MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
DECEMBER 14, 2020
6:00 PM
COMMUNITY BUILDING SMALL ROOM

The Griswold City Council met in regular session at Griswold City Community Building Small Room on December 14, 2020. Mayor Pro Tem Ryan Askeland called the meeting to order at 6:00 P.M. Mayor Rhine absent due to a Griswold Rescue call. Council present: Stapleton, Sorensen, Adams, Askeland, and Preston. Stapleton present via phone due to being in Fort Raleigh, NC. Motion by Sorensen to approve the agenda. Seconded by Adams. Motion carried 5-0. Mayor Rhine present at 6:01 P.M. Motion by Adams to approve the following items under the consent agenda.

a. Minutes of the November 9, 2020 Regular Council Meeting
b. Minutes of the November 13, 2020 Special Council Meeting
c. Minutes of the November 19, 2020 Special Council Meeting
d. Minutes of the December 7, 2020 Special Council Meeting
e. Claims
f. Treasurers Report – November 30, 2020
g. Clerks Report

Seconded by Preston. Motion carried 5-0

PUBLIC COMMENTS-No Comments

DEPARTMENTAL REPORTS

a. Public Works-Verbal report given by Jeff Metheny, Public Works Superintendent.
b. Library-Written report submitted by Lisa Metheny, Library Director.
c. Community Building-Verbal report given by Barbara Teaney, City Clerk.
d. Cass County Sheriff-No report submitted. Council requested the November report be sent to them.
e. Fire and Rescue-Verbal report given by Mayor Rhine and Brad Amos, Rescue Captain. Amos asked the Council to add the collection of delinquent rescue bills to January's agenda.

COMMITTEE REPORTS

a. CADCO-Written report submitted from CADCO and verbal report given by Ted Marciniak, City Manager.
b. Cass County Environmental Control-Written report submitted by Carol Preston. Preston remarked that recycling will end at the end of the Cass County Landfill's fiscal year.
c. Little League-Verbal report given by Carmen Sorensen.

NEW BUSINESS

a. Motion by Askeland to **Award Demolition of 701 Adair Contractor Bid to Nixon Construction**. Seconded by Preston. Motion carried 5-0
b. Motion by Askeland to **Approve 2019 Street Project Pay App #7.** Seconded by Preston. Motion carried 5-0.
c. Motion by Sorensen to **Approve FY20 Annual Urban Renewal Report**. Seconded by Adams. Motion carried 5-0.

REMARKS FROM THE CITY MANAGER

Marciniak stated that the Annual Financial Report is almost complete. He congratulated all the students that were recently inducted into National Honor Society. He stated the City just finished being audited by the state. He thanked all the snow plow drivers for cleaning the streets after the recent snow storm.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine said that most of the vehicles were moved off the streets, so that snow could be removed from the streets. He thanked Marciniak for hitting the ground running as City Manager. He said he has received many good remarks about Marciniak and to keep it up. He remarked that the Christmas lighting contest will be difficult to judge this year.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton said that he is in Fort Raleigh, NC right now and has seen several people fall on the ice recently. Stapleton reminded citizens to be careful of where you are walking because of ice. Stapleton said if you see an elderly person walking right now to offer them a hand. Adams said the horse on buggy on Main Street needs some work. Adams said that Dwayne Adams will paint the new piece and that Preston's friend will cut out the new piece for the horse and buggy. Adams said there would need to be some funds spent for supplies. Askeland asked if the Department of Transportation has ever said anything about the horse and buggy being on the island. Metheny said he has never heard from the DOT about the horse and buggy. Askeland said on Main Street a lot of businesses have not scooped their snow yet. Askeland asked Metheny to look into what the City can do about the snow not being scooped along Main Street. Askeland asked if Council needed to view the Annual Financial Report prior to it being turned into the state and Marciniak replied no. Preston said she has received many compliments about the horse and buggy on Main Street. Preston said residents are happy to see decorations. Preston said many other towns around the state have the islands along highways through town decorated. Preston said beautification of the town is important. Preston said properties need to be cleaned up. Preston said she wants to plant flowers around the wooden park in the spring and see the upgrades done to it.

