Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
February 13, 2017
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Jeb Peck called the meeting to order. Council present: Moore, Wyman, Sorensen, Cook and Askeland.
Motion by Wyman to approve the agenda. Seconded by Sorensen. Approved 5-0.
Motion by Askeland to approve the following items under the Consent Agenda.

a. Minutes of the January 9, 2017 Regular Council Meeting
b. Claims
c. Treasurer's Report – ending January 31, 2017
d. January Clerks Report
e. Liquor License Renewal #WBN001045 – Serendipity

Seconded by Sorensen. Approved 5-0.

PUBLIC COMMENTS

a. John Russell wanted to bring the deteriorating conditions of 5th and Harrison Streets to the council's attention. He would like for council to find a permanent solution to the muddy roads in town. Russell also presented a petition to the council to "investigate a permanent solution to the gravel streets within the city limits" signed by 25 residents.
b. Joe Schwartz provided council with photos showing the quality of the gravel roads. He would like to see the drainage be fixed along with eventually paving the roads.
c. Eleanor Tietz expressed how messy the gravel roads are, especially 2nd Street. The dust from the road during the summer is horrible and during the wet seasons the road is extremely muddy.
d. Tami Weirich has the same problem as the others; she had voiced concerns about the road conditions previously with no action from council.
e. Julie Adams respectfully requested that the city council reinstate the nine former members of the rescue department.
f. Anita Pangelina has lived on Harrison St. for 27 years and the road conditions have only gotten worse, she would like to see something be done with them.

DEPARTMENTAL REPORTS

a. Public Works – Written report submitted. Public Works Director, Jeff Metheny, informed council that we have received quotes to fix the library's roof along with the roof at the rescue department.
b. Library – Written report submitted.
c. Community Building – Written report submitted.
d. Cass County Sheriff – Written report submitted.

COMMITTEE REPORTS

a. CADCO – Verbal report given by City Manager, Laura Hansen.
b. Cass County Environmental Control – Written report submitted.

OLD BUSINESS

a. Council asked Metheny to put up a *Do Not Enter* sign on the back side of the existing yield sign along with a *One Way* sign at the **intersection of Harrison St., Main St. and Hwy 92.** The intersection of **4th & Union St.** will be discussed by Metheny and Hansen and brought back to the council.
b. Motion by Wyman to **Amend 2017 Mayoral Appointments**. Seconded by Cook. Approved 5-0. There is still one open spot on the planning and zoning committee.

NEW BUSINESS

a. Approve Resolution 12-2017: Pay Request #3 for the Alleyway Project according to ISG payment schedule – tabled.
b. No action regarding **moving the sanitary sewer at 8th and Cass St** will occur at this time.
c. Motion by Wyman to repair the **Streetlight on Main St. and switch to LED.** Seconded by Askeland. Approved 5-0.

d. Motion by Wyman to set the **Public Hearing for FY18 Budget** for February 27, 2017 at 6:00 p.m. Seconded by Sorensen. Roll call ayes: Askeland, Cook, Moore, Sorensen and Wyman. Nays: none. Motion carried.

MESSAGES AND PAPERS FROM THE MAYOR

None.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen wanted to address the condition of the gravel roads. She would like to temporarily fix them by laying gravel and rock on those roads with the eventual plan to pave them. Derek Johnson, an engineer from ISG Group, offered to send the council pavement plans from other towns our size so the council can get an idea of cost and time frame of the project. Hansen told council that Griswold Community Schools wanted to know if the city would be interested in putting up flashing lights on Hwy 48 and Whitney Streets as they have several students that have to cross the highway in order to get to and from school. Hansen then went on to read a Rescue department report written by Brad Amos. Finally, she gave a construction update on Casey's. They are hoping to begin demolition on February 20th and plan to have the new station and store open at the end of July 2017.

MESSGES AND REMARKS FROM THE CITY COUNCIL

None.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 6:57 p.m.

JANUARY CLAIMS

VENDOR NAME	REFERENCE		TOTAL
SYNCB/AMAZON	BOOKS/OFFICE SUPPLIES	$	822.56
ATLANTIC PEST CONTROL LLC	PEST CONTROL	$	47.50
BASE	DEDUCTIBLE REIMBURSEMENT	$	600.00
BROWN ELECTRIC CO.	SIREN MAINTENANCE	$	1,445.89
CAPPEL'S	SUPPLIES	$	110.29
CARD SERVICES	POSTAGE	$	7.54
CASS COUNTY EMS ASSOCIATION	ANNUAL EMS DUES	$	75.00
CASS COUNTY ENGINEER	SAND/SALT MIX	$	490.00
CASS COUNTY MEMORIAL HOSPITAL	SUPPLIES	$	10.16
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-AUGUST TO JANUARY	$	31,827.00
CITY OF GRISWOLD	UTILITY BILL	$	164.75
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	$	218.15
EFTPS	FED/FICA TAX	$	3,389.40
GIS BENEFITS	GROUP BENEFITS	$	174.54
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	$	94.48
GRISWOLD AMERICAN	BUSINESS AD FOR 2017	$	359.01
GRISWOLD COMMUNICATIONS	TELEPHONE	$	845.75
GRISWOLD LIBRARY	PETTY CASH	$	29.12
HACH COMPANY	CHEMICALS/SUPPLIES	$	240.14
IPERS	IPERS	$	2,236.98
J Q OFFICE EQUIPMENT	COPIER CONTRACT	$	34.00
J.D. WYMAN SERVICE	COILS AND TRUCK REPAIR	$	334.24
JERRY DOTY	DAMAGE DEPOSIT REFUND	$	100.00
LAURA HANSEN	NOV/DEC CELL PHONE REIMBURSEME	$	80.00
LISA METHENY	SUPPLIES REIMBURSEMENT	$	72.45
MATHESON TRI-GAS INC	CHEMICALS	$	84.12
MEDIVAC-ATLANTIC	MUTUAL AID	$	1,050.00
MENARDS	CHALK AND LIGHT BULBS	$	247.23

