MINUTES
CITY OF GRISWOLD
REGULAR COUNCIL MEETING
APRIL 12, 2021
6:00 PM
Community Building Small Room

The Griswold City Council met in regular session at Griswold City Community Building Small Room on April 12, 2021. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Stapleton, Askeland, Preston, Adams, Sorensen. Stapleton present via phone. MaKenna Askeland, High School City Council Representative. Public Present: Doug Moore, Chris Tedford, Jeremiah Bruining, Matt Mills of Mills Trash Service. Motion by Preston to approve the agenda. Seconded by Sorensen. Motion carried 5-0. Motion by Sorensen to approve the following items under the consent agenda.

a. Minutes of the March 9, 2020 Regular Council Meeting
b. Minutes of the April 1, 2020 Special Council Meeting
c. Claims
d. Treasurers Report – March 31, 2020
e. Clerks Report
f. East of Omaha Liquor License Renewal #LC0045353

Seconded by Askeland. Motion carried 5-0

PUBLIC COMMENTS

Doug Moore expressed his concern over his block of 2nd Street having 13 big dogs. Doug complained of the dogs barking, the dogs running loose, and pooping in his yard. He also expressed his concern about the fences and fireworks being shot last 4th of July outside the designated times in his neighborhood. Chris Tedford and Jeremiah Bruining said they are looking in starting an electrical business in Griswold and asked Council if they had anything available to help a new business get started in town. Council advised Tedford and Bruining to get in touch with the City Manager or City Clerk.

DEPARTMENTAL REPORTS

a. **Public Works**-written report submitted by Public Works Superintendent, Jeff Metheny.
b. Library-written report submitted by Library Director, Lisa Metheny. The library is still seeking someone 18 years or older that is enrolled in college in the fall for summer help.
c. Community Building-written report submitted by City Clerk, Barb Teaney.
d. Cass County Sheriff-written report submitted by Cass County Sheriff's Department.
e. Fire and Rescue-Mayor Rhine said the Rescue Department in on pace to receive between 220 to 230 rescue calls this year. He said the Fire and Rescue Departments recently received grants from the Cass County Community Foundation to fund a rescue saw and stair chair.

COMMITTEE REPORTS

a. **CADCO-**Verbal report given by City Manager, Ted Marciniak. Marciniak said the State of Iowa is sending every city in Iowa a light box. The light box can be used to take enhanced images of items. When the City receives the light box, it will be housed at the Griswold Library.
b. **Cass County Environmental Control-**verbal report given by Council Member, Carol Preston. Preston said the landfill kept 9 recycling bins that are located at the landfill. Residents may go to the landfill during business hours to recycle everything they did in town. Citizens may recycle glass at the landfill. The recycling bins are locked after business hours.
c. Cass County Emergency Management-no report given
d. **Little League-**verbal report given by Council Member, Carmen Sorensen. Sorensen said they are preparing for the season and practices have already started. Sorensen asked if you use the fields to please leave them in the condition that you found them.

OLD BUSINESS

a. Motion by Preston to tentatively accept Mills Trash Service **Bid received for recycling** of $225 per pull if they City can find a way to fund. Matt Mills from Mills Trash Service was present to answer any of Council questions about his recycling bids. Askeland expressed concern of tacking a recycling fee onto every utility bill when not every resident recycles. Marciniak said he is concerned of people outside of town using the recycling bins for free when residents are being charged. Rhine said he'd like to see something local, but is not sure how the City can fairly fund recycling. Rhine said he welcomes anyone's suggestions on how to pay for recycling. Sorensen suggested reaching out to see if there are any programs to help fund the recycling. Preston said the bid from Mills was a good price. Second by Sorensen, as long as City finds a way for City tax payers not to pay for it. Roll Call Ayes: Sorensen, Preston Nays: Adams, Stapleton, Askeland. Motion not carried 2-3
b. Motion by Askeland to **Approve Public Notice of sale of 701 Adair-Notice to Proceed-**Seconded by Sorensen. Motion carried 5-0
c. Ramsey's Locker -Marciniak said that he is waiting to hear back from grants that he has applied for.

