MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
August 10, 2020
6:00 PM
GRISWOLD COMMUNITY BUILDING

The Griswold City Council met in regular session at Griswold City Council Chambers on August 10, 2020. Mayor Brad Rhine called the meeting to order at 6:00 p.m. Council present: Askeland, Stapleton, Preston, Adams.
Absent: Sorensen. Motion by Askeland to approve the agenda. Seconded by Stapleton. Approved 4-0. Motion by Preston to approve the following items under the consent agenda.

a. Minutes of the July 13, 2020 Regular Council Meeting
b. Minutes of the July 31, 2020 Special Council Meeting
c. Tiger Mart Liquor License Renewal #LE0002950
d. Approval of 2019 Street Project Pay Application #5
e. Claims
f. Treasurers Report – July 31, 2020
g. Clerks Report

Seconded by Askeland. Approved 4-0
Sorensen present at 6:02 P.M.

PUBLIC HEARING

a. Mayor Rhine opened the public hearing on FEMA 2019 Flood Project Approve Plans, Specifications, Form of Contract, and Engineer's Estimate at 6:03 P.M. There being no written or oral comments the hearing was closed.

PUBLIC COMMENTS

a. Christy Howard expressed her frustration about not being allowed to use the Cocklin Fish Farm.

DEPARTMENTAL REPORTS

h. Public Works-verbal report given by Public Works Director, Jeff Metheny. Andy Everett, part-time summer helper, last full week will be the week of August 10th. Several leaks were located in the City all on the homeowner's side. The Public Works Department continues to spend a lot of time on the 2019 Street Project. Lenny Larson, from ISG Engineering, joined via phone to update Council on the 2019 Street Project. Larson said the contractor is aware the project needs to be completed by complete by August 28, 2020.
i. Library-verbal report given by Library Director, Lisa Metheny. The Library Board postponed their monthly meeting because they are trying to get a clearer picture of plans for school re-opening and how that may affect the library operating plan for the school year. Mayor Rhine stated he is still working on finding a male candidate for the Library Board.
j. Community Building-written report submitted.
k. Cass County Sheriff -written report submitted.
l. Fire and Rescue-written report submitted for Rescue by Rescue Captain, Brad Amos.

COMMITTEE REPORTS

a. Cass County Environmental Control-written and verbal report by Carol Preston. Preston expressed her concern about the demolition of the Hotel Building with the Cass County Landfill closing in the near future.
b. Little League-verbal report given by Carmen Sorensen. There was not Little League meeting this month. Sorensen expressed her concern about the Little League not generating any revenue this year. Due to COVID-19 they were not able to operate a concession stand. Sorensen said this may affect their ability to pay their payments or cause them not to have enough start-up money for next year.

NEW BUSINESS

a. Motion by Askeland to approve **Resolution 3-2021 Awarding Contracts for the FEMA Bank Repairs Project** to Ward Luke Construction of Carson, Iowa. Seconded by Preston. Roll Call Ayes: Stapleton, Preston, Adams, Askeland, Sorensen. Nays: None. Motion carried.
b. Strategic Planning Discussion- Plan was submitted by Elizabeth Hansen of Midwest Municipal Consulting, LLC. Tabled until the new City Manager is hired.
c. Sewer Lift Repair Approval-Motion by Askeland to purchase a new sewer lift pump for $11,800.00. Seconded by Adams. Approved 5-0

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine stated he received a complaint regarding the tire marks on the sidewalk on Main Street in front of the Rolling Hills Bank gazebo. No formal complaint was filed. He said that the City may need to consider an ordinance for this and similar situations. He said Dusty Wyman apologized that he could not be present to update the Council on the Pieces and Dreams Car Show to be held on September 12, 2020. Dusty relayed to the Mayor that all the businesses he contacted along Main Street were on board for the car show. Mayor Rhine reminded the public that is an ordinance to not put grass clippings in the gutter or on the streets. He said residents can dispose of them at the City brush pile. He also reminded everyone that school will be starting soon, so be aware of kids when driving. Especially, in the morning and afternoons when students are going to and from school.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton said he would like to see the Sheriff's department here more. Especially, when kids are getting out of football practice. He has received complaints about kids running stop signs by Church of Christ and driving erratically after practice.

Sorensen reminded citizens that students will be back to school soon and to drive safe.

Preston said she has seen loose dogs recently. She reminded everyone to keep their dogs on a lead, leash, or in a fence.

Askeland left meeting at 7:00 P.M.

Adams said there are still five residents not in compliance with the pool fence ordinance. She said when she contacted the City's attorney that he responded that he had a conflict of interest with some of the residents on the list. He agreed to sub-contract the job out to another attorney without a conflict of interest to send out the ordinance violation letters.