MICROMARKETING, LLC	BOOKS	$	43.98
MIDAMERICAN ENERGY	UTILITIES	$	5,176.42
MIDWEST DATA	MONTHLY SERVICE	$	82.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	$	25.00
OTTO,LORENCE & WIEDERSTEIN	NOVEMBER/DECEMBER RETAINER	$	1,200.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	$	706.08
UNITED STATES POSTAL SERVICE	POSTAGE	$	595.50
PROFESSIONAL GLASS TINTING	GLASS REPAIR AT FIRE STATION	$	780.28
QUILL CORPORATION	OFFICE SUPPLIES	$	48.45
ROBINSON TRUE VALUE	POSTAGE	$	34.74
ROLAND FUNERAL SERVICES	DAMAGE DEPOSIT REFUND	$	100.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	$	57.00
TIGER MART	FUEL	$	469.96
STOREY KENWORTHY/MATT PARROTT	CHECKS	$	425.58
SUE PETERSEN	MILEAGE REIMBURSEMENT	$	16.97
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	$	101.00
TREASURER, STATE OF IOWA	STATE TAX	$	592.00
UNITED GROUP INSURANCE	DAMAGE DEPOSIT REFUND	$	100.00
UTILITY SERVICE GROUP/SUEZ	ANNUAL WATER TOWER CONTRACT	$	13,050.24
VERIZON WIRELESS	MONTHLY SERVICE	$	185.92
VIRGINIA ASKELAND	CLEANING	$	80.00
WATERLOO PUBLIC LIBRARY	SUPPLIES	$	48.86
WELLMARK	PREMIUMS	$	3,565.53
WYMANS CARQUEST	PICKUP SUPPLIES	$	430.69
	TOTAL:	$	73,106.50

1	GENERAL	$	40,609.75
110	ROAD USE TAX	$	5,505.58
112	EMPLOYEE BENEFITS	$	1,770.10
140	COMMUNITY BLDG	$	1,519.35
141	RESCUE FUND	$	3,035.64
600	WATER	$	17,114.76
610	SEWER	$	3,551.32
	TOTAL BY FUND:	$	73,106.50

JANUARY 2017 CLERKS REPORT

REVENUE BY FUND

GENERAL TOTAL	$14,891.97
ROAD USE TAX TOTAL	$11,560.89
EMPLOYEE BENEFITS TOTAL	$2,868.90
EMERGENCY FUND TOTAL	$301.75
LOCAL OPTION SALES TAX TOTAL	$10,463.89
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG TOTAL	$545.02
RESCUE FUND TOTAL	$5,918.98
FLOOD CONTROL TOTAL	$0.67

EXPENSE BY FUND

GENERAL TOTAL	$43,127.61
ROAD USE TAX TOTAL	$8,804.00
EMPLOYEE BENEFITS TOTAL	$3,421.87
EMERGENCY FUND TOTAL	$0.00
LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG TOTAL	$1,519.35
RESCUE FUND TOTAL	$3,035.64
DEBT SERVICE TOTAL	$0.00

LITTLE LEAGUE FIELD TOTAL	$0.00
DEBT SERVICE TOTAL	$0.00
CAPITAL IMPROVEMENT FUND	$754.43
CAPITAL PROJECT FUND TOTA	$23.26
PW VEHICLE REPLACEMENT TO	$3.00
CAPITAL PROJ RESERVE TOTAL	$0.26
SOURCE WATER PROTECTION	$0.85
ROADS-PROJECTS TOTAL	$0.00
PERPETUAL CARE TOTAL	$3.93
WATER TOTAL	$15,043.95
SEWER TOTAL	$24,963.17
STORM WATER TOTAL	$0.00
TOTAL REVENUE BY FUND	**$87,344.92**

SOURCE WATER PROTECTION	$0.00
ROADS-PROJECTS TOTAL	$0.00
WATER TOTAL	$22,206.46
SEWER TOTAL	$8,643.00
TOTAL EXPENSES BY FUND	**$90,757.93**