NEW BUSINESS

a. Motion by Sorensen to approve **Dusty's Liquor License Renewal #LC0034561**. Seconded by Preston. Motion carried 4-0. Askeland abstained due to business ownership.
b. Motion by Askeland to approve **Updates to Fire Station Contract**. The engineer contract update is for dates and no dollar amount changes. Seconded by Sorensen. Motion carried 5-0.
c. Motion by Askeland to **Approve Contract Agreement with Elizabeth Hansen for Strategic Goal Planning**. Seconded by Adams. Motion carried 5-0.
d. Motion by Askeland to approve City employee **Health Insurance Renewal**. Seconded by Preston. Motion carried 5-0.
e. Motion by Adams to Not **Approve City Advertising in Western Iowa**. Askeland said he'd like to see the Griswold Betterment Group take this over. Seconded by Preston. Motion carried 5-0.
f. Motion by Adams to **Approve Cass County Sheriff Contract.** Seconded by Stapleton. Motion carried 5-0.

g. Motion by Sorensen to approve **Resolution 18-2021 IPAIT Transfer to Checking-2019 Street Project.** Seconded by Askeland. Roll Call Ayes: Askeland, Preston, Adams, Sorensen, Stapleton. Nays: None. Motion carried 5-0
h. Motion by Adams to approve **Resolution 19-2021 Transfer of LOST FY21 Funds-2019 Street Project.** Seconded by Sorensen. Roll Call Ayes: Preston, Adams, Sorensen, Stapleton, Askeland. Nays: None Motion carried 5-0
i. Motion by Sorensen to approve **Resolution 20-2021 Transfer of LOST FY19 Funds-2019 Street Project.** Seconded by Adams. Roll Call Ayes: Adams, Sorensen, Stapleton, Askeland, Preston Nays: None Motion carried 5-0
j. Motion by Preston to approve **Resolution 21-2021 Naming Depository.** Seconded by Sorensen. Roll Call Ayes: Sorensen, Stapleton, Askeland, Preston, Adams. Nays: None. Motion carried.
k. Motion by Sorensen to approve **Resolution 22-2021 Transfer LOST Funds FY20-2019 Street Project**. Seconded by Preston. Roll Call Ayes: Stapleton, Askeland, Preston, Adams, Sorensen. Nays: None. Motion carried 5-0
l. Motion by Preston to approve **Resolution 23-2021 Transfer Street Funds-2019 Street Project.** Seconded by Askeland. Roll Call: Ayes: Askeland, Preston, Adams, Stapleton, Sorensen. Nays: None. Motion carried.
m. Motion by Askeland to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Sorensen. Ayes: Sorensen, Preston, Askeland, Stapleton, Adams. Nays: none. Entered into closed session at 7:33 P.M. Motion by Askeland to return to open session. Seconded by Sorensen. Ayes: Askeland, Sorensen, Preston, Adams, Stapleton. Nays: none Returned to open session at 7:41 P.M. Motion by Askeland to approve **Resolution 24-2021: Approve Performance Increase for Barbara Teaney** by $1.00 per hour from $15.50 to $16.50 effective on her one-year anniversary date of April 22, 2021. Seconded by Adams. Roll Call: Ayes: Preston, Adams, Sorensen, Askeland, Stapleton. Nays: None. Motion carried 5-0.
n. Motion by Preston to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Askeland. Ayes: Askeland, Stapleton, Adams, Preston, Sorensen. Nays: none. Entered into closed session at 7:43 P.M. Motion by Askeland to return to open session. Seconded by Sorensen. Ayes: Askeland, Preston, Sorensen, Stapleton, Adams. Nays: none Returned to open session at 7:48 P.N. Motion by Askeland to approve **Resolution 25-2021: Approve Performance Increase for Nick Kinser** by $1.00 per hour from $18.00 to $19.00 an hour effective on his anniversary date of April 30, 2021. Roll Call Ayes: Askeland, Stapleton, Adams, Sorensen, Preston. Nays: None. Motion carried.
o. Motion by Askeland to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Sorensen. Ayes: Preston, Adams, Askeland, Stapleton, Sorensen. Nays: none. Entered into closed session at 7:51 P.M. Motion by Askeland to return to open session. Seconded by Sorensen. Ayes: Askeland, Preston, Sorensen, Stapleton, Adams. Nays: none Returned to open session at 8:02 P.M. Marciniak asked that Council not grant him a raise because he said he did not take the City Manager job for the money, he still feels he has a lot to learn, and this was his way of giving back to Griswold. Askeland said that it is in Marciniak's contract to receive a 6 month raise if his performance is satisfactory, that City Manager's are not easy to find, and that Marciniak is deserving of the raise. Sorensen said Marciniak deserves the raise. Adams said she respected Marciniak's wishes to not receive a raise. Motion by Askeland to approve **Resolution 26-2021: Approve Performance Increase for Ted Marciniak** of $1,500 per year raising his salary from $52,000 per year to $53,500 per year effective on his 6-month anniversary date of May 2, 2021. Seconded by Sorensen. Roll Call Ayes: Sorensen, Stapleton, Preston, Askeland. Nays: Adams. Motion carried 4-1
p. Motion by Sorensen to approve **Resolution 27-2021: Approve the Transfer from Community Center IPAIT** Seconded by Preston. Roll Call Ayes: Askeland, Stapleton, Sorenson, Preston, Adams. Nays: None. Motion carried: 5-0.

