by Ridlen to **Approve Charles Smith Auction held on March 15** to be held with no charge. Seconded by Sorensen. Motion carried 4-0

REMARKS FROM THE CITY MANAGER

Marciniak remarked that he met with an engineer to discuss the infrastructure for the daycare and new subdivision. He showed council a copy of the Griswold by the numbers report that he is going to share with the community.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine welcomed Wyman to the council. He announced that the Fireman's Dance will be held on March 12, 2022 and a fundraiser will by held for Crystal Naser on March 26, 2022 at the Community Building. He reminded everyone that with spring clean-up approaching to place you yard rubbish neat and orderly when dropping it off at the brush pile, so the city will have continued use of it. He reminded everyone to not forget the Little League sign-ups coming up.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Ridlen stated that he wants to get a code enforcement officer appointed immediately. He also expressed that he feels it is urgent that the city get moving on the infrastructure for the daycare.

Underwood also stated he wants to get a code enforcement officer in place as soon as possible.

Sorensen reminded everyone that the Little League sign-ups are from 5:00 to 7:00 P.M. on February 16, 2022 at the Community Building and at the High School on March 2, 2022.

Motion by Askeland to **adjourn.** Seconded by Sorensen. Motion carried 4-0. Meeting adjourned at 6:55 P.M. The next regular meeting to be held March 14th at Community Building Small Room.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
TIGER MART	FUEL	1,181.05
CAPPEL'S	WATER SUPPLIES/POSTAGE	49.82
CITY OF ATLANTIC	LAB TESTING	45.00
IOWA ASSN. OF MUNICIPAL UTILITIES	ANNUAL DUES	728.00
MIDAMERICAN ENERGY	UTILITIES	4,961.23
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	992.30
SANDBOTHE FIRESTONE	TRUCK BATTERY	142.95
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
UNITED STATES POSTAL SERV	POSTAGE	173.66
GRISWOLD AMERICAN	MINUTES & CLAIMS	362.16
IOWA ONE CALL	NOTIFICATIONS	36.20
MID-AMERICAN RESEARCH CHE	DE-ICER FOAMING LUBE	143.25
IOWA RURAL WATER ASSOCIAT	DUES/TRAINING	275.00
IOWA WESTERN COMMUNITY CO	RESCUE TRAINING	37.50
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	20.00
CASS COUNTY ENGINEER	SAND/SALT	315.00
CARD SERVICES	PAINT COMM BLD/DUES/STREET SUPPLIES	639.61
CASS COUNTY LANDFILL	28E LANDFILL AGREEMENT	3,108.00
CITY OF GRISWOLD	UTILITY BILL	164.22
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT FEBRUARY	6,149.91
J.D. WYMAN SERVICE	AIR FILTER	93.18
AKIN BUILDING CENTERS	SHOP MAINTENANCE	65.78
MATHESON	CHEMICALS	207.97
EFTPS	FED/FICA TAX	2,008.67
WYMANS CARQUEST	AMBULANCE REPAIR	403.79
MENARDS	STREET SUPPLIES	296.87

STATE HYGIENIC LABORATORY	WATER LAB FEES	47.00
AARON METHENY	SNOW REMOVAL	525.00
AMAZON	BATTERY TRAFFIC SIGN	38.99
WELLMARK	PREMIUMS	6,393.16
MIDWEST DATA	FIREWALL SERVICES	50.00
GIS BENEFITS	GROUP BENEFITS	213.98
THOMSEN, KIM	COMM BLDG & LIBRARY CLEANING	380.00
ACCESS SYSTEMS	SERVER LEASE	714.51
MARCINIAK, TED	DEDUCTIBLE REIMBURSEMENT	154.00
GLOBE LIFE	VOLUNTARY LIFE INSURANCE	238.16
AHLERS COONEY ATTORNEYS	URBAN REVIT PLAN	37.00
TELEFLEX LLC	MEDICAL SUPPLIES	194.50
GPM	CALIBRATE FLOW METER	412.00
	CLAIMS TOTAL	**32,273.42**
	GENERAL FUND	13,446.47
	ROAD USE TAX FUND	3,838.93
	EMPLOYEE BENEFITS FUND	2,673.15
	COMMUNITY BLDG FUND	1,092.33
	RESCUE FUND	1,664.06
	WATER FUND	5,248.77
	SEWER FUND	4,309.71

JANUARY 2022 TREASURERS REPORT

REVENUE BY FUND

GENERAL	$14,959.50
ROAD USE TAX	$11,266.83
EMPLOYEE BENEFITS	$618.61
EMERGENCY FUND	$59.66
LOCAL OPTION SALES TAX	$14,376.69
TAX INCREMENT FINANCING	$4,191.01
COMMUNITY BLDG	$425.00
RESCUE FUND	$3,751.29
RURAL FIRE	$0.93
CAPITAL IMPROVEMENT FUND	$149.20
CAPITAL PROJECT FUND	$8.19
SOURCE WATER PROTECTION	$0.31
FIRE STATION FUND	$0.62
CEMETERY	$0.31
WATER	$15,372.15
SEWER	$23,341.01
TOTAL REVENUE BY FUND	**$88,521.31**

EXPENSE BY FUND

GENERAL	$20,482.32
ROAD USE TAX	$6,924.57
EMPLOYEE BENEFITS	$4,208.29
EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$931.91
RESCUE FUND	$1,914.39
RURAL FIRE	$0.00
CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$0.00
SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
CEMETERY	$0.00
WATER	$11,890.26
SEWER	$9,883.91
TOTAL EXPENSES BY FUND	**$56,235.65**

Brad Rhine
Mayor

Barbara E Teaney

Barbara Teaney
City Clerk