Motion by Sorensen to adjourn. Seconded by Adams. Approved 4-0 Meeting adjourned at 7:05 P.M.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
TIGER MART	FUEL	605.88
CAPPEL'S	SUPPLIES	149.80
CITY OF ATLANTIC	LAB TESTING	105.00
MIDAMERICAN ENERGY	UTILITIES	4,533.11
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	1,504.50
SANDBOTHE FIRESTONE	BACKHOE TIRES	2,042.00
TOWN & COUNTRY SANITATION	TRASH REMOVAL	344.00
KEMP WELDING & REPAIR	SEWER SUPPLIES	422.00
VERIZON WIRELESS	MONTHLY SERVICE	442.48
UNITED STATES POSTAL SERV	POSTAGE	385.00
GRISWOLD AMERICAN	7/13/20 MINUTES AND CLAIMS	209.45
HACH COMPANY	WATER TESTING MACHINE	492.00
CASS COUNTY TREASURER	100 UNION PROPRTY TAXES	158.00
UTILITIES SERVICE CO., IN	STORM SEWER JETTING/CLEANING	4,400.00
ATLANTIC MOTOR SUPPLY	SEWER SUPPLIES	11.54
IOWA WESTERN COMMUNITY CO	EMT COURSE-JORDAN STARLIN	1,005.00
QUILL CORPORATION	OFFICE SUPPLIES	79.24
CARD SERVICES	ZOOM/STAMPS	71.04
DNR-WATER USE FEE	ANNUAL FEE	210.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	252.63
CITY OF GRISWOLD	UTILITY BILL	157.36
FELDHACKER CONTRACTING, L	SPRAY INJECTION	1,950.00
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT-AUGUST	5,796.50
AGRILAND FS, INC	SEWER CHEMICALS	401.70
CITY OF RED OAK AMBULANCE	MUTUAL AID	220.00
OTTO,LORENCE,WIEDERSTEIN	RETAINTER	1,000.00
BASE	HRA/CAFETERIA MONTHLY	60.00
FASTENAL	SEWER SUPPLIES	31.77
EFTPS	FED/FICA TAX	1,581.87

ATLANTIC MUNICIPAL UTILIS	CONTRACT AGREEMENT	417.30
METHENY, JEFF	DEDUCTIBLE REIMBURSEMENT	365.00
CASS COUNTY MUSEUM	WESTERN IA GUIDE CITY AD	300.00
KINSER, NICK	DEDUCTIBLE REIMBURSEMENT	550.49
BADGER METER	UTILITY BILLING SOFTWARE	31.38
STOREY KENWORTHY/MATT PAR	DELINQUENT NOTICES	354.94
I+S GROUP	FEMA PROJECT DESIGN	1,080.00
MIDWEST DATA	FIREWALL SERVICES	50.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	2,800.00
HEARTLAND BACKFLOW INC	ANNUAL BACKFLOW TESTING	140.00
GIS BENEFITS	GROUP BENEFITS	435.34
PRECISION CONCRETE SERV	2019 STREET PROJECT PAY APP #5	16,761.16
AMAZON CITY	COVID-19-MASKS&GLOVES	49.91
CASS COUNTY HEALTH SYS	DOT DRUG TEST	27.00
ACCESS SYSTEMS	SERVER LEASE	592.54
ASKELAND, SHERRY	FISH FARM CONTRACT	1,000.00
	CLAIMS TOTAL	53,576.93

GENERAL FUND	16,225.49
ROAD USE TAX FUND	8,809.45
EMPLOYEE BENEFITS FUND	516.09
COMMUNITY BLDG FUND	430.78
RESCUE FUND	1,900.14
2019 ST IMPROVEMENTS FUND	16,761.16
WATER FUND	4,156.97
SEWER FUND	3,696.85
FEMA STORM WATER FUND	1,080.00
	53,576.93

AUGUST 2020 TREASURERS REPORT

REVENUE BY FUND		EXPENSE BY FUND	
GENERAL	$13,951.72	GENERAL	$33,577.07
ROAD USE TAX	$17,418.12	ROAD USE TAX	$5,120.30
EMPLOYEE BENEFITS	$600.47	EMPLOYEE BENEFITS	$3,838.93
EMERGENCY FUND	$59.48	EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$10,955.58	LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00	TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$100.00	COMMUNITY BLDG	$796.94
RESCUE FUND	$3,122.06	RESCUE FUND	$282.87
RURAL FIRE	$0.00	RURAL FIRE	$0.00
FLOOD CONTROL	$0.00	FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00	LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00	DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$148.76	CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$0.00	CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00	PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00	CAPITAL PROJ RESERVE	$0.00

SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.00
WATER	$19,392.53
SEWER	$24,204.53
STORM WATER	$0.00
FEMA STORM WATER	$0.00
TOTAL REVENUE BY FUND	**$89,953.25**

SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$52,955.00
CEMETERY	$0.00
WATER	$8,292.73
SEWER	$7,322.73
STORM WATER	$0.00
FEMA STORM WATER	$4,212.00
TOTAL EXPENSES BY FUND	**$116,398.57**

Brad Rhine
Mayor

Barbara Teaney
City Clerk