REMARKS FROM THE CITY MANAGER

City Manager, Marciniak said the Community Building dance floor was installation began today and is almost complete. He inquired with Council about permits for food trucks. He said he has received his 1st COVID vaccination and will get his 2nd dose soon.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine announced there is a Reunion Board planning session on Tuesday, Mary 11th at 6:30 P.M. at the Griswold Community Building. He said this planning session will be when they finalize everything for Reunion and is asking anyone with Community input about Reunion to please attend. He thanked everyone for their support of the Fireman Dance and Dinner. He thanked the Little League volunteers for getting this season going. He reminded citizens that the recycling bins are gone, but that there is still the Betterment Group's collection bin for aluminum cans and plastic bottles that can be redeemed for funds that go back to the community. He said the Betterment Group's collection bin is not for anyone to take out of at their own free will. He said he's received complaints about the looks of properties and to remember to do your spring tiding up. He reminded citizens that the Fire Department fills swimming pools and applications for pool fill may be picked up at City Hall. He said if you are putting up a pool to please stop by City Hall for pool ordinances. He said it was generous of Marciniak to turn down his raise, but he wants him to have it.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Stapleton said he agrees with the Strategic Planning, but still wants to see a community satisfaction survey done. He said he believes it will set Griswold in the right direction.

Sorensen said that it is time to start mowing yards. She reminded everyone to slow down and to watch for kids, pedestrians, and dogs. She asked Marciniak where he was with ordinance violations of junk in yards and alleys. She said emergency vehicles cannot make it down some of the alleys and in an emergency minutes matter. Marciniak said he will be sending out letters.

Preston reminded citizens to be respectful pet owners and to be kind to your animals. She said maybe then the dogs will not bark so much and that will make your neighbors happy.

Askeland said the Fire and Rescue Department have a couple of new EMT's. He congratulated Stapleton on recently becoming certified as an EMT. He thanked all the other EMT's and said they are great assets to the community. He said it is hard to envision having recycling without cutting other projects. He said he would like to see more reports written and presented to Council before the meeting, so meetings can be shorter. He said there are a lot of open positions at the Griswold Community School, so if you are looking for a job or know someone who is to please go the Griswold Community Schools website to see the list of job openings.

Adams thanked Marciniak for the work he has done on the City's new website because she said that's where people from out of town go to first. She reminded everyone about the website cover photo contest going on now with the chance to win $100 in Griswold Betterment Group Bucks.

Motion by Askeland to adjourn. Seconded by Sorensen. Motion carried 5-0**.** Adjourned at 8:29 P.M. The next regular meeting to be held May 10th at Community Building Small Room.