Motion by Askeland to adjourn. Seconded by Sorensen. Motion carried 5-0. Meeting adjourned at 7:06 P.M. The next regular meeting to be held at 6:00 on January 11th at Community Building small room.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
AARON SINDT TREE SERVICE	TREE TRIMMING	1,500.00
ACCESS SYSTEMS	SET UP CITY MGR LAPTOP	591.11
AKIN BUILDING CENTERS	STREET SUPPLIES	94.65
BASE	HRA/CAFETERIA MONTHLY	60.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	195.89
CADCO	ANNUAL MEMBERSHIP	525.00
CAPPEL'S	WATER-POSTAGE	36.98

CARD SERVICES	ICMA CITY MGR DUES	555.81
CASS COUNTY SHERIFF'S DEP	28 E AGREEMENT DECEMBER	5,796.50
CITY OF GRISWOLD	UTILITY BILL	151.85
ECHCO	CONCRETE	778.25
ECONO SIGNS	STREET SIGNS	237.62
EFTPS	FED/FICA TAX	2,748.08
FELDHACKER CONTRACTING, L	SPRAY INJECTION	1,950.00
GIS BENEFITS	GROUP BENEFITS	160.52
GRISWOLD AMERICAN	11/9/20 MINUTES AND CLAIMS	366.01
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	1,057.89
HAWKINS WATER TREATMENT	WATER CHEMICALS	254.20
HOUGHTON STATE BANK	INTEREST PAYMENT	3,196.00
J.D. WYMAN SERVICE	VEHICLE REPAIR	1,051.16
MENARDS	URINAL VALVE/PAPER TOWELS	121.97
METHENY, JEFF	CLOTHING ALLOWANCE	176.54
MIDAMERICAN ENERGY	UTILITIES	2,940.44
MIDWEST DATA	FIREWALL SERVICES	50.00
MUNICIPAL MANAGEMENT CORP	LEAK DETECTION	2,200.00
MUNICIPAL SUPPLY, INC.	SUPPLIES	823.79
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	35.00
OTTO, LORENCE, WIEDERSTEIN	NOVEMBER RETAINER	2,000.00
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	4,659.61
PRESTON CAROL	MILEAGE LANDFILL MEETING	216.20
SANDBOTHE FIRESTONE	TRUCK REPAIRS	1,573.46
STAMP CONSTRUCTION	WATER REPAIRS-WHITNEY	2,885.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	100.50
STRYKER	STRETCHER BATTERIES	1,295.24
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	300.00
TIGER MART	FUEL	623.99
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
VERIZON WIRELESS	MONTHLY SERVICE	325.86
WELLMARK	PREMIUMS	5,330.01
WYMAN LAWN SERVICES	WEED CONTROL	647.40
WYMANS CARQUEST	VEHICLE REPAIR	491.40
	CLAIMS TOTAL	**48,377.93**
	GENERAL FUND	17,500.76
	ROAD USE TAX FUND	4,655.48
	EMPLOYEE BENEFITS FUND	2,321.08
	COMMUNITY BLDG FUND	860.67
	RESCUE FUND	6,562.64
	2019 ST IMPROVEMENTS FUND	3,196.00
	WATER FUND	9,972.81
	SEWER FUND	3,308.49

NOVEMBER 2020 TREASURERS REPORT

REVENUE BY FUND		**EXPENSE BY FUND**	
GENERAL	$11,055.50	GENERAL	$48,241.88
ROAD USE TAX	$12,901.23	ROAD USE TAX	$0.00
EMPLOYEE BENEFITS	$1,803.42	EMPLOYEE BENEFITS	$5,823.20
EMERGENCY FUND	$180.46	EMERGENCY FUND	$3,871.58
LOCAL OPTION SALES TAX	$24,450.11	LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00	TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$0.00	COMMUNITY BLDG	$902.06
RESCUE FUND	$3,571.89	RESCUE FUND	$3,403.72
RURAL FIRE	$0.00	RURAL FIRE	$0.00
FLOOD CONTROL	$0.00	FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00	LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00	DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$451.17	CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$0.00	CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00	PW VEHICLE REPLACEMENT	$0.00

CAPITAL PROJ RESERVE	$0.00	CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00	SOURCE WATER PROTECTION	$7,900.00
FIRE STATION FUND	$0.00	FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00	2019 ST IMPROVEMENTS	$7,492.29
CEMETERY	$0.00	CEMETERY	$0.00
WATER	$16,649.27	WATER	$12,777.85
SEWER	$24,899.41	SEWER	$12,301.86
STORM WATER	$0.00	STORM WATER	$0.00
FEMA STORM WATER	$0.00	FEMA STORM WATER	$54,355.00
TOTAL REVENUE BY FUND	**$95,962.46**	**TOTAL EXPENSES BY FUND**	**$157,069.44**

Brad Rhine
Mayor

Barbara Teaney
City Clerk