CLAIMS APPROVED AT MEETING

VENDOR NAME	REFERENCE	TOTAL
TIGER MART	FUEL	1,204.72
CAPPEL'S	POSTAGE/SUPPLIES	46.64
IOWA ASSN. OF MUNICIPAL U	ANNUAL DUES	683.00
MIDAMERICAN ENERGY	UTILITIES	4,237.18
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	999.10
TOWN & COUNTRY SANITATION	TRASH REMOVAL	274.00
IOWA LEAGUE OF CITIES	DUES, TRNG, MEMBERSHIPS	350.00
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL, SAND	1,721.43
GRISWOLD LIBRARY	POSTAGE	2.75
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	35.00
VERIZON WIRELESS	MONTHLY SERVICE	264.17
UNITED STATES POSTAL SERV	POSTAGE	152.36
GRISWOLD AMERICAN	3/8/21 MINUTES AND CLAIMS	364.06
HACH COMPANY	CHEMICALS/SUPPLIES	670.95
QUALITY TRUCK REPAIR	MAINTENANCE/SUPPLIES	476.62
CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	4.83
QUILL CORPORATION	OFFICE SUPPLIES	148.53
CARD SERVICES	HOTEL IACMA CONF-TED MARCINIAK	492.09
PHYSICIAN'S CLAIMS COMPAN	RESCUE BILLING CONTRACT	1,151.23
J & J CUSTOM GRAPHIC DESI	FISH FARM SIGNS	520.00
CASS COUNTY LANDFILL	28E LANDFILL FEE-MISSED PYMT	3,108.00
BOUND TREE MEDICAL, LLC	RESCUE-MEDICAL SUPPLIES	111.29
CITY OF GRISWOLD	UTILITY BILL	155.59
ZOLL MEDICAL CORPORATION	RESCUE EQUIPMENT	262.55
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT APRIL	5,970.40
HAWKINS WATER TREATMENT	WATER CHEMICALS	509.81
GOV OFFICE	WEBSITE UPGRADE	3,400.00
BASE	HRA/CAFETERIA MONTHLY	60.00
WYMAN BODYWORX INC.	TRUCK REPAIR	797.00
AKIN BUILDING CENTERS	TRAFFIC CONTROL SIGN POSTS	245.80
EFTPS	FED/FICA TAX	1,935.94
WYMANS CARQUEST	VEHICLE REPAIR	1,744.83
STATE HYGIENIC LABORATORY	WATER LAB FEES	33.50
METHENY, JEFF	DEDUCTIBLE REIMBURSEMENT	401.73
ATLANTIC CHAMBER OF COMME	SPONSORSHIP RENEWAL	150.00
AMERICAN LEGION POST 508	AMERICAN FLAGS	60.00
AMAZON	BOOKS	534.87
KINSER, NICK	CLOTHING REIMBURSEMENT	500.00
WELLMARK	PREMIUMS	6,764.71
ECONO SIGNS	FISH FARM SIGNS	324.60
MIDWEST DATA	FIREWALL SERVICES	50.00
AMOS BRAD	FIRE ROTARY SAW BLADES	474.94
CAMBLIN MECHANICAL, INC	COMM BLDG URINAL REPAIR	613.00
HEARTLAND BACKFLOW INC	ANNUAL BACKFLOW TESTING	348.00
GIS BENEFITS	GROUP BENEFITS	156.80
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	390.00
ACCESS SYSTEMS	SERVER LEASE	611.82
CLEAN CAR CENTER	TAX REBATE	1,698.75
MARCINIAK, TED	MILELAGE REIMBURSEMENT	599.93
THE BOOK FARM	BOOKS	16.99

VAN WALL EQUIPMENT	FIRE GRANT SAW	2,081.93
	CLAIMS TOTAL	**47,911.44**
	GENERAL FUND	23,868.30
	ROAD USE TAX FUND	4,802.22
	EMPLOYEE BENEFITS FUND	3,037.44
	COMMUNITY BLDG FUND	1,463.03
	RESCUE FUND	2,343.01
	WATER FUND	6,851.30
	SEWER FUND	5,546.14
	TOTAL FUNDS	**47,911.44**

REVENUE BY FUND

GENERAL	$11,218.06
ROAD USE TAX	$4,484.45
EMPLOYEE BENEFITS	$1,502.41
EMERGENCY FUND	$150.32
LOCAL OPTION SALES TAX	$21,122.82
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$2,550.00
RESCUE FUND	$10,303.80
RURAL FIRE	$7,000.00
FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$375.84
CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.00
WATER	$15,973.41
SEWER	$23,184.22
STORM WATER	$0.00
FEMA STORM WATER	$4,077.02
TOTAL REVENUE BY FUND	**$101,942.35**

EXPENSE BY FUND

GENERAL	$31,738.82
ROAD USE TAX	$6,658.59
EMPLOYEE BENEFITS	$4,583.83
EMERGENCY FUND	$0.00
LOCAL OPTION SALES TAX	$0.00
TAX INCREMENT FINANCING	$0.00
COMMUNITY BLDG	$666.63
RESCUE FUND	$9,369.84
RURAL FIRE	$0.00
FLOOD CONTROL	$0.00
LITTLE LEAGUE	$0.00
DEBT SERVICE	$0.00
CAPITAL IMPROVEMENT FUND	$0.00
CAPITAL PROJECT FUND	$0.00
PW VEHICLE REPLACEMENT	$0.00
CAPITAL PROJ RESERVE	$0.00
SOURCE WATER PROTECTION	$0.00
FIRE STATION FUND	$0.00
2019 ST IMPROVEMENTS	$0.00
CEMETERY	$0.00
WATER	$11,698.77
SEWER	$9,544.61
STORM WATER	$0.00
FEMA STORM WATER	$0.00
TOTAL EXPENSES BY FUND	**$74,261.09**

Brad Rhine
Mayor

Barbara Teaney
City Clerk